



**CITY OF AZUSA**  
**MINUTES OF THE REGULAR MEETING**  
**OF THE AZUSA UTILITY BOARD/CITY COUNCIL**  
**MONDAY, SEPTEMBER 28, 2009 – 6:30 P.M.**

The Utility Board/City Council of the City of Azusa met in regular session, at the above date and time, at the Azusa Light and Water Conference Room, located at 729 N. Azusa Avenue, Azusa, California.

Chairman Macias called the meeting to order.

Call to Order

**ROLL CALL**

Roll Call

**PRESENT:** BOARD MEMBERS: GONZALES, CARRILLO, MACIAS, HANKS, ROCHA  
**ABSENT:** BOARD MEMBERS: NONE

**ALSO PRESENT:**

Also Present

City Attorney Ferre, City Manager Delach, Assistant City Manager Makshanoff, Director of Utilities Morrow, Assistant to Utilities Director Kalscheuer, Assistant Director Customer Care and Solutions Vanca, Director of Public Works/Assistant City Manager Haes, Assistant Director of Water Operations Anderson, Azusa Police Sergeant Madaloni, City Clerk Mendoza, Deputy City Clerk Toscano.

**Public Participation**

Pub Part

Mr. Mike Lee addressed the Board Members wishing all a happy Yom Kippur, welcoming New Director of Utilities Morrow, and comments re: choices for planning commission, and good luck to new commissioners.

M. Lee  
Comments

Mr. Paul Barcenas, Mr. Eddie Gonzales, Ms. Joanne Barcenas, Ms. Manuela Gonzales, and Mr. Richard Rodriguez addressed the Board Members expressing their frustration with problems occurring at the catwalk which connects Citrus Avenue and Haltern Street. They talked about trash, needles, bottles, loitering, criminal activities, and drugs there, and most recently the home of the Barcenas family was burglarized. They urged that the catwalk be closed.

Public  
Comments  
Catwalk Citrus  
& Haltern

Mr. Jorge Rosales addressed the Board Members, welcoming the new Director of Utilities George Morrow and addressing item C-1, request for proposals for power supply study. He noted that several times in the past years comprehensive studies and reports were conducted regarding power supply and suggested staff review the reports instead of conducting another study.

J. Rosales  
Comments

The **CONSENT CALENDAR** consisting of Items B-1 through B-4, was approved by motion of Board Member Carrillo, seconded by Board Member Gonzales and unanimously carried with the exception of item B-2 which was addressed along with item C-2, on the Agenda Agenda. Chairman Macias abstained from the minutes as he was absent from that meeting.

Consent Cal  
B1 – B4  
B-2 w/C-2

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| 1. The minutes of the regular meeting of July 27, 2009, were approved as written.  | Min appvd                 |
| 2. Approval was given to extend the contract of Civiltec Design Engineers, Incorporated for Project WF-221, South Reservoir demolition and replacement, from June 30, 2009 to December 31, 2009. | Extend agmt<br>Civiltic   |
| 3. Approval was given for additional compensation for Hall & Foreman, Incorporated for Project W-265, engineering design services for pipeline replacement, in amount of \$24,950.               | Add'l comp.<br>Hall & Fmn |
| 4. HANDLED WITH ITEM C-2 ON THE AGENDA.  | Moved to C-2              |

**SPECIAL CALL ITEMS**

None.	Special Call None.
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**SCHEDULED ITEM**

Director of Utilities Morrow addressed item, request for proposals for power supply study, stating that the current integrated resource plan is out of date, is lacking analytical foundation, lack of modeling related to it that he could build upon to look at important issues in the future, i.e. Lodi Energy Center, AB 32, Greenhouse Gases, and evaluating alternatives and rules and requirements of RPS, Renewable Portfolio Standards. He responded to questions stating the proposed cost is \$70,000, there are no resources to perform the study in-house, looking at small companies to perform study, it could be funded with salaries savings.	G. Morrow Request for Proposals Power Supply Study
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Moved by Board Member Carrillo, seconded by Board Member Hanks and unanimously carried to approve statement of work for a power supply study and authorize staff to issue RFP for the study.	RFP Power Study
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Items B-4, additional compensation to Black & Veatch for construction management engineering services for Project WVF-207, Canyon Membrane Water Treatment Plant (WTP) upgrade and expansion, in amount of \$43,700, and C-2, approval of Change Order for SSC Construction, Incorporated for Project WVF-207, were handled together at this time.	B-4 and C-2 Handled at this time
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Assistant Director of Water Operations Anderson presented item C-2, stating that this is the final change order for SSC Construction, noting that there are two outstanding items. He responded to questions posed regarding the relationship between the additional compensation to Black & Veatch, extended time, cost, and liquidated damages, he stated that those items were discussed and negotiation included or considered the additional time of Black and Veatch.	C. Anderson Comments Discussion
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Moved by Board Member Hanks, seconded by Board Member Carrillo and unanimously carried to approve additional compensation to Black & Veatch for construction management engineering services for Project WVF-207, Canyon Membrane Water Treatment Plant (WTP) upgrade and expansion, in amount of \$43,700.	Add'l Comp. Black & Veatch
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Moved by Board Member Hanks, seconded by Board Member Carrillo and unanimously carried to approve Change Order for SSC Construction, Incorporated for Project WVF-207 for additional compensation and time to SSC Construction, Incorporated for additional work required for Project WVF-207, Canyon Filtration Plant Membrane Treatment upgrade and expansion project, in amount of \$82,412.25.	Change Order SSC Constr.
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**STAFF REPORTS/COMMUNICATIONS**

