



**AGENDA**

**REGULAR MEETING OF THE CITY COUNCIL,  
THE SUCCESSOR AGENCY TO  
THE FORMER REDEVELOPMENT AGENCY AND  
THE PUBLIC FINANCING AUTHORITY  
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM  
213 EAST FOOTHILL BOULEVARD**

**TUESDAY, JANUARY 5, 2016  
6:30 P.M. Ceremonial/Closed Session  
7:30 P.M. Regular Meeting**

**AZUSA CITY COUNCIL**

**JOSEPH ROMERO ROCHA  
MAYOR**

**EDWARD J. ALVAREZ  
MAYOR PRO-TEM**

**ANGEL CARRILLO  
COUNCILMEMBER**

**URIEL EDWARD MACIAS  
COUNCILMEMBER**

**ROBERT GONZALES  
COUNCILMEMBER**

**6:30 P.M.**

1. Call to Order
2. Roll Call

**CLOSED SESSION**

**NOTICE TO THE PUBLIC FOR CLOSED SESSION**

*Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.*

1. **CONFERENCE WITH LABOR NEGOTIATORS Pursuant to California Government Code, Section 54957.6.**

City Negotiators: Troy Butzlaff, City Manager, Amelia Ayala, Director of Human Resources & Risk Management and Susan Paragas, Director of Finance  
Organizations: ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), APOA (Azusa Police Officers Association), CAPP (Civilian Association of Police Personnel)

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

Property Address: Approximately 201 acres of certain real property on the Azusa mountainside, located north of the Rosedale Development up to the mountain ridge, near the Azusa “A” and approximately 0.5 miles in width  
Agency Negotiator(s): Troy Butzlaff, City Manager and Kurt Christiansen, Director of Economic & Community Development  
Negotiating Parties: Bill Holman, Rosedale Land Partners, and Mark Stanley, Executive Director, Watershed Conservation Authority  
Under Negotiation: Price & Terms of Payment for Transfer of Property

**7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL THE SUCCESSOR AGENCY AND THE PUBLIC FINANCING AUTHORITY.**

**NOTICE TO THE PUBLIC FOR REGULAR MEETING**

*In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us). Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.*

**A. PRELIMINARY BUSINESS**

1. Call to Order
2. Roll Call
3. Flag Salute: Blas and Ray Chaveria
4. Invocation: Dhamakaya Meditation Center Representative

**B. PUBLIC PARTICIPATION**

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker*

has completed his/her comments. Public Participation will be limited to sixty (60) minutes.

**C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

1. Rick Meade, Executive Officer of Engineering and Construction, Los Angeles Metro, to provide an update on the Santa Fe Depot.
2. Mayor Rocha: Request for a Certificate of Recognition to John Marsh for Attaining Eagle Scout Rank.

**D. SCHEDULED ITEMS**

1. **PUBLIC HEARING - FIRST READING OF ORDINANCE AMENDING CHAPTER 88.42 TO PROHIBIT CANNABIS DISPENSARIES, CANNABIS MANUFACTURERS, CULTIVATION AND DELIVERY OF CANNABIS IN THE CITY OF AZUSA “THIS ACTION IS CATEGORICALLY EXEMPT FROM THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15302 (RECONSTRUCTION) OF THE CEQA GUIDELINES”.**

**RECOMMENDED ACTION:**

Open the Public Hearing, receive public testimony, close the Public Hearing, and introduce for first reading, by title only, Ordinance No. 2016-01, amending Chapter 88.42 to prohibit cannabis dispensaries, cannabis manufacturers, cultivation, and delivery of cannabis in the City.

**E. CONSENT CALENDAR**

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETING OF OCTOBER 19, 2015.**

**RECOMMENDED ACTION:**

Approve minutes as written.

2. **RESOLUTIONS AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY.**

**RECOMMENDED ACTION:**

Adopt Resolution Nos. 2016-C1 and 2016-C2 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

**RECOMMENDED ACTION:**

Approve Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF NOVEMBER 2015.**

**RECOMMENDED ACTION:**

Receive, review, and file the City Treasurer's Report for the month of November 2015.

5. **APPROVAL OF FINAL TRACT MAP 72922 FOR A SIX-UNIT RESIDENTIAL PROJECT AT THE NORTHWEST CORNER OF AZUSA AVENUE AND SECOND STREET.**

**RECOMMENDED ACTION:**

Find that this project complies with the General Plan and is consistent with the approved tentative tract map and any amendments thereto; approve and authorize the City Manager to execute the Agreement for Completion of Public Improvements for Tract 72922; find that this project is in compliance with the provisions of the Subdivision Map Act; approve Final Tract Map 72922; and authorize the City Clerk and City Treasurer to endorse the certificates on the face of the map, which embodies the approval of Final Tract Map 72922.

6. **INCREASE CONTRACT WITH SILVER AND WRIGHT, LLP FOR CODE ENFORCEMENT LEGAL SERVICES TO COMPLETE ONGOING LITIGATION.**

**RECOMMENDED ACTION:**

Approve a contract amendment with Silver and Wright, LLP increasing the contract amount to \$150,000 for legal services; and approve a supplemental budget appropriation of \$120,000 from uncommitted fund balance to Account # 10356430006301, Legal Services, to cover the anticipated cost of legal services related to this litigation.

7. **RESOLUTION APPOINTING CHARLES (FRANK) ALLEN III TO THE PLANNING COMMISSION.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2016-C3 appointing Charles (Frank) Allen III to the Planning Commission.

8. **CONTRACT AGREEMENTS EXECUTED BY THE CITY MANAGER, NOVEMBER 2015.**

**RECOMMENDED ACTION:**

Receive and file the list of agreements executed by the City Manager for the month of November 2015.

9. **RESOLUTION ADOPTING A STREET LIGHT BANNER POLICY.**

**RECOMMENDED ACTION:**

Approve a resolution adopting a Streetlight Banner Policy for the City.

**10. CONSIDERATION TO AWARD A CONTRACT FOR ZACATECAS PARK PARKING LOT PROJECT NO. 66116C “THIS ACTION IS CATEGORICALLY EXEMPT FROM THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO SECTION 15302 (RECONSTRUCTION) OF THE CEQA GUIDELINES”.**

**RECOMMENDED ACTION:**

Award a contract to CEM Construction for the Zacatecas Park Parking Lot Project No. 66116C; and authorize the City Manager to execute a contract, in a form acceptable to the City Attorney, on behalf of the City.

**11. PURCHASE OF POLE TYPE TRANSFORMERS IN PREPARATION FOR EL NINO.**

**RECOMMENDED ACTION:**

Approve the issuance of a purchase order to Ermco Corporation in an amount not to exceed \$99,667; and approve the issuance of a purchase order to Anixter Power Solutions in an amount not to exceed \$54,223.

**12. APPROVE AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT WITH JOE A. GONSALVES & SONS FOR LEGISLATIVE ADVOCACY SERVICES.**

**RECOMMENDED ACTION:**

Approve an amendment to the contract with Joe A. Gonsalves & Sons for legislative advocacy services extending the term through June 30, 2016; and authorize the City Manager to execute, in a form acceptable to the City Attorney, an amendment to the Professional Services Agreement with Gonsalves & Sons in an amount not-to-exceed \$4,000 per month.

**13. APPROVE AMENDMENT TO LETTER AGREEMENT WITH MUNITEMPS FOR INTERIM ASSISTANT CITY CLERK SERVICES.**

**RECOMMENDED ACTION:**

Approve an amendment to the Letter Agreement with MuniTemps for Interim Assistant City Clerk services increasing the total compensation to \$50,000 and authorize the City Manager to execute the amendment, in a form acceptable to the City Attorney, on behalf of the City.

**14. AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSALS TO DEVELOP A BRANDING AND MARKETING STRATEGY.**

**RECOMMENDED ACTION:**

Authorize Staff to release the proposed Request for Proposals (RFP) to develop a Branding and Marketing Strategy and accept proposals from qualified firms.

**15. UPDATE ON COUNCIL ADOPTED GOALS AND OBJECTIVES.**

**RECOMMENDED ACTION:**

Receive and file the Goals and Objectives Tracking Matrix.

**16. PURCHASE OF ANNUAL MAINTENANCE COMPONENT OF SPILLMAN PUBLIC SAFETY SOFTWARE AND ANNUAL MAINTENANCE OF INSIGHT MODULE SOFTWARE.**

**RECOMMENDED ACTION:**

Approve the purchase of Spillman Technologies' Annual Maintenance Component for all current software programs for the period of December 1, 2015 through November 30, 2016 in the amount of \$62,758.00 (Attachment #2); approve the purchase of Spillman Technologies' InSight Annual Maintenance Agreement for \$242.00 and authorize the City Manager to sign Addendum A to the Azusa Police Department Purchase and License Agreement with Spillman Technologies, Inc. (Attachment #3); and approve the allocation of future annual maintenance costs to Spillman Technologies from the Police Department's budget.

**17. AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR CLASSIFICATION AND COMPENSATION STUDY.**

**RECOMMENDED ACTION:**

Authorize Staff to release the proposed Request for Proposals (RFP) for a classification and compensation study and accept proposals from qualified firms.

**F. SUCCESSOR AGENCY RELATED BUSINESS.**

**1. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY.**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2016-R1.

**G. ADJOURNMENT**

Adjourn in memory of Ms. Kathy Gonzales, sister of Councilmember Robert Gonzales and Marc Gonzales, Recreation Superintendent.

**UPCOMING MEETINGS:**

January 19, 2016, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting

February 1, 2016, 6:30 p.m. Ceremonial/Closed Session, 7:30 p.m. Regular Meeting

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.*

I, Sylvia Bautista, Senior Office Specialist, declare that I am an employee of the City of Azusa. On December 31, 2015 at 4:00 p.m. the agenda for the regular meeting of Tuesday, January 5, 2016, was posted in the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and the City's Web Page at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us).

I declare under penalty of perjury that the forgoing is true and correct.

EXECUTED \_\_\_\_\_, at Azusa, California.

\_\_\_\_\_  
Senior Office Specialist  
City Clerk's Office  
City of Azusa