



AGENDA

REGULAR MEETING OF AZUSA UTILITY BOARD AND AZUSA CITY COUNCIL

AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702

June 23, 2008
6:30 P.M.

AZUSA UTILITY BOARD

ANGEL A. CARRILLO
CHAIRPERSON

URIEL E. MACIAS
VICE CHAIRPERSON

JOSEPH R. ROCHA
BOARD MEMBER

KEITH HANKS
BOARD MEMBER

ROBERT GONZALES
BOARD MEMBER

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board and Azusa City Council

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)

1. **New Employee Introductions**

- (a) Garrett Conrad, Water Distribution Worker I
- (b) Ruben Lopez, Water Distribution Worker I
- (c) Vincent Benavidez, Apprentice Line Mechanic
- (d) Brandon Horton, Line Mechanic
- (e) Angelica Guerrero, Part Time Cashier

2. **Presentation by the San Gabriel Valley Municipal Water District**

B. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

- 1. **Minutes. Recommendation:** Approve minutes of regular meeting on May 27, 2008 as written.
- 2. **Award of Maintenance Contract to Edison ESI. Recommendation:** (1) Award contract for maintenance service of the two power transformers at the Kirkwall Substation to Edison ESI in the amount of \$14,030 plus sales tax; and (2) authorize the City Manager to execute the final maintenance agreement.
- 3. **Award of Contract to BnB Engineering for Underground Electric Substructures. Recommendation:** (1) Award contract to BnB Engineering in the amount not-to-exceed \$760,346 to supply and install underground substructures at various locations per plan and specifications for Project # LD2008-2; and (2) approve budget amendment in amount of \$161,000 to capital improvement project account #73007A.
- 4. **Acceptance of Grant of Easement for Water Lines in Citrus Crossing Development. Recommendation:** Authorize Acceptance of Grant of Easement for Public Water Lines in the Citrus Crossing Development by following resolution:

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF EASEMENT AND DIRECTING THE RECORDING THEREOF.

C. SCHEDULED ITEMS

- 1. **Resolution to Amend Azusa Light & Water Rules and Regulations Regarding Master Water Meter Accounts. Recommendation:** Change the way master water meter accounts are billed by approving attached resolution entitled:

A RESOLUTION OF THE AZUSA UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA, AMENDING THE WATER RATE SCHEDULE INCLUDED IN AZUSA LIGHT & WATER'S RULES AND REGULATIONS GOVERNING ELECTRIC AND WATER SERVICES.

2. **Request by California Resource Connections to Amend Memorandum with the City of Azusa.**
Recommendation: Consider request by California Resource Connections (CRC) to amend its Memorandum of Understanding (MOU) with the City of Azusa to change the eligible uses of funding provided by the MOU.

D. STAFF REPORTS/COMMUNICATIONS

1. Monthly Update on Water Shortage Declaration (Verbal)
2. Monthly Update on Water Treatment Plant Project
3. Report on Member Water Districts and Boards
4. Quarterly Fuel Cost Adjustment for San Juan Resource
5. Customer Service Activities Update

E. DIRECTOR'S COMMENTS

F. ADJOURNMENT

1. Adjournment.

"In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting."