



CITY OF AZUSA

MINUTES OF THE REGULAR MEETING

OF THE AZUSA UTILITY BOARD/CITY COUNCIL

MONDAY, JANUARY 25, 2010 – 6:30 P.M.

The Utility Board/City Council of the City of Azusa met in regular session, at the above date and time, at the Azusa Light and Water Conference Room, located at 729 N. Azusa Avenue, Azusa, California.

Chairman Pro-Tem Gonzales called the meeting to order.

Call to Order

ROLL CALL

Roll Call

PRESENT: BOARD MEMBERS: GONZALES, CARRILLO, ROCHA
ABSENT: BOARD MEMBERS: MACIAS, HANKS

ALSO PRESENT:

Also Present

City Attorney Ferre, City Manager Delach, Assistant City Manager Makshanoff, Director of Utilities Morrow, Assistant to Utilities Director Kalscheuer, Assistant Director of Water Operations Anderson, Distribution Supervisor Kjar, Assistant Director-Customer Care & Solutions Vanca, Senior Electric Engineer Langit, Electric Engineer Associate Vuong, City Clerk Mendoza, Deputy City Clerk Toscano.

PUBLIC PARTICIPATION

Pub Part

None.

UTILITIES DIRECTOR COMMENTS

Dir Comments

Director of Utilities Morrow stated that representatives of Lindsey Manufacturing have an item on the agenda and introduced Distribution Supervisor Kjar who stated that Lindsey is preparing to do research on and testing of one of their new products currently being developed for power lines and would like Azusa Light and Water to attach experimental monitoring devices on the Azusa-owned portion of the power lines to verify and test if their new innovative product would perform in actual conditions as designed, it is item D-2 on the agenda.

G. Morrow
D. Kjar
Re: Lindsey
Manufacturing

UTILITY BOARD MEMBER COMMENTS

Brd Mbr Cmts

Board Member Gonzales asked that the meeting be adjourned in memory of Aurora Carrillo Wilson, mother of Chairman Uriel Macias.

Adjourn in
Memory
A. Carrillo
Wilson

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| The CONSENT CALENDAR consisting of Items D-1 through D-7, was approved by motion of Board Member Rocha, seconded by Board Member Carrillo and unanimously* carried | Consent Cal
D-1 & 2 |
| 1. The minutes of the regular meeting of November 23, 2009, were approved as written. | Min appvd |
| 2. SPECIAL CALL ITEM. | Spec Call |
| 3. Approval was given for the proposal by Utility Financial Services (UFS) to conduct financial review of electric fund; and the City Manager was authorized to execute professional services agreement for not-to-exceed amount of \$17,500 for phase one services. | UFS Financial
Review of
Electric Fund |
| 4. Plans and specifications for Project LD2010-2 to furnish and install underground electric substructures on Lark Ellen south of Gladstone were approved and the City Clerk was authorized to advertise for bids. | Plans & Specs
Proj DL2010-2 |
| 5. The scope of work for an Electric Network Supervisory Control and Data Acquisition System (SCADA) was approved and staff was authorized to prepare, issue, and solicit RFP. | SCADA appvd
RFP |
| 6. Approval was given for a one-time payment in amount of \$172,844.72 to SCE for the certified metering and communication facilities installed at the Azusa and Kirkwall Substations; and the following resolution was adopted: | One time pymt
SCE |
| A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, AMENDING THE FISCAL YEAR 2009-2010 OPERATING BUDGET FOR THE ELECTRIC UTILITY TO FUND A PAYMENT TO SOUTHERN CALIFORNIA EDISON FOR METERING SERVICES PROVIDED AT ELECTRIC SUBSTATIONS. | Res. 10-C7
Amend
Bdgt Elect
Fund |
| 7. Approval was given to extend contract for Civiltec Engineers for South Reservoir Demolition and Design Services to March 31, 2010. | Extend Civiltec
Engr |

SPECIAL CALL ITEMS

Research Participation and Confidentiality Agreement with Lindsey Manufacturing.

