



**AGENDA
PERSONNEL BOARD REGULAR MEETING**

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Interim Director of Human Resources /Personnel Officer Kermit Francis, Extension 5183, to make inquiry concerning the nature of the item described on the agenda.

DATE: December 13, 2011
TIME: 7:00 p.m.
LOCATION: WEST WING CONFERENCE ROOM - SOUTH
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. CALL TO ORDER: Frank Allen, Chair

2. **ROLL CALL: Personnel Board Members**

- Frank Allen, Chair Joseph Guarrera, Vice Chair Ralph Ruiz
 Fernando Rubio, Jr. Fred A. Madjar

Others Present

- Noel Carpenter, Human Resources Technician
 Others _____

3. **APPROVAL OF MINUTES:** November 22, 2011

4. **CLOSED SESSION:**

- A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Police Dispatcher
- B. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Planning Technician
- C. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: Senior Librarian

5. **OPEN SESSION:**

- A. Recruitment Request: OPEN Competitive, Pursuant to the Rules of the Civil Service System, Section 5.5.2 Open Competitive Examinations – Line Mechanic
- B. Personnel Action Report – Informational
- C. Recruitment Progress Report – Informational

- D. PUBLIC COMMENT: Person/group will be limited to five (5) minute maximum time to orally present their purpose.
- E. COMMENTS, UPDATES AND/OR REPORTS: PERSONNEL BOARD MEMBERS AND/OR STAFF.
- F. ADJOURNMENT