



CITY OF AZUSA
MINUTES OF THE REGULAR MEETING
OF THE AZUSA UTILITY BOARD/CITY COUNCIL
TUESDAY, MAY 27, 2008 – 6:30 P.M.

The Utility Board Members of the City of Azusa met in regular session, at the above date and time, at Magnolia Elementary School, located at 945 E. Nearfield Avenue, Azusa, California.

Chairman Carrillo called the meeting to order.

Call to Order

ROLL CALL

Roll Call

PRESENT: BOARD MEMBERS: GONZALES, CARRILO, MACIAS, ROCHA
ABSENT: BOARD MEMBERS: HANKS (entered meeting at 6:35 p.m.)

ALSO PRESENT:

Also Present

City Attorney Hull, City Manager Delach, Director of Utilities Hsu, Director of Resource Management Tang, Assistant to the Utilities Director Kalscheuer, Assistant Director of Water Operations Anderson, Associate Electrical Engineer Vuong, Senior Electrical Engineer Langit, Azusa Police Captain Gonzalez, Library Director Tovar, Administrative Services Director-Chief Financial Officer Kreimeier, Finance Controller Aguilar, Accountant Paragas, Interim Assistant City Manager Makshanoff, Public Information Officer Quiroz, City Treasurer Hamilton, Director of Information Services Graf, Director Recreation and Family Services Jacobs, Management Analyst Del Toro, Tierra West Consultant Otemeotl, City Clerk Mendoza, Deputy City Clerk Toscano.

Public Participation

Pub Part

None.

None.

The **CONSENT CALENDAR** consisting of Items B-1 through B-6, was approved by motion of Board Member Macias, seconded by Board Member Carrillo and unanimously*carried with the exception items B-4, which was considered under the Special Call portion of the Agenda.

Consent Cal
Approved
B4 Spec Call

1. The Minutes of the regular meeting of April 28, 2008, were approved as written. Min Appvd
2. The Memorandum of Understanding (MOU) with San Gabriel Valley Municipal Water District (SGVMWD) to conduct feasibility studies of small conduit hydro generating facilities was approved with the added provision to place a term of nine to twelve months to complete the task; the Mayor was authorized to execute the MOU. MOU w/SGVMWD As amended
3. Staff was authorized to procure outage insurance coverage for San Juan Unit 3 for the Outage Ins

coverage period commencing July 1, 2008 through June 30, 2009 at a cost not-to-exceed \$300,000. San Juan Unit 3

- 4. SPECIAL CALL ITEM. Spec Call
- 5. Authorization was given for an amendment to the Apple One blanket purchase order for fiscal year ending June 30, 2008 for temporary employee services not-to-exceed \$5,000. Amend P.O. Apple One
- 6. The Plan and Specifications for Project LD2008-2 – Furnish and Install Underground Electric Substructures at Various Locations as Shown on Plan #ED2008-2 to Extend Gladstone Circuit from Kirkwall Substation, were approved and the City Clerk was authorized to advertise for bids. Plans & Specs Underground Elect Substruc

SPECIAL CALL ITEMS

Board Member Rocha addressed item regarding the destruction of obsolete records requesting that two old meter reading books from 1941 and 1945 be salvaged and given to the Azusa Historical Society for historical purposes. City Attorney Hull responded stating that it was allowable, but that documents had to be reviewed first due to possible confidentiality issues. Rocha Comments

Board Member Rocha offered a Resolution entitled:

A RESOLUTION OF THE AZUSA UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA, AUTHORIZING THE DESTRUCTION OF CERTAIN CITY RECORDS. (Utility Service Applications and Meter Reading Books). Res. 08-C38 Destruct Rcds Obsolete Hanks ent
* BOARD MEMBER HANKS ENTERED THE MEETING AT 6:35 P.M.

