



**AGENDA**

**REGULAR MEETING OF  
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702**

**FEBRUARY 25, 2013  
6:30 P.M.**

**AZUSA UTILITY BOARD**

**ANGEL CARRILLO  
CHAIRPERSON**

**URIEL E. MACIAS  
VICE CHAIRPERSON**

**JOSEPH R. ROCHA  
BOARD MEMBER**

**KEITH HANKS  
BOARD MEMBER**

**ROBERT GONZALES  
BOARD MEMBER**

**6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board**

- Call to Order
- Pledge to the Flag
- Roll Call

**A. PUBLIC PARTICIPATION**

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. CLOSED SESSION**

1. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
Pursuant to California Government Code Section 54956.9 (c)  
One Potential Case: Successor Agency/City of Azusa/Azusa Utility v. State of California Department of Finance, et. al.

**C. UTILITIES DIRECTOR COMMENTS**

**D. UTILITY BOARD MEMBER COMMENTS**

**E. CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on January 28, 2013 as written.
2. **Adoption of New and Revised Electric Standards. Recommendation:** Adopt the new (ED25 & ED26) and revised (ED1 & ED2) electric construction standards to be used as reference, guideline, and regulation by customers and staff.
3. **Approval of Extension to Infosend Contract. Recommendation:** Approve a two-year extension to the contract with InfoSend for utility bill print and mailing and online bill presentment and payment.
4. **Approval of Purchase of Electric Automated Meter Reading (AMR) Meters. Recommendation:** Authorize the issuance of a Purchase Order in the amount not-to-exceed \$19,224 in accordance with Section 2-518(b) Article VII Chap. 2 of the Azusa Municipal Code (AMC) for purchasing 360 AMR meters from McAvoy & Markham.

**F. SCHEDULED ITEMS**

1. **Approval to Lease Two Electric Vehicles to Replace Aging Equipment. Recommendation:**  
1) Approve the leasing of two (2) Electric Vehicles in the amount not-to-exceed \$400 per vehicle monthly lease payments during the three-year lease term and, if necessary, a capital contribution not-to-exceed \$2,000; and 2) authorize the City's Purchasing Division and the Director of Utilities to arrange the EV lease with a local dealer.
2. **Approval of a Temporary Water Rights Transfer for FY 2012-2013 to City of South Pasadena. Recommendation:** Ratify the execution of the water rights lease agreement with the City of South Pasadena.

**G. STAFF REPORTS/COMMUNICATIONS**

1. Kirkwall Substation Replacement Batteries
2. Los Angeles County “Draft” Green Waste Management Report
3. Morgan Meguire LLC Monthly Legislative Update
4. Overview of Azusa Light & Water Organization
5. Water Supply Update (Verbal)
6. “What is the Smart Grid?” Video

**H. ADJOURNMENT**

1. Adjournment.

*“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”*

*“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”*