



**CITY OF AZUSA  
MINUTES OF THE CITY COUNCIL  
THE SUCCESSOR AGENCY TO THE  
FORMER REDEVELOPMENT AGENCY  
REGULAR MEETING  
MONDAY, NOVEMBER 21, 2016 – 6:30 P.M.**

The City Council of the City of Azusa met in regular session at the above date and time in the Azusa Auditorium located at 213 E. Foothill Boulevard, Azusa, CA 91702.

Mayor Rocha called the meeting to order at 7:30 P.M.

**ROLL CALL:** Roll call was taken by City Clerk Cornejo.

**PRESENT: COUNCILMEMBERS:** GONZALES, MACIAS, ALVAREZ, ROCHA

**ABSENT: COUNCILMEMBERS:** CARRILLO

**ALSO PRESENT**

**Elected Officials:** City Clerk Cornejo.

**Staff Members:** City Manager Butzlaff, City Attorney Hull, Management Analyst Lacasella, Neighborhood Services Coordinator Quiroz, Chief Deputy City Clerk Garcia. Human Resource Director Ayala, Chief of Police Hunt.

**REGULAR SESSION**

Mayor Rocha called the meeting to order at 7:30 P.M.

**ROLL CALL:** Roll call was taken by City Clerk Cornejo.

**PRESENT: COUNCILMEMBERS:** GONZALES, MACIAS, ALVAREZ, ROCHA

**ABSENT: COUNCILMEMBERS:** CARRILLO

**ALSO PRESENT**

**Elected Officials:** City Clerk Cornejo, Treasurer Vasquez.

**Staff Members:** City Manager Butzlaff, City Attorney Martinez, Management Analyst Lacasella, Neighborhood Services Coordinator Quiroz, Chief Deputy City Clerk Garcia. Human Resource Director Ayala, Economic & Community Development Director Christiansen, Public Works Director/City Engineer Bobadilla, Chief of Police Hunt, Director of Utilities Morrow, Police Captain Fleming.

The Pledge of Allegiance was led by Captain Sam Fleming

The invocation was given by Pastor Rick McDonald, Azusa House of Prayer.

**PUBLIC COMMENT**

Jorge V. Rosales stated that he was concerned that the agenda did not include the ceremonial swearing in of f Chief of Police Steve Hunt, as well as not showing the correct start time of the regular meeting. He contends that it does not meet the regulations of the Brown Act. He also commented on Item D-3 with regard to City Manager deferred compensation benefits.

Carolyn Crawford thanked everyone for the Field of Glory Event. She stated it was all made possible through the Canyon City Foundation and with the support of the City and sponsors Jan's Towing, Grand Village, Azusa Greens, Comfort Climate, Waste Management, Athens, Community Care Hospice, Harry and Connie Heflin, R.G. Business Associates, Dr. Mark and Barbara Dickerson, Julie Beman, UCS Environmental, and Azusa Civilian Police

Julie Vasquezof Hope Community Church announced that they will be serving meals for the community and sent out a general invitation to the community.. This will take place Thursday November 24, 2016, from 12:00 to 3:00p.m

City Manager Butzlaff responded that the ceremonial portion of the meeting was recorded on video tape for rebroadcast for the community to view. He assured that they are in compliance with the Brown Act. He introduced Elizabeth Hull, City Attorney who addressed the comment on the Brown Act.

Elizabeth Hull, City Attorney stated that, according to the Brown Act under the definition of meeting, the Act is clear that ceremonials do not need to be stated in the Agenda.

City Manager Butzlaff, responded to Mr. Rosales, regarding Item D-3, he stated that the negotiation with the Deferred Compensation benefits has nothing to do with the timing of his birthday which falls in January. However, it had more to do with the scheduling and having time to meet with all of the council and discuss the benefits.

## **REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

Councilmember Macias thanked Field of Glory committee for allowing him to participate in the event. He commented on Chief of Police Hunt's swearing in ceremony "well deserved and congratulations". He wished everyone a Happy Thanksgiving.

Councilmember Alvarez wished everyone a Happy Thanksgiving; he also thanked the Veterans Committee and the community for a successful event. He congratulated the new Chief of Police Hunt on his position. He commented on the Christmas tree in front of City Hall, he requesting new LED lights for the tree to make it more visible.

Councilmember Gonzales wished everyone a Happy Thanksgiving. He congratulated new Chief of Police Hunt on his position and is looking forward to working with him in the future. He thanked the Field of Glory Committee and the Veterans Ceremony for a successful event. He thanked the Chamber of Commerce for helping with the successful Brentwood concert they had a full house at the Azusa Armory. He reminded everyone with the holidays to shop locally.

Mayor Rocha announced that they will be adjourning in memory of two longtime residents Christina Rodriguez and Mike Lee. He wished everyone a Happy Thanksgiving, and congratulated Chief of Police Hunt on his new position.

City Manager Butzlaff announced City Hall will be closed Thursday and Friday for the Thanksgiving Holiday. He requested for Chief of Police Hunt may be excused and Captain Fleming take his place as Sargent at Arms for the night.

Mayor Rocha announced the winter shelter program for the homeless will run from December 1, 2016 through March 1, 2017. He announced the McDonald's grand opening November 30, 2016 at 10:00a.m., December 3<sup>rd</sup> and 4<sup>th</sup> are yard sale weekend. He announced December 4<sup>th</sup> Winter Family Fest from 9:00 a.m.to 4:00 p.m. at City Hall front lawn. He announced December 5<sup>th</sup> at 5:30 the Tree Lighting Ceremony at City Hall front lawn.

## **SCHEDULED ITEMS**

Public Hearing, waive further reading, and adopt Ordinance No. 2016-O8, an Ordinance of the City of Azusa Amending Chapter 14 Azusa Municipal Code adopting the 2016 California Building Standards Code.

Moved by Councilmember Gonzales, second by Councilmember Alvarez and carried by unanimously vote of the members present to close the public hearing.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT COUNCILMEMBERS: CARRILLO

Ordinance No. 2016-O8, was adopted and entitled.

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA AMENDING CHAPTER 14 OF THE AZUSA MUNICIPAL CODE, BY AMENDING ARTICLE VI.5 AND SECTIONS, 14-1, 14-51, 14-53, 14-55, 14-57, 14-62, 14-201; AND 14-466; AND DELETING 14-202, 14-203 AND 14-69; AND ADOPTING BY REFERENCE THE 2016 EDITION OF THE CALIFORNIA BUILDING STANDARDS CODE (CALIFORNIA CODE OF REGULATIONS, TITLE 24), INCLUDING THE CALIFORNIA BUILDING CODE VOLUMES 1 & 2 (2016 EDITION, INCORPORATING AND AMENDING THE 2015 INTERNATIONAL BUILDING CODE); THE CALIFORNIA RESIDENTIAL CODE INCLUDING CHAPTER 1 (2016 EDITION, INCORPORATING AND AMENDING THE 2015 INTERNATIONAL RESIDENTIAL CODE); THE CALIFORNIA GREEN BUILDING STANDARDS CODE (2016 EDITION); THE CALIFORNIA MECHANICAL CODE INCLUDING CHAPTER 1 (2016 EDITION, INCORPORATING AND AMENDING THE 2015 UNIFORM MECHANICAL CODE); THE CALIFORNIA PLUMBING CODE INCLUDING CHAPTER 1 (2016 EDITION, INCORPORATING AND AMENDING THE 2015 UNIFORM PLUMBING CODE); THE CALIFORNIA ELECTRICAL CODE INCLUDING ARTICLE 89 (2016 EDITION, INCORPORATING AND AMENDING THE 2014 NATIONAL ELECTRICAL CODE); THE CALIFORNIA EXISTING BUILDING CODE (2016 EDITION), TOGETHER WITH CERTAIN ADDITIONS, INSERTIONS, DELETIONS AND CHANGES THERETO; AND ADOPTING BY REFERENCE THE 2015 UNIFORM SWIMMING POOL SPA AND HOT TUB CODE.**

Moved by Councilmember Gonzales, second by Councilmember Alvarez and carried unanimously vote of the council to adopt Ordinance No. 2016-O8.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT COUNCILMEMBERS: CARRILLO

Interim Urgency Ordinance No. 2016-O11 of the City Council of the City of Azusa, California, enacted pursuant to California Government Code Section 65858 extending for a period of ten (10) months and fifteen (15) days the temporary moratorium on marijuana uses pending the enactment of an update to the City's Municipal Code.

Interim Urgency Ordinance No. 2016-O11, was adopted and entitled.

**AN INTERIM URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ENACTED PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 65858 EXTENDING FOR A PERIOD OF TEN (10) MONTHS AND FIFTEEN (15) DAYS THE TEMPORARY MORATORIUM ON MARIJUANA USES PENDING THE ENACTMENT OF AN UPDATE TO THE CITY'S MUNICIPAL CODE**

Moved by Councilmember Macias, second by Councilmember Gonzales and carried unanimously vote of the council to adopt Urgency Ordinance No. 2016-O11.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT COUNCILMEMBERS: CARRILLO

Resolution No. 2016-C78, was adopted and entitled.

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING THE FIRST AMENDMENT TO THE CITY MANAGER EMPLOYMENT AGREEMENT**

Moved by Councilmember Macias, second by Councilmember Alvarez and carried unanimously vote of the council to adopt Resolution No. 2016-C78.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT COUNCILMEMBERS: CARRILLO

**JOINT CITY COUNCIL AND SUCCESSOR AGENCY CONTINUED FROM DECEMBER 5, 2016 CITY COUNCIL MEETING.**

Open the public hearing for all items related to the Olson Urban Housing project and continue to the December 5, 2016 City Council meeting.

Moved by Councilmember Alvarez, second by Councilmember Macias, Councilmember Gonzales recused himself due to proximity of location, and the following carried by unanimously vote of the members present to open the public hearing and continue to the December 5, 2016 meeting.

AYES: COUNCILMEMBERS: MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: CARRILLO  
ABSTAIN: COUNCILMEMBERS: GONZALES

**PUBLIC HEARING – CONSIDERATION OF DEVELOPMENT AGREEMENT (DA-2016-01), STREET ALLEY VACATION, AND PURCHASE SALE AND AGREEMENT FOR THE CONSTRUCTION OF THIRTY (30), THREE (3) STORY HIGH TOWNHOMES ON PROPERTY ZONED GOLD LINE DISTRICT WITHIN THE AZUSA TOD SPECIFIC PLAN, LOCATED AT 803-809 N. DALTON AVENUE (APNs 8608-027-905, 906, 907, & 908) – APPLICANT: THE OLSON COMPANY**

**CONSENT CALENDAR:**

Moved by Mayor Pro-Tem Carrillo, seconded by Councilmember Gonzales, to approve Consent Calendar Items E-1 to E-8, were carried by the following vote of the Council; with the exception of E-1 Councilmember Macias abstained, he was not present at the time:

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT COUNCILMEMBERS: CARRILLO

1. Minutes of the Regular Meeting of October 17, 2016, were approved as written.
2. Resolution No. 2016-C77 was adopted and entitled

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID**

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT COUNCILMEMBERS: CARRILLO

3. Accept the grant award from the Workforce Investment and Innovation Act (WIOA); and Accept the grant award from the California Library Literacy Services; and Approve necessary budget amendments and adjust the current fiscal year budget accordingly.
4. The City Treasurer's Report for the month of September 2016 was received, reviewed and filed.
5. Authorized the City Manager to execute a contract with Foster Morrison for the development of a Hazard Mitigation Plan.
6. Waived the competitive bidding process, as authorized under Azusa Municipal Code Section 2-521 (a); and Approved an agreement with Regional Government Services Authority (RGS) for an Interim Director of Human Resources and Risk Management in an amount not to exceed \$40,000; and Authorized the City Manager to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City.
7. Receive, review, and file the first quarterly financial report ending September 30, 2016.
8. The Human Resources Action Item, in accordance with the City Of Azusa Civil Service Rules and applicable Memorandum of Understanding(s) were approved as follows:  
New Appointment: T. Benson, O. Soto,  
Promotion: C. Solis

**SUCCESSOR AGENCY RELATED BUSINESS.**

Resolution No. 2016-R16 was adopted and entitled

**A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS TO BE PAID OUT OF SUCCESSOR AGENCY FUNDS**

Moved by Councilmember Gonzales, seconded by Councilmember Alvarez, and carried unanimous vote of the council,

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
 NOES: COUNCILMEMBERS: NONE  
 ABSENT COUNCILMEMBERS: NONE

**CLOSED SESSION**

The City Council recessed to closed session at 8:06 P.M. to discuss the following, Councilmember Gonzales recused himself from Item No. 2:

**1. CONFERENCE WITH REAL PROPERTY NEGOTIATIONS Pursuant to California Government Code Section 54956.8.**

Agency Negotiators: Troy L. Butzlaff, City Manager and Kurt E. Christiansen, Director of Economic and Community Development  
 Negotiating Parties: Arman Gabay, The Charles Company  
 Under Negotiation: Consideration of Price and Terms of Payment  
 Property Address: 624 N. San Gabriel Avenue (APN 8611-004-914); 622 N. San Gabriel Avenue (APN 8611-004-912); 618 N. San Gabriel Avenue (APN 8611-004-903, 904); 612 N. San Gabriel Avenue (APN 8611-004-905); 610 N. San Gabriel Avenue (APN 8611-004-902); 604 N. San Gabriel Avenue (APN 8611-004-907); 600 N. San Gabriel Avenue (APN 8611-004-906)

**2. CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

Agency Negotiator(s): Troy Butzlaff, City Manager and Kurt Christiansen, Director of Economic & Community Development  
 Negotiating Parties: Todd Olson, Olson Urban Housing, LLC  
 Under Negotiation: Price & Terms of Payment  
 Property Address: 805, 803 and 809 North Dalton Avenue (APNs 8608-027-905, 906 and 908) and 810 North Alameda Avenue (APN 8608-027-907)

**3. CONFERENCE WITH LEGAL COUNSEL – POSSIBLE INITIATION OF LITIGATION Pursuant to California Government Code, Section 54956.9 (d)(4)**

1 Potential Case Concerning Supplemental Insurance Assessment Imposed by ICRMA

**CLOSED SESSION REPORT**

The City Council reconvened at 8:06 P.M. Elizabeth Hull, City Attorney announced the following regarding Closed Session.

City Attorney, reported on the following:

Item 1, No reportable action  
Item 2, No reportable action  
Item 3, No reportable action

**ADJOURNMENT**

The meeting was adjourned in memory of Christina Rodriquez, Lifelong resident and Mike Lee, Longtime resident

**TIME OF ADJOURNMENT: 8:34 P.M.**



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**CITY CLERK**

**NEXT RESOLUTION NO. 2016-C80**

**NEXT ORDINANCE NO. 2016-O12**

**NEST RESOLUTION NO. 2016-R17**