



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**JANUARY 23, 2012
6:30 P.M.**

AZUSA UTILITY BOARD

**KEITH HANKS
CHAIRPERSON**

**ANGEL CARRILLO
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

**ROBERT GONZALES
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on November 28, 2011 as written.
2. **Funding Request by California Resource Connections, Incorporated's (CRC) to Conduct a Backyard Compost Workshop. Recommendation:** Approve the funding request of CRC in amount of \$5,525 to conduct a backyard compost workshop on April 14, 2012.
3. **Modification of Rules and Regulations Schedule RL, Residential Services with Life Support Devices. Recommendation:** Approve the modification of Rules and Regulations Schedule RL, Residential Services with Life Support Devices, to include apnea monitors, kidney dialysis machines, and heart monitors, provided this equipment runs on electricity supplied by Azusa Light & Water.
4. **Purchase of Electric Utility Flatbed Dump Truck. Recommendation:** Approve the specification for a replacement Electric Utility flatbed dump truck and approve its purchase using the City's alternative purchasing procedure from Downtown Ford Sales in amount not-to-exceed \$67,485.25 including delivery and applicable taxes.
5. **Authorization to Register the City of Azusa with California Cap-and-Trade Program for Greenhouse Gas (GHG) Compliance. Recommendation:** Authorize the Director of Utilities, or his designee, to register the City of Azusa with California GHG program for GHG compliance and holding accounts and to administer such in accordance with AB 32 Regulations.
6. **Sterling Technologies, LLC Blanket Purchase Order Amendment. Recommendation:** Approve the amendment of Sterling Technologies, LLC blanket purchase order for purchase of chemicals for water treatment plant in amount of \$90,000.

E. SCHEDULED ITEMS

1. **Refunding of Water Utility Long Term Debt – 2003 Series A Certificates of Participation (COP). Recommendation:** It is recommended that the Utility Board approve the following items: 1) Authorize staff to commence work to refinance outstanding debt associated with 2003 issuance of Series A COP in amount of about \$11.6 million; 2) approve scopes of work included in this report for two requests for proposals: (a) bond and disclosure counsel; and (b) underwriter services; and 3) authorize staff to solicit proposals for respective professional services necessary to prepare refinancing documents.

2. **Financial Advisory Services to Refund Electric Utility Debt – 2003 Series B Certificates of Participation (COP).** **Recommendation:** Approve a professional services agreement with Urban Futures in amount not-to-exceed \$19,550 to refinance outstanding debt associated with 2003 issuance of Series B COP in amount of about \$5.3 million.
3. **Request for Proposals (RFP) and Authorization to Solicit Engineering Services for Sludge Handling Facility at the Hsu-Canyon Water Filtration Plant.** **Recommendation:** Approve the scope of work in attached RFP for engineering services to conduct a feasibility study of sludge handling alternatives for the Hsu-Canyon Water Filtration Plant and authorize staff to solicit proposals.

F. STAFF REPORTS/COMMUNICATIONS

1. San Juan Update: CEC Rulemaking Affecting Local Publicly –Owned Electric Utilities with Coal Plant Participation
2. Report on Third Quarter Azusa Light & Water’s Purchase of 15 MW of Power
3. Update on Athens Services’ Proposal on Automated Trash Collection
4. American Public Power Association (APPA) Annual Conference: June 16-20, 2012, Seattle, Washington

G. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”