



**AGENDA
PERSONNEL BOARD REGULAR MEETING**

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Director of Human Resources /Personnel Officer Robert Neiuber, Extension 5183, to make inquiry concerning the nature of the item described on the agenda.

DATE: **September 10, 2013**
TIME: **7:00 p.m.**
LOCATION: WEST WING CONFERENCE ROOM
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. CALL TO ORDER: Frank Allen, Chair

2. **ROLL CALL: Personnel Board Members**

- Frank Allen, Chair Fernando Rubio, Jr. Ralph Ruiz
 Fred A. Madjar, Vice Chair Don Hiti

Others Present

- Robert Neiuber, Director of Human Resources
 Others _____

3. **APPROVAL OF MINUTES:** **August 27, 2013**

4. **CLOSED SESSION:**

- A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: **Police Officer**
- B. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):
Title: **Street Maintenance Worker I**

5. **OPEN SESSION:**

- A. **Class Specification Revision:** (pursuant to Sections 3.5 Adoption of Plan and Adjustment of the Rules of the Civil Service System) - Utility Programs Specialist
- B. **Personnel Action Report** – Informational
- C. **Recruitment Progress Report** – Informational
- D. **PUBLIC COMMENT:** Person/group will be limited to five (5) minute maximum time to orally present their purpose.
- E. **COMMENTS, UPDATES AND/OR REPORTS:** PERSONNEL BOARD MEMBERS AND/OR STAFF.
- F. **ADJOURNMENT**