



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**MARCH 28, 2011
6:30 P.M.**

AZUSA UTILITY BOARD

**ROBERT GONZALES
CHAIRPERSON**

**KEITH HANKS
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

**ANGEL CARRILLO
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. ELECTION OF OFFICERS

1. **Election of New Chairperson and Vice Chairperson. Recommendation:** Elect by majority vote a new Chairperson and Vice Chairperson to serve as officers of the Utility Board.

B. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

C. UTILITIES DIRECTOR COMMENTS

D. UTILITY BOARD MEMBER COMMENTS

E. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on January 24, 2011 as written.
2. **Project W-266A Water Main Replacement Contract. Recommendation:** Approve the award of contract to C.P. Construction Company for Project W-266A, Water Main Replacement Project in Hilltop in Azusa, San Bernardino Road in West Covina and Los Angeles County, and Workman Avenue in West Covina, in amount not-to-exceed \$1,196,541.50.
3. **Solicitation of Proposals for Inspection Services for Project W-266A. Recommendation:** Approve solicitation of proposals for inspection services for Project W-266A, Water Main Replacement Project in Hilltop in Azusa, San Bernardino Road in West Covina and Los Angeles County, and Workman Avenue in West Covina.
4. **Hsu-Canyon Filtration Plant Engineering Report Contract. Recommendation:** Approve the award of contract to Black & Veatch Engineering to prepare the Hsu-Canyon Filtration Plant Engineering Report to the Department of Public Health in amount not-to-exceed \$33,000.
5. **FARECal Accounting Services Contract. Recommendation:** Authorize the Mayor to execute a professional services agreement with Vasquez and Company, LLP to provide accounting services for Financing Authority for Resources Efficiency of California (FARECal), subject to approval by the FARECal Board to reimburse the City of Azusa.
6. **Emergency Purchase Order for MJ Star-Lite Incorporated. Recommendation:** Ratify the City Manager's approval of contract and purchase order to perform emergency repair work to construct secondary service conduits at 543-529 Virginia Ann Drive in amount not-to-exceed \$34,875.

F. SCHEDULED ITEMS

1. **Bill Payment Contracts Extension. Recommendation:** 1) Approve the extension of contract with Infosend for two years until February 1, 2013 for bill print/mail and electronic bill presentment/payment services; and for Paymentus to process pay-by-phone and web payments; and 2) amend the contract purchase order for Infosend to add \$181,000 to cover this period.
2. **Solicitation of Request for Proposals to Evaluate the Azusa Hydroelectric Plant and Conduit. Recommendation:** Authorize staff to solicit proposals from qualified consultants to evaluate the condition of the Azusa Hydroelectric Plant and Conduit from an acquisition feasibility standpoint.

G. STAFF REPORTS/COMMUNICATIONS

1. Reliable Public Power Provider (RP3) Award
2. Novinium Cable Rejuvenation Pilot Project Update
3. Small Business Audit and Retrofit Program to Include “Keep Your Cool” Services
4. 2nd Quarter Budget Reports for Electric and Water Utilities

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”