



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**JANUARY 26, 2015
6:30 P.M.**

AZUSA UTILITY BOARD

**ROBERT GONZALES
CHAIRPERSON**

**EDWARD J. ALVAREZ
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

**ANGEL CARRILLO
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.

1. **Minutes. Recommendation:** Approve minutes of regular meeting on November 24, 2014 as written.
2. **Acceptance of Grant of Permanent Easement for Water Utility Purposes from Property Owner Rosedale Land Partners II LLC for Tract 54057-21 Portions of Lot C & E. Recommendation:** Accept the Grant of Permanent Easement by Resolution UB-1-2015 for Water Utility purposes for Tract 54057-21 portions of Lot C and E in the City of Azusa and authorize the City Clerk to file said easement documents with the Office of the Los Angeles County Recorder.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF

3. **Acceptance of Grant of Permanent Easement for Water Utility Purposes from Property Owner Tacos El Gavilan for 887 S. Azusa Avenue. Recommendation:** Accept the Grant of Permanent Easement by Resolution UB-2-2015 for Water Utility purposes for the property, Tacos El Gavilan, located at 887 S. Azusa Avenue in the City of Azusa and authorize the City Clerk to file said easement documents with the Office of the Los Angeles County Recorder.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF

4. **Approval of Notice of Completion for the Installation of Project W-276, Truck Storage Shed, at the Gladstone Yard. Recommendation:** Accept the Storage Shed Project W-276, approve the Notice of Completion, and direct the City Clerk's Office to execute the Notice of Completion, and record and file it at the Office of the Los Angeles County Recorder.
5. **Approval of Notice of Completion for Project W-281 Installation of Sludge Drying Bed Improvements at Hsu Canyon Water Treatment Plant. Recommendation:** Accept Project W-281, approve the Notice of Completion and direct the City Clerk's Office to execute the Notice of Completion, and record and file it at the Office of the Los Angeles County Recorder.
6. **Approve Lease of City Property at the Dalton Reservoir Site to T-Mobile for a Cell Phone Communications Tower. Recommendation:** Approve a lease to T-Mobile West Corporation at a price of \$2,600 per month for a portion of City Property at the Dalton Reservoir site for a cell phone tower and authorize the City Manager to execute the lease agreement as approved by the City Attorney.
7. **Approval to Hire Stetson Engineers to Prepare Discharge Permit Applications to Test Pump Aspan Well. Recommendation:** Approve the selection of Stetson Engineers to prepare a discharge application necessary to test pump Azusa Light & Water's Aspan Well.

8. **Waive Formal Bidding Procedures and Award Purchase of One (1) Ford F150 Pickup Truck and One (1) Ford F350 Pickup Truck to Downtown Ford Sales Under California Multiple Award Schedule (CMAS).** **Recommendation:** Waive formal sealed bids in accordance with AMC Section 2-522, sub-section C, and award the purchase of one (1) Ford F150 pickup truck for \$22,333.01 and one (1) Ford F-350 pickup truck for \$38,313.96 to Downtown Ford Sales under the California Multiple Award Schedule (CMAS Contract No. 1-08-23-20) in the total amount of \$60,646.97 including tax and delivery.

9. **Approve Purchase of a Sleeve Valve for the Interconnection Line Between the SGVMWD Water Pipeline and the Hsu-Canyon Water Treatment Plant Project W-280.** **Recommendation:** Approve the purchase a 14-inch Bailey sleeve valve for the future supplemental water supply line to the Hsu-Canyon Water Treatment Plant and approve the attached Resolution UB-3-2015 authorizing a budget amendment of \$170,000 in the Water Fund.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA AUTHORIZING A BUDGET AMENDMENT FOR FY 2014/15 BUDGET IN THE WATER UTILITY FUND IN THE AMOUNT OF \$170,000

10. **Approval of San Juan Unit 3 Energy Exchange and Firming Arrangement Between Azusa and Arizona Public Service Company (APS).** **Recommendation:** Authorize Staff to renew the energy exchange and firming arrangement for San Juan Unit 3 with Arizona Public Service (APS) for the period of February 1, 2015 through December 31, 2015 and authorize the Director of Utilities to execute the associated final agreement with APS.

11. **Acceptance of Grant of Easement from Property Owner at 547 E. 10th Street, Azusa, CA 91702.** **Recommendation:** Accept the Grant of Easement by attached Resolution UB-4-2015 for the Property located at 547 East 10th Street in City of Azusa, owned by Thalia Corona and authorize the City Clerk to file the easement documents in the Office of the Los Angeles County Recorder.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF

E. SCHEDULED ITEMS

1. **Approve Professional Services Agreement with Invoice Cloud and Proposal by System & Software for Electronic Payment Processing, and Adopt Contract Amendment with Infosend to Effect Change in Payment Vendors and Continue Bill Print and Mail Services.** **Recommendation:** Approve professional service agreement with Invoice Cloud and proposal by Systems & Software for electronic payment processing, and adopt Amendment No. 2 with InfoSend to discontinue electronic payment processing and continue bill print and mail services.

F. STAFF REPORTS/COMMUNICATIONS

1. Draft Recovery Plan for the Santa Ana Sucker
2. Employee Recycling Program
3. Update on Utility Modernization Project and Video
4. Restaurant Water Conservation Posters

G. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraphs (2) and (4) of subdivision (d) of Government Code Section 54956.9: One Potential Case

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”