



**AGENDA**

**REGULAR MEETING OF  
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702**

**JULY 27, 2015  
6:30 P.M.**

**AZUSA UTILITY BOARD**

**EDWARD J. ALVAREZ  
CHAIRPERSON**

**ANGEL A. CARRILLO  
VICE CHAIRPERSON**

**JOSEPH R. ROCHA  
BOARD MEMBER**

**URIEL E. MACIAS  
BOARD MEMBER**

**ROBERT GONZALES  
BOARD MEMBER**

**6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board**

- Call to Order
- Pledge to the Flag
- Roll Call

**A. PUBLIC PARTICIPATION**

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. UTILITIES DIRECTOR COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

#### **D. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.*

1. **Minutes. Recommendation:** Approve minutes of special meeting on June 15 and regular meeting on June 22, 2015 as written.
2. **Selection of Consultant to Update the Water Cost of Service Study. Recommendation:** Approve the proposal by NBS to prepare a cost of service study for the Water Utility in an amount not-to-exceed \$47,230.
3. **Approval of Agreement Amendment with Infosend to Provide Electronic Billing Statements thru Web Service to Electronic Payment Vendors for Presentment to Customers. Recommendation:** Approve attached amendment with InfoSend, Inc. to provide electronic utility billing statements via a web service to electronic payment vendor, InvoiceCloud, so customers paying online will see same copy and format of utility bill as the one that is mailed to customers, for an additional \$7,440 per year.
4. **Approval of Addendum with inContact to Transcribe Customer Voice Comments Left During Post Call Survey. Recommendation:** Authorize the Director of Utilities to approve attached addendum to contract with InContact, Inc. to add transcription service to contract scope of service to have vendor transcribe audio files into text comments that can be viewed by customer service staff.
5. **Proposed Pool/Spa Cover Rebate Program. Recommendation:** Approve Azusa Light & Water's proposed Pool/Spa Cover Rebate Program effective August 1, 2015.
6. **Approval of Annual Survalent Software Support and Maintenance for the Electric Division SCADA Software. Recommendation:** Approve (1) one year of Platinum Service Annual Software Support & Maintenance from Survalent Technology in the amount of **\$10,815** plus any applicable taxes; and (2) issuance of a purchase order to the sole source vendor.
7. August 24, 2015 Utility Board Meeting Schedule (Verbal)

#### **E. SCHEDULED ITEMS**

1. **Approval of Power Sales Agreement with SCPA for Purchase from Antelope DSR 2 Solar Project. Recommendations:** 1) Approve a Power Sales Agreement (PSA) with Southern California Public Power Authority (SCPPA) for a twenty-year term purchase of energy, capacity and environmental attributes from a photovoltaic project developed by Sustainable Power Group (sPower) called "Antelope DSR 2" and authorize the Mayor to execute this agreement, and 2) authorize the Director of Utilities, or designee, to administer the PSA and consummate/administer any other ancillary documents that may be necessary for contract administration.

2. **Approval of Resolution Adopting Rate Schedule “EDR-3” Revising Economic Development Rate Discounts for Qualified Non-Residential Electric Customers.** Recommendation: Adopt Resolution No. UB-13-2015 Rate Schedule “EDR-3” to revise the Economic Development electric discounts for qualifying non-residential customers:

**A RESOLUTION OF THE UTILITY BOARD / CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING ELECTRIC UTILITY RATE SCHEDULE “EDR-3 ECONOMIC DEVELOPMENT RATE - 3” PROVIDING ECONOMIC DEVELOPMENT INCENTIVES FOR QUALIFIED NONRESIDENTIAL ELECTRIC CUSTOMERS**

3. **Second Reading of Ordinance Amending Division 6 of Article VI of Chapter 78 of the Azusa Municipal Code Regarding Water Conservation.** Recommendation: Adopt Ordinance No. 2015-O5.

**AN ORDINANCE OF THE CITY COUNCIL/UTILITY BOARD OF THE CITY OF AZUSA, CALIFORNIA AMENDING DIVISION 6 OF ARTICLE VI OF CHAPTER 78 OF THE AZUSA MUNICIPAL CODE REGARDING WATER CONSERVATION**

**F. STAFF REPORTS/COMMUNICATIONS**

1. CMUA July Legislative Update
2. Legislative Update – SB350 and SB32
3. Short Term Renewable Energy Procurement to Satisfy Compliance with Renewable Portfolio Standard
4. Water Smart City Challenge Grant

**G. CLOSED SESSION**

1. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to California Government Code, Section 54956.9(d)(1).**

Case Name: City of Azusa, et al. v. Michael Cohen, California Dept. of Finance, et al.  
Case Number: Sacramento County Superior Court Case No. 2013-80001540-C075814  
State of California Third Appellate District Case No. C075814

**H. ADJOURNMENT**

1. Adjournment.

*“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”*

*“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”*