



AGENDA

REGULAR MEETING OF AZUSA UTILITY BOARD

AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702

JANUARY 25, 2016
6:30 P.M.

AZUSA UTILITY BOARD

EDWARD J. ALVAREZ
CHAIRPERSON

ANGEL A. CARRILLO
VICE CHAIRPERSON

JOSEPH R. ROCHA
BOARD MEMBER

URIEL E. MACIAS
BOARD MEMBER

ROBERT GONZALES
BOARD MEMBER

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. Minutes of Regular Meeting on November 23, 2015

Recommendation:

- 1) Approve minutes of regular meeting on November 23rd as written.

2. Smart Water City Challenge Grant Acceptance

Recommendation:

- 1) Authorize the Mayor to execute the grant acceptance agreement, in a form acceptable to the City Attorney, on behalf of the City.

3. Municipal Facilities Utility Audits and Solar Assessments

Recommendations:

- 1) Waive the competitive bidding process as authorized under Azusa Municipal Code Section 2.521 (a) and;
- 2) Authorize the Chairperson or Mayor to enter into an agreement with Richard Heath & Associates (RHA) to perform utility audits and solar assessments on key municipal facilities at a cost not-to-exceed \$50,000.

4. Notice of Completion for CIP Project No. LD2015-4 - Furnish and Install Underground Electric Substructures at Vincent Avenue Just South of Gladstone Street

Recommendations:

- 1) Find that TSR completed the Project LD2015-4;
- 2) Approve the Notice of Completion and authorize the Mayor to execute the document on behalf of the City; and
- 3) Authorize the City Clerk to submit the Notice of Completion for recordation to the Office of the County Recorder of Los Angeles County, within ten days of the Utility Board approval, as required by Section 3093 of the California Civil Code.

5. Waterless Urinal Retrofit Project

Recommendations:

- 1) Award a contract to Omar Taha Construction for the Waterless Urinal Retrofit Project in an amount not to exceed \$48,385 (plus a 10% authorization for change orders); and
- 2) Authorize the Mayor to execute a contract, in a form acceptable to the City Attorney, on behalf of the City.

E. SCHEDULED ITEM

1. Water Cost of Service Study and Rate Adjustment Report

Recommendation:

- 1) Consider the water system financial and rate information provided in this report and provide input and guidance to staff as appropriate.

F. STAFF REPORTS/COMMUNICATIONS

1. Drought Update (Verbal)
2. 2016 Upcoming Conferences

G. CLOSED SESSION

1. None.

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”