



## AGENDA

### REGULAR MEETING OF AZUSA UTILITY BOARD

AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702

MAY 27, 2014  
6:30 P.M.

### AZUSA UTILITY BOARD

ROBERT GONZALES  
CHAIRPERSON

EDWARD J. ALVAREZ  
VICE CHAIRPERSON

JOSEPH R. ROCHA  
BOARD MEMBER

URIEL E. MACIAS  
BOARD MEMBER

ANGEL CARRILLO  
BOARD MEMBER

### 6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

#### A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

#### B. UTILITIES DIRECTOR COMMENTS

#### C. UTILITY BOARD MEMBER COMMENTS

## **D. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on April 28, 2014 as written.
2. **Recommendation to Hire Black & Veatch to Develop an Integrated Power Resource Plan. Recommendation:** Approve the award of a Professional Services Agreement (PSA) to Black & Veatch in the amount of \$83,450 (plus necessary travel expenses) for assistance to develop an Integrated Power Resource Plan, and authorize the Director of Utilities to sign/administer the PSA.
3. **AB 2514 Mandated Study of Energy Storage for Azusa Light & Water. Recommendation:** Ratify previous authorization for Azusa Light & Water Department to undertake a study of feasibility and economics of installation/procurement of energy storage systems, as required by California Assembly Bill 2514, and authorize increasing the previous expenditure limit to \$20,000.
4. **Approval of a Two Year Extension to the 3-year Contract with Ontario Refrigeration Service, Inc. for HVAC Maintenance. Recommendation:** Approve the extension of the current three-year HVAC system maintenance contract with Ontario Refrigeration Service, Inc. for an additional two years.
5. **Approval of Plan and Specifications for Project LD2014-2 for Furnishing and Installing Underground Electric Substructures at 760 West Foothill Boulevard, North of Railroad Track. Recommendation:** Approve the plan and specifications for project LD2014-2, and authorize staff to solicit proposals for the furnishing and installing underground electric substructures as depicted in drawing ED2014-2.
6. **Approval of Notice of Completion for the Installation of Precast Concrete Wall/Fence Along South Perimeter of Electric Yard and Ratification of the Contract Change Order. Recommendation:** (1) Approve the Notice of Completion and authorize staff to file the Notice at the Los Angeles County Registrar's Office; and (2) ratify the Contract Change Order #1 in the amount not to exceed \$16,696.99 which was previously authorized by the Director of Utilities and approved by the City Manager in order to complete precast concrete wall / fence project on a timely basis.
7. **Adoption of a Resolution Approving the City's Continued Participation in the California Department of Resources Recycling and Recovery (CalRecycle) Used Oil Payment Program (OPP) and Designation of Signature Authority. Recommendation:** Adopt Resolution No. UB-4-14 approving the City's continued participation in the California Department of Resources Recycling and Recovery (CalRecycle) Used Oil Payment Program (OPP) and designation of the Utilities Administrative and Financial Services Manager as the signature authority for the program.
8. **Approval of Lease of Suite 2B in the Azusa Light & Water Building to the YWCA San Gabriel Valley. Recommendation:** Approve the lease of vacant Suite 2B office space in the

Azusa Light & Water building to YWCA San Gabriel Valley, and authorize the City Manager to sign the associated Lease Agreement with the YWCA San Gabriel Valley.

**E. SCHEDULED ITEMS**

1. **Water Supply Update and Authorization to Pursue Strategic Options. Recommendation:** Authorize staff to move forward on an urgent/emergency basis to identify, validate, and implement strategic options to improve water supply reliability/availability as described in this report and to make related expenditures as long they can be supported within approved budgets and purchasing authority thresholds, or are reported back to the Utility Board for approval/ratification on a timely basis as may be required by applicable policies.
2. **Approval of Professional Services Agreement to Civiltec Engineers for the Design of SCADA/Piping to Complete SGVMWD Pipeline Interconnection at Hsu-Canyon Water Treatment Plant. Recommendation:** Waive the formal proposal process and award a Professional Services Agreement to Civiltec Engineers to provide engineering services for the design of SCADA and piping to complete the SGVMWD pipeline interconnection at the Hsu Canyon Water Treatment Plant (WTP) for a not-to-exceed price of \$39,178.
3. **Approval to Seek the Services of a Hydrogeologist and a Well Driller to Provide Geologist Services and Well Drilling Services. Recommendation:** Waive the formal Request for Proposals process and authorize staff to solicit proposals as expeditiously as possible for the professional services of a hydrogeologist and a well drilling company. Staff expects to return with a recommendation for review/approval by the Utility Board at its June 23, 2014 meeting.

**F. STAFF REPORTS/COMMUNICATIONS**

1. Treatment of Proceeds from Sales of Greenhouse Gas (GHG) Allowances
2. Regulatory Reporting
3. Notification of Potential Procurement of (1) SP15 Energy Hedge(s) for 3<sup>rd</sup> Quarter 2014 and (2) Physical Energy for Summer 2015 to Replace a Terminating Contract.
4. Status of San Juan Divestiture
5. Results of the California Air Resources Board's May 16, 2014 Auction of Greenhouse Gas (GHG) Allowances
6. Foam Recycling Program Update
7. FY 2014-2015 Utility Preliminary Budget Review

**G. CLOSED SESSION**

1. None.

## **H. ADJOURNMENT**

### **1. Adjournment.**

***“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”***

***“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”***