



**CITY OF AZUSA
MINUTES OF THE PERSONNEL BOARD
March 12, 2013**

A regular meeting of the Personnel Board was called to order at 7:00 p.m. in the West Wing Conference Room - South by Frank Allen, Personnel Board Chair.

ATTENDANCE

Personnel Board Members: Frank Allen, Fernando Rubio, and Don Hiti

Staff Liaison: Robert Neiuber, Director of Human Resources, and Noel Carpenter, Human Resources/Risk Management Analyst

Also Present: George DuBois, Street Maintenance Crew Supervisor

ABSENCE

Rubio/Hiti – to excuse Ralph Ruiz and Fred Madjar. Approved 3 to 0.

**APPROVAL OF
MINUTES
02/26/2013**

Rubio/Hiti – to approve the minutes. Approved 3 to 0.

**Merit Increases, Regular
appointment and/or
Flexible Staffing
Promotion Appointment
Recommendations**

4.A-4.B – Rubio/Hiti - to recommend approval of Merit Increases and/or Regular Appointments and/or Flexible Staffing promotional appointments for the following item listed as 4.A – 4.B. Approved 3 to 0.

4.A – 4.B Regular Appointment/Merit Increase.

	Name	Classification	Dept	Type of Action / Effective Date	Range/Step Base Monthly
A	Richard Martinez	Police Officer	PD	Merit Increase 01/26/2013	6101/4 \$6,528.64
B	Emanuel Cardoso	Water Production Operator I	UTL	Merit Increase 03/07/2013	5178/5 \$5,122.99

4.C – Rubio/Hiti – Request for additional information to be in writing and included with the Performance Appraisal. Approved 3 to 0.

	Name	Class	Dept.
C	Chip Taylorson	Street Maintenance Worker I	Public Works

ADJOURNMENT

Rubio/Hiti – to adjourn the meeting at 7:23 PM. Approved 3 to 0.

**OPEN SESSION AGENDA ITEM NO: 3
DATE APPROVED: 03/26/2013**

