



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**SEPTEMBER 28, 2015
6:30 P.M.**

AZUSA UTILITY BOARD

**EDWARD J. ALVAREZ
CHAIRPERSON**

**ANGEL A. CARRILLO
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

**ROBERT GONZALES
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on July 27, 2015 as written.
2. **Two-Year Contract Extension for RT Lawrence for Lockbox Services. Recommendation:** Approve attached amendment with RT Lawrence to (1) extend their contract by two years; and (2) authorize issuance of contract purchase order to RT Lawrence in amount of \$21,900 in year 1 and \$18,100 in year 2.
3. **Notice of Completion for CIP Project No. LD2015-2 – Furnish and Install Underground Electric Substructures at Citrus Crossing to Serve Electric Vehicle Charging Station. Recommendations:** (1) Find that Perry C. Thomas Construction, Inc., Monrovia, CA, has completed Project LD2015-2; (2) Approve the Notice of Completion and authorize the Mayor to execute this document on behalf of the City; and (3) Authorize the City Clerk to submit said Notice of Completion for recordation to the Office of the County Recorder of Los Angeles County, within ten days of the Utility Board approval, as required by Section 3093 of the California Civil Code.
4. **Authorize Staff to Solicit Proposals to Update ALW’s Urban Water Management Plan. Recommendation:** Approve issuance of a Request for Proposals (RFP) to qualified consulting firms to update and amend the ALW’s Urban Water Management Plan.
5. **Adoption of Azusa Light & Water’s 2015 Water Master Plan. Recommendation:** Approve the 2015 Water Master Plan Report.
6. **Extension of Time to Black & Veatch Contract for the Integrated Resource Plan Consulting Work. Recommendation:** Extend the Black & Veatch Professional Services Agreement for Integrated Resource Plan (IRP) assistance through March 31, 2016 and authorize Mayor to execute the requisite PSA document.
7. **Approve the Specifications for 60 Foot Double Bucket Hybrid Truck for Electric Division and Authorize Staff to Advertise and Solicit Bids. Recommendation:** Approve the attached specifications for a new hybrid bucket truck for the Electric Division and authorize staff to advertise and solicit bids from vendors.
8. **Ratify Award of Contract to MJ Starlite Inc. for Urgent Installation of Underground Electric Conduits along Point O’ Woods Drive South of Sierra Madre Avenue. Recommendation:** Ratify the contract awarded to MJ Starlite Inc. in a total amount not-to-exceed \$40,000 for the urgent installation of underground electric conduits along Point O’ Woods Drive south of Sierra Madre Avenue.
9. **Approve Plan ED2015-4 for Project LD2015-4, Furnish and Install Underground Electric Substructures Along Vincent Avenue South of Gladstone Street. Recommendation:** (1) Approve the plan and specifications for project LD2015-4; and (2) authorize the City Clerk to advertise the project and solicit formal bids for furnishing and installing underground electric substructures as depicted in drawing ED 2015-4.

E. SCHEDULED ITEMS

1. **Adopt Resolution Approving an Electric Rate Schedule Applicable to DC Fast Charging of Electric Vehicles (EV).** Recommendation: Adopt attached Resolution No. UB-14-2015 approving an electric vehicle public charging rate schedule (**Schedule DC -- Electric Vehicle Fast Charging Service**) applicable to utility operated Direct Current (DC) charging equipment.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA CALIFORNIA, APPROVING ELECTRIC UTILITY RATE SCHEDULE DC “ELECTRIC VEHICLE DC FAST CHARGING SERVICE” FOR PROVIDING PUBLIC CHARGING TO ELECTRIC VEHICLES USING A DC FAST CHARGER

F. STAFF REPORTS/COMMUNICATIONS

1. Fiscal Year 2014-2015 Fourth Quarter Budget Reports for Water and Electric Funds
2. Water Bonds Refinance Results
3. Customer Service Call Management System
4. HERO/California First Property Assessed Clean Energy (PACE) Programs Update
5. Annual Energy Efficiency in California’s Public Power Sector-A 2015 Status Update
6. 2014 Annual Summary Inspection Reports (GO 165 and 174)
7. AB 939 Annual Report for 2014
8. Final 2015 California Municipal Utilities Association (CMUA) Legislative Update
9. Drought Update (Verbal)

G. CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraphs (2) and (4) of subdivision (d) of Government Code Section 54956.9
One potential case

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”