



**AGENDA**

**REGULAR MEETING OF  
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702**

**SEPTEMBER 27, 2010  
6:30 P.M.**

**AZUSA UTILITY BOARD**

**ROBERT GONZALES  
CHAIRPERSON**

**KEITH HANKS  
VICE CHAIRPERSON**

**JOSEPH R. ROCHA  
BOARD MEMBER**

**URIEL E. MACIAS  
BOARD MEMBER**

**ANGEL CARRILLO  
BOARD MEMBER**

**6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board**

- Call to Order
- Pledge to the Flag
- Roll Call

**A. PUBLIC PARTICIPATION**

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. UTILITIES DIRECTOR COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

**D. CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on July 26, 2010 as written.
2. **Azusa Light & Water Administration Building Roof Maintenance. Recommendation:** 1) Approve the roof maintenance specifications for Azusa Light & Water Administration building; and 2) authorize the City Clerk to advertise for bids.
3. **Oil Payment Program Contract Extension. Recommendation:** 1) Approve one year extension of Professional Services Agreement with Huls Environmental Management, LLC for administration of oil payment program in amount of \$6,380; and 2) authorize the Mayor to execute said agreement.
4. **Cable Rejuvenation Contract. Recommendation:** Award contract to Novinium Incorporated for Project LD2010-3 for rejuvenating underground electric cable at 955 East Arrow Highway in amount not-to-exceed \$38,194.77.
5. **Grant of Easement by Target Corporation. Recommendation:** Approve the following entitled resolution accepting certain grant of permanent easement from the Target Corporation:

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF.

6. **Request for Proposals for 2010 Urban Water Management Plan Update. Recommendation:** 1) Approve Request for Proposal (RFP) for preparation of the 2010 Urban Water Management Plan Update; and 2) authorize staff to solicit proposals from qualified consultants.

**E. SCHEDULED ITEMS**

1. **Electric Fund Reserve Policy Update. Recommendation:** Approve the following resolution adopting a revised reserve policy formula for Electric Fund:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, SETTING CERTAIN RESERVE POLICIES FOR THE ELECTRIC UTILITY ENTERPRISE FUND.

2. **Strategic Discussions Regarding Azusa’s San Juan Rights.** **Recommendation:** Authorize the Director of Utilities to take the following actions: 1) seek potential buyers and engage in negotiations regarding the potential sale of all or a portion of Azusa’s interest in San Juan Unit 3; and b) retain legal counsel support through Southern California Public Power Authority to assist in preparing necessary transactional documents in amount not-to-exceed \$50,000.

**F. STAFF REPORTS/COMMUNICATIONS**

1. Customer Identification Protection and Credit Information Update
2. FY 2009-2010 Year-End Financial Reports
3. Water Supply of the City of Azusa Water System
4. Multi-Agency Regional Groundwater Recovery Project
5. Azusa Light & Water’s Renewable Energy Program Update
6. Northside Park Walking Path Lighting

**G. ADJOURNMENT**

1. Adjournment.

*“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”*

*“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”*