Board Member Rocha questioned inconsistencies in the staff report and agreement regarding costs bore by City and/or Lindsey. Director of Utilities Morrow responded that there would be no cost but if there was, under the agreement, Lindsey will be responsible. City Attorney Ferre concurred that under the agreement Lindsey will bare cost, if any and City Manager Delach also agreed.	Agmt Lindsey Rocha Questions
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Moved by Board Member Carrillo, seconded by Board Member Rocha and unanimously* carried that Staff be authorized to enter into Research Participation and Confidentiality Agreement with Lindsey Manufacturing; and that the Director of Utilities be authorized to sign said agreement, subject to final review and approval by City Attorney.	Research Participation & Agmt w/ Lindsey Man.
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SCHEDULED ITEMS

Assistant to Utilities Director Kalscheuer presented request for funding by California Resource Connections, for Litter Clean-up and Smart Gardening Workshop, stating that the Smart Gardening workshop will be on Saturday, April 10, 2010, and is in the amount of \$7,425 and \$3,900 will be for compost bins, so the request is lower than last year. The Think River! event will be held on Saturday, April 17, 2010, and be in the amount of \$7,400, exactly the same as last year. He stated that the State reduced this grant 95% this year due to budget cuts and so the water fund is proposed as a changed funding source.	Request Funding California Resource Connections
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Moved by Board Member Carrillo, seconded by Board Member Rocha and unanimously* carried to approve a funding request from California Resources Connections, Incorporated (CRC) to conduct said environmental programs; and authorize payments to CRC in amount of \$7,400 from Water Fund and \$7,425 from AB 939 Fee Funds.	Funding Approved Environmental Programs
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Director of Utilities Morrow presented item regarding an initiative scheduled for the June 8th Ballot Measure entitled “New Two-Thirds Requirement for Local Public Electricity Providers Act”, stating that PG&E is behind the Act to reduce competition. It would impact the ability of public-owned electric utilities to expand service beyond their current boundaries and would impact the ability of cities and counties to engage in community choice aggregation. Discussion was held regarding impacts of the issue.

Dir of Util
New Two-
Thirds Rqmt
Local Public
Elec Prov Act

Moved by Board Member Carrillo, seconded by Board Member Rocha and unanimously* carried to adopt an OPPOSE position on the “New Two-Thirds Requirement for Local Public Electricity Providers Act” scheduled for vote on the June 8, 2010 state-wide ballot.

Oppose
New Two-
Thirds,etc.

Director of Utilities Morrow presented item regarding EPA Endangerment Finding Related to Greenhouse Gases, stating that in December EPA found that GHG are an endangerment and new power plants are subject to laws, regulations and control under Clean Air Act.

Dir of Util
Greenhouse
Gas

Moved by Board Member Rocha, seconded by Board Member Carrillo and unanimously* carried to adopt an OPPOSE position on EPA Administrator’s Finding that, pursuant to Clean Air Act section 202(a), six greenhouse gases endanger the public health and welfare.

Oppose
EPA Findings
GHG

STAFF REPORTS/COMMUNICATIONS

Staff Rpts

Utilities Director Morrow presented the Monrovia Nursery Water Rights Update stating that Monrovia Nursery has decided not to sell its water rights to one or more outside entities and to instead “sell” such rights to its stockholders.

Dir of Util
Monrovia Nurs
Water Rights

Assistant Director- Customer Care & Solutions Vanca presented the Customer Service Annual Statistics Update which included Total Field Visits (ons, offs, check reads, customer requests), bills mailed, online bills, reminder notices mailed, final notices mailed, customer calls, lobby customers assisted, payments received and Automated Hone System calls.

Asst Dir Cust
Care Solutions

Utilities Director Morrow presented an update on the Lodi Energy Center Update stating that the project is still awaiting issuance of a license to construct the Lodi Energy Center from the California Energy Commission (CEC).

Dir of Util
Lodi Energy
Center Update

Assistant Director of Water Operations Anderson presented the water supply status update which is summarized as follows: Spreading Grounds are currently gaining water at a rate of 3 feet per week; current overall year to date is 14.41” vs. average of 9.97” – 145% of average; statewide snowpack water content is 115% of average; San Gabriel River inflow has increase as has local snow pack, but the drought is not over.

C. Anderson
Update on
Water Supply

Environmental Protection Agency (EPA) Declaration that Carbon Dioxide is Toxic and a Hazardous Waste, was not presented.

Dec Carbon
Dioxide not
presented

Director of Utilities Morrow announced and invited Board Members to the American Public Power Association (APPA) Annual Conference June 19-23, 2010 Orlando, FL

APPA
Conference

Moved by Board Member Carrillo, seconded by Board Member Rocha and unanimously* carried to adjourn.

Adjourn

TIME OF ADJOURNMENT: 7:06P.M.

SECRETARY

NEXT RESOLUTION NO. 10-C8.

*** Indicates Macias and Hanks absent.**

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