Moved by Board Member Rocha, seconded by Board Member Gonzales to waive further reading and adopt. Resolution passed and adopted by the following vote of the Board Members:

AYES: BOARD MEMBERS: GONZALES, CARRILLO, MACIAS, HANKS, ROCHA
NOES: BOARD MEMBERS: NONE
ABSENT: BOARD MEMBERS: NONE

Sched Items

SCHEDULED ITEMS

Director of Utilities Hsu detailed item regarding the Phase 2B of Planning and Development of the Lodi Power Project. It was then moved by Board Member Hanks, seconded by Board Member Gonzales and unanimously carried to approve the City's participation in Phase 2B planning and development activities of Lodi #2 Project at a budget not-to-exceed \$250,000; and to authorize staff to vote affirmatively when Lodi #2 Project Participant Committee seeks a vote to proceed with Phase 2B. Phase @B Lodi Power Project

Director of Utilities Hsu addressed Amendment No. 1 to Water Supply Agreement with Miller Breweries West, L.P. detailing the amendment which would document the extended term as exercised by Miller; establish an increased rate for water service to be paid by Miller; permit the assignment of the Agreement by Miller and set forth a time period for potentially amending the Agreement further in order to address other terms and conditions, i.e. possible increase the water supply limit and City to have right to use wells owned by Miller. Moved by Board Member Hanks, seconded by Board Member Gonzales and unanimously carried to approve Amendment No. 1 to Water Supply Agreement with Miller Breweries West, L.P. and authorize the Mayor to execute agreement. Amendment No. 1 Water Supply Agmt Miller Breweries West

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Director of Utilities Hsu addressed item regarding Memorandum of Understanding (MOU) with San Dir of Utilities

Gabriel Valley Municipal Water District (SGVMWD) to manage water and electric power generation operation detailing the reasons for the MOU, which is as follows: the District will use its best efforts to complete its pipeline repair work by September 1, 2008; the District will only generate electricity for sale to the City in the month of June under the 10-year power purchase agreement; the District will forego electricity generation during the summer and reserve District's remaining State Water Project allocation for spreading on City's behalf commencing on or about September 1, 2008; and the City will reimburse the District for the lost electricity sales that the District would otherwise have based on an agreed upon methodology; he responded to questions posed by the Board Members. Moved by Board Member Rocha, seconded by Board Member Carrillo and unanimously carried to approve MOU with SGVMWD to jointly manage the water and electric generation operations this summer and authorize the Mayor to execute MOU.

Detailed
MOU w/
SGVMWD
approved

STAFF REPORTS/COMMUNICATIONS

Staff Rpts

Director of Utilities Hsu provided the Monthly Update on the Drought, stating that as of May 1st it was reduced to Phase I, but water level is going down 2.5 feet per week; water from San Gabriel and Morris Dam is not being released into the spreading grounds; and there is still water behind the dam. He stated that a new ordinance is being prepared that is more practical, with water use allowed on three days instead of two and will be brought to a Public Hearing on June 16, 2008.

J. Hsu
Wtr shortage
Update

Director of Utilities Hsu presented the Monthly Update on Water Treatment Plant stating that it is 72% complete and tours of the facility are available.

WTP Update

Director of Utilities Hsu presented the Update for California Resource Connections as requested at an earlier meeting for information purposes.

CRC Update

DIRECTOR'S COMMENTS

Dir Cmts

Board Member Rocha presented correspondence from U.S. Department of Transportation for representative from Azusa to be on Board for 210 Freeway. City Manager Delach responded stating that Council should appoint a delegate and staff could be an alternate; he advised that during the review of the budget it could be discussed and acted upon.

Rocha
ltr from Dept
of Trans

Board Member Carrillo requested that a report listing the various water boards the City is associated with or members of be provided to Board Members.

Carrillo
Wtr Brds

It was consensus of Board Members to adjourn.

Adjourn

TIME OF ADJOURNMENT: 6:57 P.M.

SECRETARY

NEXT RESOLUTION NO. 08-C39.