



**AGENDA**

**REGULAR MEETING OF  
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702**

**SEPTEMBER 23, 2013  
6:30 P.M.**

**AZUSA UTILITY BOARD**

**URIEL E. MACIAS  
CHAIRPERSON**

**ROBERT GONZALES  
VICE CHAIRPERSON**

**JOSEPH R. ROCHA  
BOARD MEMBER**

**EDWARD J. ALVAREZ  
BOARD MEMBER**

**ANGEL CARRILLO  
BOARD MEMBER**

**6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board**

- Call to Order
- Pledge to the Flag
- Roll Call

**A. PUBLIC PARTICIPATION**

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. UTILITIES DIRECTOR COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

**D. CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on July 22, 2013 as written.
2. **Request for Proposals for Integrated Resource Plan. Recommendation:** Approve the general scope of work for an Integrated Resource Plan (“IRP”) as described in this report and authorize Staff to issue a request for proposals from qualified consultants to assist in analyzing and developing the Plan.
3. **Approval to Issue a Request for Proposals (RFP) for Consulting Engineering Services to Prepare a 2014 Update to the Water Division’s 2005 Water Master Plan. Recommendation:** Approve the attached Request for Proposals (RFP) for consulting engineering services to prepare a 2014 update to the Water Division’s 2005 Water Master Plan.
4. **Award Contract for Installation of Deskins™ Solids Dewatering System at Hsu-Canyon Filtration Plant and Waive Formal Bidding Procedures Due to Sole Source. Recommendation:** Waive formal sealed bids in accordance with Municipal Code Section 2-522(b) and award a contract for purchase and delivery of Deskins™ “Quick-Dry”™ Dewatering Process System for installation in the North and South Solids Drying Ponds at the Hsu-Canyon Water Filtration Plant in the amount of \$493,878.00 including an aerator, a small articulated loader, and a 10% contingency.
5. **Approval to Solicit Bids for Design and Installation of a Pre-Engineered Two Door Steel Shed for Protection of Vactor Hydroexcavator Trucks. Recommendation:** Approve the attached Invitation to Bid and Plans for construction of a two door pre-engineered steel shed and appurtenances for storage and protection of the hydro excavator trucks to be garaged at the Water Distribution Yard on Gladstone Avenue.
6. **Approve Standby Truck Specifications and Authorize Staff to Solicit Bids for Replacement Truck. Recommendation:** Approve the specifications for the Electric Division replacement “stand-by” truck and authorize staff to solicit bids; and amend the Capital Outlay Budget in order to allow the purchase of replacement stand-by truck.
7. **Approve Revisions of Existing Electric Standards. Recommendation:** Approve the revised electric construction standards ED13 and ED20. Electric construction standards are posted on Azusa Light & Water website and are used as references, guidelines, and regulations by customers and staff.
8. **Acceptance of Grant of Easement from Property Owner at 601 South Vincent. Recommendation:** Approve the following resolution accepting Grant of Easement for the property at 601 South Vincent Avenue just south of Gladstone Street and authorize the City Clerk to file the easement in the Office of the Los Angeles County Recorder.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF.

9. **Acceptance of Grant of Easements from Various Property Owners in Rosedale Development.** **Recommendation:** Approve the following resolution accepting Grant of Easement for each of the subject location and authorize the City Clerk to file them in the Office of the Los Angeles County Recorder.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF.

10. **Approval to Seek Bids for Landscape and Irrigation Maintenance for Azusa Light & Water Facilities.** **Recommendation:** Approve the Landscape and Irrigation Maintenance Specifications for Azusa Light & Water Facilities and authorize the City Clerk to commence advertisement to solicit formal bids.

E. **SCHEDULED ITEMS**

1. **Letter Providing Athens Services Direction on Waste Disposal Following Puente Hills Landfill Closure.** **Recommendation:** Authorize staff to send attached letter to Athens Services directing that they: (1) transfer all Azusa's post-MRF municipal solid waste to the Mid Valley Landfill located in Rialto, CA, following closure of Puente Hills landfill; and (2) deliver all yard waste to the Recycled Wood Products facility located in Pomona, CA, following closure of Puente Hills landfill.
2. **Approval of Power Sales Agreement (PSA) with Southern California Public Power Authority (SCPPA) for Long Term Purchase of Energy, Capacity, and Environmental Attributes from a Solar Project Developed by First Solar.** **Recommendation:** 1) Approve a Power Sales Agreement (PSA) with Southern California Public Power Authority (SCPPA) for a twenty-year term purchase of energy, capacity, and environmental attributes from a photovoltaic project development by First Solar and authorize Mayor to execute these agreements; and 2) authorize the Director of Utilities or his designee to administer the PSA agreement and/or any other documents that may be necessary for project administration.
3. **Approval of Power Sales Agreement (PSA) with Southern California Public Power Authority (SCPPA) for Long Term Purchase of Energy, Capacity, and Environmental Attributes from a Solar Project Developed by Recurrent Energy.** **Recommendation:** 1) Approve two Power Sales Agreements (PSA) with Southern California Public Power Authority (SCPPA) for twenty-year term purchase of energy, capacity, and environmental attributes from two solar photovoltaic projects development by Recurrent Energy and authorize Mayor to execute these agreements; and authorize the Director of Utilities or his designee to administer the PSA agreements and/or any other documents that may be necessary for project administration.
4. **Approval of Request for Proposals (RFP) for Architectural Services to Conduct Feasibility Study for Renovation and Repurpose of Existing City Owned Vacant Building in Azusa Downtown Area.** **Recommendation:** Approve the attached Request for Proposals (RFP) for architectural services to conduct feasibility study for renovation and repurpose of existing city owned vacant building located in the Azusa Downtown area at 624, 626, and 628 North San Gabriel Avenue and authorize staff to solicit proposals.

**F. STAFF REPORTS/COMMUNICATIONS**

1. 4<sup>th</sup> Quarter Budget Report for Water and Electric Funds for Fiscal Year 2012-2013
2. California Municipal Utilities Association (CMUA) Legislative Update
3. Water Supply Update
4. Update on Phase II Water Conservation Measures
5. National Recreation Area Update (Verbal)
6. Update on EV Public Charging Stations in Azusa

**G. ADJOURNMENT**

1. Adjournment.

*“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”*

*“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”*