



AGENDA

REGULAR MEETING OF AZUSA UTILITY BOARD

AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702

APRIL 25, 2016
6:30 P.M.

AZUSA UTILITY BOARD

ANGEL A. CARRILLO
CHAIRPERSON

URIEL E. MACIAS
VICE CHAIRPERSON

JOSEPH R. ROCHA
BOARD MEMBER

EDWARD J. ALVAREZ
BOARD MEMBER

ROBERT GONZALES
BOARD MEMBER

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of meeting on March 28 as written.
2. **Approval of Temporary Water Rights Leasing Transactions and Authorization for Director of Utilities to Execute Related Lease Documents. Recommendations:** Approve execution of water rights lease agreements with Canyon Water Company, Inc., City of Monrovia, City of South Pasadena, Suburban Water Systems, and La Puente Valley County Water District by the Director of Utilities pursuant to Utility Board Resolution 09-C69.
3. **Purchase of a 2016 Chevrolet Silverado 1500 Pickup Truck from Winner Chevrolet under California State Contract. Recommendations:** 1)Waive the competitive purchase requirements pursuant to Section 2-521 (a), Article VII, Chapter 2 of the Azusa Municipal Code; and 2) Approve a Purchase Order to Winner Chevrolet of Elk Grove, California, in an amount not-to-exceed \$23,165, including sales tax and delivery charges, for a 2016 Chevrolet Silverado 1500 2WD Double Cab 143.5-inch Pickup Work Truck.
4. **2015 Urban Water Management Plan Sixty (60) Day Notice Letter and Public Hearing Notice Establishment. Recommendations:** 1) Approve 60 day Notice Letter for the 2015 Urban Water Management Plan; and 2) Set a public hearing for adoption of the 2015 Urban Water Management Plan at the June 27, 2016 Utility Board meeting.
5. **Award the Bid to Acquire a Hybrid CNG Electric Bucket Truck and Approve the Issuance of Purchase Order to the Lowest Responsible Bidder-Altec Industries Inc. Recommendations:** 1) Award bid for a CNG hybrid bucket truck to ALTEC INDUSTRIES INC., in the amount of \$357,848.97, inclusive of applicable LA County sales tax and authorize the Purchasing Officer to issue a Purchase Order to ALTEC; and 2) Approve the amendment to the hybrid bucket truck Capital Equipment Outlay budget in the amount of \$85,348.97.

E. SCHEDULED ITEMS

1. **Utility Customer Service Lobby Remodel Project. Recommendations:** 1) Approve attached Request for Proposals/Qualifications (RFP/Q) and authorize staff to solicit proposals for architectural and construction management services pursuant to Azusa Municipal Code (AMC) 2-538 for preparation of drawings and designs to remodel the Azusa Light & Water (ALW) lobby and a storage room, and convert a front office into a customer meeting room as described in this report; proposals are to include preparation of construction plans, documents, and drawings necessary to meet the City Building Division permit requirements, and assistance with the bidding process, including pre-construction meeting, construction inspections, and project close out.

F. STAFF REPORTS/COMMUNICATIONS

1. Procurement of Peaking Power for Summer 2016
2. Planned Procurement of Short-Term Renewable Energy to Comply with the Renewable Portfolio Standard (RPS)
3. Federal Legislative Update by Morgan Meguire LLC

G. CLOSED SESSION

1. None.

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”

I, Feliza Cawte, Utilities Communications & Environmental Programs Specialist, declare that I am an employee of the City of Azusa. On April 21, 2016 at 4:30 p.m. the agenda for the Utility Board regular meeting on Monday, April 25, 2016, was posted in the City Clerk’s Office, 213 E. Foothill Boulevard; the City Library, 729 N. Dalton Avenue; Azusa Light & Water, 729 N. Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

Utilities Communications & Environmental
Programs Specialist
Azusa Light & Water