



AZUSA CITY LIBRARY COMMISSION

APPROVED MINUTES of the Meeting on April 5, 2012

1. Call to Order

Library Commissioner Jim Sinnema called the meeting to order at 6:02 p.m.

2. Pledge of Allegiance

Commissioner Jennie Avila led the Pledge of Allegiance.

3. Roll Call & Introductions

Commissioners Present: Maria Pacino, James Sinnema, Jennie Avila

Commissioners Excused: Dena Simpson, Ginger DeVine

Commissioner Vacancy: There are no vacancies.

Library Staff: Nancy Johnson, Library Director; Angelica Avila, Senior Office Specialist, Elisa Peregrino, Library Aide, Part time

4. Approval of Minutes

It was moved, second (Pacino/Avila) and carried unanimously that the minutes of the March 1, 2012 meeting be approved.

5. Public Participation

There was no public participation

6. Unfinished Business

A. Case Statement – Commissioners review draft case statement.

B. Director's Report- Commissioners suggest items for report.

7. New Business

A. Elisa Peregrino- Brief presentation of responsibilities and duties as a Library Aide. (Circulation duties)

B. Library Director, Nancy Johnson submitted a report dated, April 5, 2012 entailing library happenings, staff updates and facility improvements. Of particular note the following items were mentioned:

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- **PASSPORT HOURS**-New hours are Mondays and Tuesdays from 4-7, Fridays 10-1, and Saturdays 10-2. Passports are a revenue source for the library (we have earned about \$13,000 so far this year).
- **Mid-Year Budget Review**- Presented at a special City Council meeting on March 26. The review provided an analysis of why revenues have fallen and elucidated the impact of the State's dissolution of Redevelopment on City finances.
- **FY2010-2013**- Budget cuts will be made in consultation with the City Manager. Staff reductions have not been mandated, but neither have they been ruled out.
- **PLA**- Director Nancy Johnson and Assistant Director Reed Strege attended the Public Library Association Meeting in Philadelphia, March 13-17.
- **VACATION**- Nancy Johnson will be on vacation April 17-May 8. Reed Strege will be responsible for all facets of the library operation and will attend the May 3 meeting of the Library Commission.
- **WiFi**- IT recently installed a cable modem that increased library WiFi bandwidth to 30 MB

8. Discussion Items from the Library Commissioners

- A. There were no special discussion items.

9. Calendar Items of Special Interest

- A. Library Commission briefly reviewed upcoming dates and events.

10. Adjournment

- A. Library Commissioner Jim Sinnema adjourned the meeting at 6:47 p.m.