



CITY OF AZUSA
 MINUTES OF THE PERSONNEL BOARD
 DATE: July 22, 2014

A regular meeting of the Personnel Board was called to order at 7:00 p.m. in the West Wing conference Room by Chair, Frank Allen.

ATTENDANCE	Personnel Board Members: Chair, Frank Allen, Vice Chair, Fernando Rubio Jr., Ralph Ruiz, Don Hiti and Mercedes Castro Staff Liaison: Traci Bailey, HR/Risk Management Analyst
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APPROVAL OF MINUTES	Motion: Castro/Hiti- to approve the minutes of July 8, 2014 Ayes: Rubio, Castro, Hiti, Allen, Ruiz (5) Nays: (0) Abstain: (0)
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CLOSED SESSION (Govt. Code section 54957- Public Employee Performance Evaluation)	Rubio/Ruiz -to move to closed session at 7:01 p.m. Approved 5-0. Ayes (3): Rubio, Ruiz, Castro, Hiti, Allen Nay: (0) Abstain: (0) Rubio/Ruiz-to reconvene at 7:05 p.m. Approved 5-0. Ayes (3): Rubio, Ruiz, Castro , Hiti, Allen Nay: (0) Abstain: (0)
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Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations	Motion: Rubio/Ruiz -to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 4 a, b& d, pursuant to the Performance Appraisal Procedures. Ayes: Allen, Rubio, Castro, Hiti, Ruiz (5) Item 4c was pulled pending completion of an outstanding Performance Appraisal.
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4. Merit Increase and/or Regular Appointment Recommendations

	Name	Classification	Dept	Type of Action/ Effective Date	Range/ Step Base Mo.
A	Myrna Bohorquez	Building Technician	CD	Merit Increase 06-09-2014	4714/3 \$4,454.67
B	Hien Vuong	Senior Electrical Engineer	UTL	Merit Increase 07-02-2014	3515/4 \$9,403.56
D	Timothy Harrington	Police Lieutenant	PD	Reg Appt 08-04-2014	3423/4 \$10,475.10

5. Open Session Items

Comments, Updates, and/or Reports	Motion: Ruiz, Rubio to cancel the next Personnel Board meeting on August 12, 2014. Ayes: Allen, Rubio, Castro, Hiti, Ruiz (5) Nays: (0) Abstain: (0)
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ADJOURNMENT	Motion: Ruiz/Rubio -to adjourn the meeting at 7:16 p.m. Ayes: Allen, Rubio, Ruiz, Castro, Hiti Nays: (0) Abstain: (0)
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OPEN SESSION AGENDA ITEM NO:	3
DATE APPROVED:	08-26-14