



**AGENDA**  
**PERSONNEL BOARD REGULAR MEETING**

NOTICE TO THE PUBLIC - All written documentation relating to each item of business referred to on the agenda, which is not confidential, is available in the Human Resources Office for public inspection. Any person who has a question concerning any agenda item may call the Director of Human Resources & Risk Management /Personnel Officer Amelia Ayala, Extension 5183, to make inquiry concerning the nature of the item described on the agenda.

DATE: March 22, 2016  
TIME: 7:00 p.m.  
LOCATION: WEST WING CONFERENCE ROOM  
213 EAST FOOTHILL BOULEVARD, AZUSA, CALIFORNIA

1. CALL TO ORDER: Fernando Rubio Jr., Personnel Board Chair
2. **ROLL CALL: Personnel Board Members**  
Fernando Rubio, Jr., Chair      Ralph Ruiz, Vice Chair  
Don Hiti                              Mercedes Castro  
  
Others Present  
 AmeliaAyala, Human Resources/Risk Management Director  
Traci R. Bailey, Human Resources/Risk Management Analyst  
Others \_\_\_\_\_
3. **PUBLIC COMMENT:** Person/group will be limited to five (5) minutes maximum time to orally present their purpose.
4. **APPROVAL OF MINUTES:** March 8, 2016
5. **CLOSED SESSION:**
  - A. Public Employee Performance Evaluation (Pursuant to Cal.Gov.Code, '54957):  
**Title: Office Specialist I**
6. **OPEN SESSION:**
  - A. Personnel Board Member Appointment - Update
  - B. **Recruitment Request:** OPEN Competitive (pursuant to Section 5.5.2 Open Competitive of the Rules of the Civil Service System) – **APPRENTICE LINE MECHANIC**
  - C. **Recruitment Request:** OPEN Competitive (pursuant to Section 5.5.2 Open Competitive of the Rules of the Civil Service System) – **WATER PRODUCTION SUPERVISOR**

D. **Personnel Action Report** – Informational

E. **Recruitment Progress Report** – Informational

F. **COMMENTS, UPDATES AND/OR REPORTS: PERSONNEL BOARD MEMBERS AND/OR STAFF.**

G. **ADJOURNMENT**