Staff Rpts

Assistant Director Customer Care and Solutions Vanca presented an update on the Consumer Service Customer Identification Theft Prevention program stating that the following occurred and/or deficiencies were noted and corrected: annual update training was provided, Server Room has been secured, there have been passwords placed on computers, vendors have placed controls on their systems as well, and they are also required to put in writing that they have reasonable control to protect the city's system, entrance to the back lobby has been secured, locks have been installed on cabinets, and shredders have been purchased to shred sensitive customer information.	K. Vanca Update Identity Theft Prevention
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Director of Utilities Morrow presented the information item on the San Juan Fuel Cost Adjustment stating that there is a net credit in the Fuel Cost Adjustment for the quarter and combined with the carry over from the previous quarter the credit is \$275,657, which will be carried over to offset the foreseeable large San Juan FCA charges next year. Dir of Util San Juan Fuel Cost Adjust.

Assistant Director of Water Operations Anderson provided an update on basin water supply and key well elevation stating that the basin is at a historical low level, responded to questions stating that we are now in phase II of the drought and there is a need to watch the water level closely. They will encourage customers to continue to conserve water via press release/newsletter. C. Anderson Water Supply

Assistant to Utilities Director Kalscheuer provided Legislative Update stating that the Utility Board has taken a positions on ten legislative bills this session and of those four have been approved by the State Legislature, AB 64 and SB14 relate to Greenhouse Gas Legislation that require utilities increase the amount of renewable energy they sell to retail customers, the bills are linked, they don't allow the importation of renewable energy, the position is oppose, he detailed, AB 1404, which would impose a limit on the amount of emission reduction credits that can be obtained, position is oppose, and SB 488, after the City sent a letter to Senator Pavley's office, objectionable language was removed, Azusa is exempted, no need to oppose. C. Kalscheuer Legislative Update

Assistant to Utilities Director Kalscheuer presented the Solid Waste Recycling Programs Update, i.e. Used Oil Recycling, Sharps Collection Program, Household Hazardous Waste event results, Beverage Container Recycling Program, Reusable Bag Program, Materials Reclaimed /Recycled from Target Demolition Permit, and Athens Services Contract. He noted concerns about yard waste due to the Puente Hills Landfill closure in 2013, and losing waste diversion credit. C. Kalscheuer Recycling Programs Update

Mr. Chris Carlos of Athen's Services, addressed the issue of the Puente Hills closure and potential increase of diversion rate to 75% due to new state legislation, stating that Athens has purchased a composting facility out in the desert which at this time is conducting a food waste program from the City of West Hollywood, are putting green waste to the test, as well as adding equipment that will be able to read fibers, etc. C. Carlos Athen's Disposal

### **DIRECTOR'S COMMENTS**

Dir Cmts

Director of Utilities Morrow addressed Board Members providing the following update: attended SCPPA, Southern California Public Power Authority meeting where issues of concern were addressed, i.e. San Juan 3, power resources; attended a Northern California meeting; talked about legislation regarding green house gases and sources of energy; had a participants committee meeting regarding Lodi; stated that Garnet Wind is very successful and he attended the Annual Meeting of Azusa Agricultural Company. Dir of Util Updates

Staff was directed to move subject matter "Director's Comments" to be placed on the Agenda after Public Participation and add "Board Member Comments" following that title. Change in Agenda format

Board Member Rocha requested phone numbers to live operators for Code Enforcement and Utility Emergencies during weekends; discussed was letter from Ms. Rabb regarding a .35 issue on a water bill, possible change in format of the letter, envelopes included in automatic payments, and all Board Members welcomed now Director of Utility George Morrow. Chairman Macias request staff to provide families regarding catwalk with an update on the situation. Board Member Comments

Moved by Board Member Gonzales, seconded by Board Member Carrillo and unanimously carried to adjourn. Adjourn

**TIME OF ADJOURNMENT: 7:59 P.M.**

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**SECRETARY**

**NEXT RESOLUTION NO. 09-C79.**

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