



AZUSA CITY PLANNING COMMISSION MINUTES

March 11, 2009
7:00 P.M.

NOTICE: *A copy of the following public hearing staff reports and Initial Studies, if applicable, for the Planning Commission projects will be available for review during regular working hours of 7:00 a.m. to 5:30 p.m., Monday - Thursday at the Planning Division and during regular hours of the Azusa City Library. Any questions regarding any agenda item may be answered by the Planning Division at (626) 812-5017. The Planning Commission Meetings are held at 7:00 p.m. in the Azusa Civic Auditorium at 213 East Foothill Boulevard, Azusa, California*

Call To Order

Chairman Dodson called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Commissioner Rentschler led the flag salute.

Roll Call

Members present: ALVA, RENTSCHLER, DODSON, ROSALES

Members Absent: GILES

Staff Present

Assistant City Manger, James Makshanoff; Director of Economic and Community Development, Kurt Christiansen; Assistant Director of Community Development, Conal McNamara; BBK Attorney, Matthew Richardson; Assistant Planner, Kim Pilmer; Planning Technician, Graciela Acosta.

Approval of Minutes

- Minutes of February 25, 2009
 - Motion by Commissioner Alva to approve the minutes, seconded by Commissioner Rosales and minutes were approved without objection.

Public Participation

1. Mr. Mike Lee, resides at 636 E. Lee Place, spoke.

Public Hearings

1. *Continued from February 25, 2009*

Case No. :Design Review DR 2008-22 & Variance V-2008-08

Applicant: Nelida Zevallos/Heartcastle

Location: 359 S. Scott Avenue

APN: 8613-006-016

Design Review request to allow a new second story addition to include hobby room on first floor and a balcony/sun deck on second floor. Variance to allow a reduced rear setback of sixteen feet- two inches, instead of the required twenty-five feet.

Chairman Dodson stated he had reviewed materials from previous meeting and was prepared to make any decision on the item.

Ms. Pilmer, made staff presentation.

Mr. McNamara stated the applicant requested to pull the item in order to include a gazebo structure as part of one variance request.

Attorney Richardson stated this item could be taken out and re-noticed as a new agenda item to an indefinite meeting in the future.

Commissioner Alva moved to close public hearing for Design Review DR 2008-22 & Variance V-2008-08, and second by Commissioner Rentschler.

The vote was as follows:

AYES: ALVA , RENTSCHLER, DODSON, ROSALES

NOES: NONE

ABSENT: GILES

The vote was 4 to 0. Request to close public hearing approved.

Unfinished Business

None

New Business

1. Proposed Art in Public Places Policy.

Mr. McNamara made staff presentation.

Mr. McNamara stated he would be open for comments from the Commission. He would rework comments, changes and then make recommendation to City Council.

Attorney Richardson clarified brown act restrictions, therefore, comments or questions would be directed to Mr. McNamara individually via email, etc.

Questions of Staff

Commissioners discussed to include public art comments from two years ago, in this document once reworked by staff. Mr. McNamara stated this would be new, as he was new and looking for a new start with fresh eyes. Also, Commissioners commented the City's General Plan already included a public art component. Mr. McNamara stated this packet was an adaptation from the City of Downey. Commissioners discussed the definition of public art be written more specific. Commissioners asked of staff to state preference between comments on commercial and or residential properties. Attorney Richardson stated this would be a public document and must be discussed at public comment time on the agenda. Mr. Richardson stated, Mr. McNamara would

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receive comments from the Commission before public comment period. The changes submitted to staff between now and later would be incorporated to the document which would come in about six weeks. This new document would ideally be discussed during the public hearing part of the Planning Commission meeting.

Reports and Communications

1. City Council Meetings Update for March 2, 2009.

Mr. McNamara stated items on City Council Agenda not applicable to Planning Commission.

Discussion Items From the Planning Commission

Commissioner Rosales stated the fence was taken down at Citrus Crossing but there was an accumulation of debris at the location. And, Mr. McNamara stated he would look into communicating this to the developer of the Center. Chairman Dodson stated he had two comments. One comment was regarding the construction site of a multifamily building project adjacent to (545 Pasadena) and he requested the Code Division request clean up of the property. Two, the commercial property located at Citrus and Gladstone has overgrown weeds with debris Planning Commission granted an extension of time for it in the past. Chairman requested Code Enforcement contact the responsible party to maintain property.

Adjournment

Commissioner Rentschler moved to close the meeting and it was closed without objection at 7:39 p.m.

Upcoming Meeting

Mr. McNamara stated there were no scheduled items at this time for the March 25, 2009 Planning Commission Meeting and was open to have the next meeting April 15, 2009.