



AGENDA

REGULAR MEETING OF AZUSA UTILITY BOARD

AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702

MARCH 27, 2017
6:30 P.M.

AZUSA UTILITY BOARD

ANGEL A. CARRILLO
CHAIRPERSON

URIEL E. MACIAS
VICE CHAIRPERSON

JOSEPH R. ROCHA
BOARD MEMBER

EDWARD J. ALVAREZ
BOARD MEMBER

ROBERT GONZALES
BOARD MEMBER

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the Consent Calendar individually, it will be considered under SPECIAL CALL ITEMS.

1. **Minutes. Recommendation:** Approve minutes of meeting on February 27 as written.
2. **Approval to Extend Electric Rate “Schedule CEM Co-Energy Metering”. Recommendation:**
1) Adopt Resolution No. UB-03-2017 approving the attached Electric Rate “Schedule CEM – Co-Energy Metering” to extend the term of the rate schedule.

A RESOLUTION OF THE CITY COUNCIL AND UTILITY BOARD OF THE CITY OF AZUSA, CALIFORNIA EXTENDING THE TERM OF ELECTRIC RATE SCHEDULE CEM “CO-ENERGY METERING”
3. **Award Contract to Applied Engineering Concepts to Perform Preventive Maintenance on Circuit Breakers and Protective Relays at the Azusa Substation in Accordance with the Scope of Work for Project LD2017-2. Recommendations:** 1) Award the maintenance contract to Applied Engineering Concepts (AEC) in the amount not-to-exceed \$51,953 to perform work specified in the Scope of Work for Project LD2017-2; and 2) Authorize the Mayor to execute the maintenance contract in a form acceptable to the City Attorney.
4. **Approve Maintenance Services Agreement with Henkels & McCoy. Recommendations:** 1) An Emergency Maintenance Services Agreement with Henkels & McCoy in an amount not-to-exceed \$150,000; and 2) Authorize the Mayor to execute the agreement in a form acceptable to the City Attorney on behalf of the City.
5. **Approval of Purchase of 2017 Ford F250 for Water Division Under California State Vehicles Contract 1-16-23-20ACLIN 21. Recommendations:** 1) Waive the competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); and 2) Approve the issuance of a Purchase Order to Downtown Ford Sales of Sacramento, California in an amount not-to-exceed \$52,968.91 including sales tax and delivery charges, for a 2017 Ford F-250 4x2 Diesel Supercab.
6. **Authorization to Solicit Request for Qualifications for Well and Booster Pump Maintenance Services. Recommendations:** 1) Approve attached Request for Qualifications; and 2) Authorize Staff to solicit qualifications for well and booster pump maintenance services.
7. **Approval of Support Letter for Low Income Home Energy Assistance Program (LIHEAP) Funding. Recommendation:** 1) