



**CITY OF AZUSA  
MINUTES OF THE PERSONNEL BOARD  
February 12, 2013**

A regular meeting of the Personnel Board was called to order at 7:08 p.m. in the West Wing Conference Room - South by Frank Allen, Personnel Board Chair.

**ATTENDANCE** Personnel Board Members: Frank Allen, Ralph Ruiz, and Don Hiti  
Staff Liaison: Noel Carpenter, Human Resources/Risk Management Analyst

**ABSENCE** **Ruiz/Hiti** – to excuse Fernando Rubio. Approved 3 to 0.  
Absent: Fred A. Madjar

**APPROVAL OF MINUTES**  
02/12/2013 **Ruiz/Hiti** – to approve the minutes. Approved 3 to 0.

**CLOSED SESSION**  
(Govt. Code Section 54957-Public Employee Performance Evaluation)  
**Ruiz/Hiti** - to move to closed session at 7:10 pm. Approved 3 to 0.  
**Ruiz/Hiti** - to reconvene at 7:12 PM. Approved 3 to 0.

Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations  
**4.A-4.B - Ruiz/Hiti** - to recommend approval of Merit Increases and/or Regular Appointments and/or Flexible Staffing promotional appointments for the following item listed as 4.A – 4.B. Approved 3 to 0.

4.A. Flexible Staffing Promotional Appointment Recommendations.

	Name	From Classification/ To Classification	Dept	Effective Date	Range/Step Base Monthly
A	Ruben Lopez	From: Water Distribution Worker I To: Water Distribution Worker II	UTL	10/15/12	5178/4 \$4,885.56

4.B. Regular Appointment/Merit Increase.

	Name	Classification	Dept	Type of Action / Effective Date	Range/Step Base Monthly
B	Larry Levario	Line Mechanic	UTL	Regular Appt/ Merit Increase 01/16/2013	5218/5 \$7,854.15

**ADJOURNMENT** **Ruiz/Hiti** – to adjourn the meeting at 7:15 PM. Approved 3 to 0.

<b>OPEN SESSION AGENDA ITEM NO:</b>	<b>3</b>
<b>DATE APPROVED:</b>	02/26/2013