



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**FEBRUARY 22, 2016
6:30 P.M.**

AZUSA UTILITY BOARD

**EDWARD J. ALVAREZ
CHAIRPERSON**

**ANGEL A. CARRILLO
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

**ROBERT GONZALES
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.

1. **Minutes of Regular Meeting. Recommendation:** Approve minutes of regular meeting on January 25, 2016 as written.
2. **Acceptance of Grant of Easement. Recommendations:** 1) Accept Grant of Easement by approving Resolution No. UB-1-2016 for the property at Lots 12 and 13 Tract 68355 in Book 1354 Page 37-41; and 2) Authorize the City Clerk to file the easement in the Office of the Los Angeles County Recorder.

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF PERMANENT EASEMENT AND DIRECTING THE RECORDING THEREOF

3. **Amendment to NBS Contract for Water Cost of Service Study. Recommendations:** 1) Approve a 10% contract increase of \$4,723 to NBS for additional services provided in preparation of the updated Water Utility Cost of Service Study, to a total not-to-exceed amount of \$51,953; and 2) Authorize the Director of Utilities to approve the attached addendum to the contract with NBS, for compensation of additional time spent developing conservation rate schedules in connection with the updated Water Utility Cost of Service Study.

E. SCHEDULED ITEM

1. **Review of Water Cost of Service Study. Recommendation:** Consider the attached Water Cost of Service Study prepared by NBS, and provide input and guidance to Staff as appropriate.

F. STAFF REPORTS/COMMUNICATIONS

1. Fiscal Year 2015-2016 Second Quarter Budget Reports for Electric and Water Funds

G. CLOSED SESSION

1. None.

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”

I, Feliza Cawte, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On February 18, 2016 at 4:30 p.m. the agenda for the Utility Board regular meeting on Monday, February 22, 2016, was posted in the City Clerk’s Office, 213 E. Foothill Boulevard; the City Library, 729 N. Dalton Avenue; Azusa Light & Water, 729 N. Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

Executed on February 18, 2016, at Azusa, California.

Senior Administrative Technician
Azusa Light & Water