



CITY OF AZUSA

MINUTES OF THE REGULAR MEETING

OF THE AZUSA UTILITY BOARD/CITY COUNCIL

MONDAY, JANUARY 31, 2011 – 6:31 P.M.

The Utility Board/City Council of the City of Azusa met in regular session, at the above date and time, at the Azusa Light and Water Conference Room, located at 729 N. Azusa Avenue, Azusa, California.

Chairman Gonzales called the meeting to order.

Call to Order

ROLL CALL

Roll Call

PRESENT: BOARD MEMBERS: GONZALES, CARRILLO, MACIAS, HANKS, ROCHA
ABSENT: BOARD MEMBERS: NONE

ALSO PRESENT:

Also Present

City Attorney Ferre, City Manager Delach, Assistant City Manager Makshanoff, Director of Utilities Morrow, Assistant to the Director of Utilities Kalscheuer, Assistant Director of Resource Management Lehr, Assistant Director of Electric Operations Langit, Administrative Services Director – Chief Financial Officer Kreimeier, Captain Momot, City Clerk Mendoza, Deputy City Clerk Toscano.

PUBLIC PARTICIPATION

None.

Pub Part
None

UTILITIES DIRECTOR COMMENTS

Director of Utilities Morrow provided an update on CMUA Capitol Day stating that there was talk about the State Budget, SB 23 to increase renewable energy portfolio to 33% by 2020, and the Water Bond ballot measure. He also provided an update on the court decision Tesoro vs. Los Angeles Department of Water and Power. City Attorney Ferre also talked about the court decision and outcome.

Dir Comments
Dir of Utilities
Comments

UTILITY BOARD MEMBER COMMENTS

None.

Brd Mbr Cmts
None.

The **CONSENT CALENDAR** consisting of Items D-1 through D-4, were approved by motion of Board Member Hanks, seconded by Board Member Carrillo and unanimously carried.

Consent Cal
Appvd

1. The minutes of the regular meeting of November 22, 2010, were approved as written. (Hanks abstn)

Minutes

- | | | |
|----|---|---|
| 2. | Approval was given for the selection of MJ Star-Lite Inc. to furnish and install underground electric conduits across Gladstone Street near intersection at Duggan Avenue in an amount not-to-exceed \$37,048. | MJ Star-Lite
Electric
Conduits |
| 3. | Approval was given for the advertisement and solicitation of bids for Project W-266A, Water Main Replacement in Hilltop Avenue in Azusa and in San Bernardino road and Workman Avenue in West Covina. | Water Main
Hilltop Project
W-266A |
| 4. | Approval was given to approve scope of work of request for proposals (RFP) to prepare the Hsu-Canyon Filtration Plant Engineering Report for the California Department of Public Health; and to authorize staff to solicit proposals from qualified consultants to prepare said Report. | RFP Engr Rpt
Hsu-Canyon
Filtration Plnt |

SCHEDULED ITEMS

Sched Items

California Resource Connections, Incorporated (CRC) Funding Request.

CRC Fund
Rqst
C. Kalscheuer
Comments

Assistant to the Director of Utilities Kalscheuer addressed the item providing a background of California Resource Connections (CRC) and its involvement with City in environmental programs i.e. River Walk and Litter Clean-up and Smart Gardening & Backyard Composting Workshop. He detailed the proposal for a Public Educational Venue.

Ms. Suzanne Avila of California Resource Connections and Mr. Rick Thomas, Landscape Architect, addressed the issue detailing the request for a Memorandum of Understanding and funds to provide and Educational Community Garden and Compost Demonstration Site at Memorial Park. They responded to questions posed by the Board Members. Board Member Carrillo asked that further discussion be held regarding a time frame for rental of the plots.

S. Avila
& R. Thomas
CRC

Moved by Board Member Carrillo, seconded by Board Member Hanks and unanimously carried to approve Memorandum of Understanding (MOU) with CRC to provide CRC with \$39,822 in funding for an Educational Community Garden and Compost Demonstration Site at Memorial Park, the Director of Utilities was authorized to execute MOU; and a budget amendment for same amount from Fund 39 to fund the project, was approved.

MOU w/CRC
Approved
Educational
Com Garden &
Compost Demo

Commercial Recycling Program Contract Award.

Com Recycle

Assistant to the Director of Utilities Kalscheuer presented the proposal for Commercial Recycling detailing the background and process utilized and recommendations. He responded to questions posed by Board Members.

C. Kalscheuer
Comments

Moved by Board Member Hanks, seconded by Board Member Macias and unanimously carried to approve selection of proposal by E. Tseng and Associates in amount not-to-exceed \$128,450 to provide technical services for the implementation of a commercial recycling program in the City of Azusa and to approve budget amendment in same amount from Fund 39 to fund contract award.

Com Recycle
Program
E. Tseng &
Associates

Power Supply/Rate Impact Assessment Tool.

Pwr Supply

Assistant Director of Resource Management Lehr presented background information stating that a number of legislative and regulatory actions pertaining to renewable energy and climate change impact Azusa, CARB Renewable electricity Standard (RES) and AB 32 (Global Warming Solutions Act), he detailed their definition and impacts to City. He also detailed the purpose of the Assessment Tool to monitor progress in Energy progress.

Y. Lehr
Comments

Moved by Board Member Hanks, seconded by Board Member Carrillo and unanimously carried to approve the scope of work for a Power Supply/Rate Impact Assessment Tool and staff was authorized to solicit proposals.

Proposals
Power Supply
Rate Impact
Assessment
Tool

Director of Utilities Morrow addressed the item stating that he and Board Member Hanks will be attending the Annual APPA Legislative Rally during the time of the next Utility Board Meeting and since there is nothing significant scheduled for that meeting he requested that it be canceled.

Moved by Board Member Carrillo, seconded by Board Member Gonzales and unanimously carried to cancel the Utility Board Meeting of February 28, 2011, with the understanding that any item that needs immediate action could be placed on the agenda for a Council Meeting in February.

UB Mtg 2/28
Canceled

STAFF REPORTS/COMMUNICATIONS

Staff Rpts

Director of Electric Operations Langit provided an update on the Revised Service Agreement for Wholesale Distribution Service between Southern California Edison and Azusa Light and Water. He detailed the item stating that the payment methodology has been improved by negotiating a lower fixed charge rate if Azusa were to elect to finance the substation cost improvements rather than Edison. SCE is proceeding with an updated FERC filing which allows Azusa to pay capital costs of CAISO substation metering in return for lower monthly charges into perpetuity.

Revised Svs
Agmt Edison

Moved by Board Member Carrillo, seconded by Board Member Hanks and unanimously carried to adjourn.

Adjourn

TIME OF ADJOURNMENT: 7:36 P.M.

SECRETARY

NEXT RESOLUTION NO. 11-C5.