



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**MAY 26, 2015
6:30 P.M.**

AZUSA UTILITY BOARD

**EDWARD J. ALVAREZ
CHAIRPERSON**

**ANGEL A. CARRILLO
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

**ROBERT GONZALES
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

1. Four Cities Presentation

C. **UTILITY BOARD MEMBER COMMENTS**

D. **CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on April 27, 2015 as written.
2. **Approval of Waterless Urinal Retrofit Project. Recommendation:** Approve the proposed Waterless Urinal Retrofit Project and authorize Public Works to solicit bids/proposals for the associated procurement/installation of waterless urinals in City facilities.
3. **Approval of Proposed Azusa Turf Removal Program. Recommendation:** Approve Azusa Light & Water's proposed Azusa Turf Removal Program effective June 1, 2015.
4. **Selection of Bond and Disclosure Counsel and Underwriter for Refinancing of Water Parity Revenue Bonds Series 2006. Recommendations:** (1) Approve the selection of Bank of America Merrill Lynch to serve as Underwriter in not-to-exceed amount of \$71,917.46 and authorize staff to process a change order up to \$3,000 if needed; and (2) Approve the selection of Hawkins Delafield & Wood LLP to serve as Bond and Disclosure Counsel in not-to-exceed amount of \$52,000.
5. **Authorization to Issue Request for Proposals for Water Cost of Service Study. Recommendation:** Authorize staff to issue a request for proposals for a cost of service study for the Water Utility.
6. **Approval of License Agreement for the Installation of Electric Vehicle Charging Station at Citrus Crossing Shopping Center in the City of Azusa. Recommendations:** (1) Approve a License Agreement to install City owned electric vehicle public charging station at Citrus Crossing Shopping Center; and (2) Authorize the Director of Utilities to enter into and sign the Agreement with landowner.
7. **Award of Purchase Contract to HD Supply Power Solutions for Furnishing Preassembled Capacitor Banks in Accordance with Specification for Project # LD2015-1. Recommendation:** Award a purchase contract to HD Supply Power Solutions in the amount not-to-exceed \$148,393.69 to furnish preassemble capacitor banks in accordance to specifications for Project # LD2015-1.
8. **Approval of Lease of City Property at the Dalton Reservoir Site to T-Mobile for a Cell Phone Communications Tower. Recommendation:** (1) Approve a lease to T-Mobile West Corporation at an initial price of \$2,600 per month for a portion of City Property at the Dalton Reservoir

site for a cell phone tower; and (2) Authorize the Mayor to execute the lease agreement as approved by the City Attorney.

9. **Approval of Notice of Completion for Paving the Intersection of 9th Street and Pasadena Avenue. Recommendation:** Accept the Paving at the Intersection of 9th Street and Pasadena Avenue Project as complete, approve the Notice of Completion, and direct the City Clerk's Office to execute the Notice of Completion, record and file at the Office of the Los Angeles County Recorder.
10. **Approval of Waterworks Materials Purchase Agreement and Issuance of a Purchase Order to Western Waterworks Supply Company. Recommendation:** Approve the Integrated Supply System (ISS) for Waterworks Fittings and Material purchase agreement for the Water Division and authorize the issuance of the purchase order to Western Water Works Supply Company.
11. **Approval of Annual Water Rights Leasing Transactions and Authorization for Director of Utilities to Execute Related Lease Documents. Recommendation:** Approve, and authorize the Director of Utilities to execute, water rights lease agreements with Canyon Water Company, Inc., City of Monrovia, City of South Pasadena, San Gabriel Valley Water Company, and La Puente Valley County Water District for the City of Industry Water Works System pursuant to Utility Board Resolution 09-C69.
12. **Approval of 2014 Power Disclosure Report. Recommendation:** Approve Azusa Light & Water's 2014 Power Source Disclosure report for the purpose of submittal to the CEC and posting on Azusa's Website. This filing is mandatory pursuant to Assembly Bill 162.
13. **Approval of Selection of a Consultant to Prepare the Electric System Master Plan and Award Professional Agreement to Finley Engineering. Recommendation:** Approve a Professional Services Agreement (PSA) with Finley Engineering in the amount of \$80,850 and authorize the Director of Utilities to execute the PSA in a form acceptable to the City Attorney.
14. **Minor Changes to Water Rule 21 "Water Conservation." Recommendation:** Adopt Resolution No. UB-8-2015 approving minor changes to Rule No. 21.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, TO AMEND WATER RULE NO. 21, WATER CONSERVATION

15. **Ratification of Contract to MJ Starlite Inc. for Urgent Underground Electric Conduit Repair Work Along Sequoia Avenue & Foothill Boulevard. Recommendation:** Ratify the contract awarded to MJ Starlite Inc. in the total amount of \$11,100 for the urgent conduit repairs along Sequoia Avenue and Foothill Blvd, which were completed in March 2015.

E. SCHEDULED ITEMS

1. **Proposed Drought Charge/Penalties. Recommendation:** (1) Consider the Drought Penalties outlined in the staff report to be effective on all water consumed on and after July 1, 2015 to be brought back for Utility Board approval on June 22; and (2) Approve at this time the attached proposal from Systems & Software to make the necessary billing system modifications to implement Drought Penalties once approved.

F. STAFF REPORTS/COMMUNICATIONS

1. Fiscal Year 2014-2015 Third Quarter Budget Reports for Water and Electric Funds
2. Top Ten Water Consumers Update
3. City Facility Drought Action Plan
4. CMUA Legislative Update

G. CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to California Government Code, Section 54956.9(d)(1).**

Case Name: City of Azusa, et al. v. Michael Cohen, California Dept. of Finance, et al.

Case Number: Sacramento County Superior Court Case No. 2013-80001540-C075814

State of California Third Appellate District Case No. C075814

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”