



**AGENDA**

**REGULAR MEETING OF  
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702**

**NOVEMBER 25, 2013  
6:30 P.M.**

**AZUSA UTILITY BOARD**

**URIEL E. MACIAS  
CHAIRPERSON**

**ROBERT GONZALES  
VICE CHAIRPERSON**

**JOSEPH R. ROCHA  
BOARD MEMBER**

**EDWARD J. ALVAREZ  
BOARD MEMBER**

**ANGEL CARRILLO  
BOARD MEMBER**

**6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board**

- Call to Order
- Pledge to the Flag
- Roll Call

**A. PUBLIC PARTICIPATION**

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. UTILITIES DIRECTOR COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

#### D. CONSENT CALENDAR

*The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on October 28, 2013 as written.
2. **Cancellation of December Utility Board Meeting. Recommendation:** Cancel the scheduled Utility Board meeting of December 23, 2013.
3. **Acceptance of Demonstration Energy & Efficiency Developments (DEED) Residential Thermal Energy Storage (TES) Research Grant. Recommendation:** Accept a \$60,000 DEED Grant for Residential Thermal Energy Storage (TES) Research Grant from the American Public Power Association and authorize execution of the associated Grant Agreement by the Mayor.
4. **Approval of 2014 Energy Efficiency Program Updates. Recommendation:** Approve modifications to Azusa Light & Water's Energy Efficiency Programs, effective January 1, 2014, and authorize periodic program updates to be approved and reported to the Utility Board by the Director of Utilities, as needed to meet cost effectiveness goals and changes in legislation and/or regulations.
5. **Approval of San Juan Unit 3 Energy Exchange and Firing Arrangement Between Azusa and Arizona Public Service (APS). Recommendation:** Authorize Staff to renew the energy exchange and firing arrangement for San Juan Unit 3 with APS and authorize the Director of Utilities to execute the final agreement with APS.
6. **Adoption of Resolution on Policy of Use and Proceeds from Sales of Greenhouse Gas Allowances. Recommendation:** Adopt the following resolution on permissible usage and proceeds from sales of allocated Greenhouse Gas Allowances:

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ADOPTING THE AZUSA ALLOCATED GHG ALLOWANCE USE AND PROCEEDS POLICY.

7. **Approval of Plan and Specifications for Project LD2013-10 for Furnishing and Installing Underground Electric Substructures along Foothill Boulevard between Azusa and Dalton Avenue. Recommendation:** Approve plan and specifications for Project LD2013-10, and authorize the City Clerk office to advertise the project and solicit formal bids for the furnishing and installing of underground electric substructures in area as depicted in drawing ED2013-10.
8. **Acceptance of Grant of Easement from Property Owner at Lot 2, Tract 54057-18 in Rosedale Development. Recommendation:** Accept Grant of Easement by the following resolution for the subject location and authorize the City Clerk to file it in the Office of the Los Angeles County Recorder:

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECODING THEREOF.

9. **Approval of Purchase of Electric Automated Meter Reading (AMR) Meters from McAvoy and Markham. Recommendation:** In accordance with Section 2-523 (d), Article VII, Chapter 2 of the Azusa Municipal Code, the Utility Board approve the issuance of a Purchase Order to McAvoy & Markham, of Irvine, CA, in an amount not-to-exceed \$19,224 inclusive of sales tax and freight charges to Azusa for

purchasing 360 AMR meters.

10. **Approval of Revised Specification for a Perimeter Fence at the Electric Division Yard (1020 W. 10th Street) and Authorize City Clerk to Advertise for Bids or Solicit Proposals. Recommendation:** Approve the revised block wall specification for the south perimeter fence in the Electric Division Yard located at 1020 W. 10<sup>th</sup> Street; and authorize City Clerk to advertise for bids or solicit proposals for same.
11. **Approval of Proposal by inContact for a Computer Based Phone System and Authorization to Execute Professional Services Agreement. Recommendation:** Approve proposal by inContact for a computer based phone system and authorize the Mayor to execute Professional Services Agreement subject to review by City Attorney.
12. **Approval of an Amendment to Verizon Wireless Lease at the Hsu-Canyon Filtration Plant. Recommendation:** Approve both the attached amendment to add an additional 60 square feet of space for an emergency generator to the current Communications Site Lease Agreement with Verizon Wireless, and the associated Letter of Authorization for an Application For Zoning /Land Use Entitlements.
13. **Approval of Resolution Amending the Water Fund Budget by \$111,641 to Pay Arbitrage Rebate on 2003 Series A Certificates of Participation to Internal Revenue Service by November 30, 2013. Recommendation:** Approve the following resolution amending the FY 2013-14, water fund operating budget by \$111,641 in order to pay the arbitrage rebate on the 2003 Series A Certificates of Participation (COP) to the Internal Revenue Service by November 30, 2013.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, AMENDING THE FISCAL YEAR 2013-2014 OPERATING BUDGET FOR THE WATER UTILITY TO PAY FOR ARBITRAGE REBATE.

14. **Approval to Execute a Confidentiality Agreement with Tenaska Energy, Inc. Recommendation:** Approve the execution of a confidentiality agreement with Tenaska Energy by the Director of Utilities.

**E. SCHEDULED ITEMS**

1. **Authorization to Solicit Proposals for Emergency and Special Project Electric Equipment and Material Supplier. Recommendation:** Approve the solicitation of proposals to acquire emergency, special project, and critical needs equipment/materials, and related services, from one or more local/regional suppliers as per attached Scope of Work.

**F. STAFF REPORTS/COMMUNICATIONS**

1. First Quarter Budget Reports for Water and Electric Utilities
2. Azusa Water Supply Update
3. Update on Puente Hills Closure Waste Disposal (Verbal)

**G. ADJOURNMENT**

1. Adjournment.

*“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”*

*“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”*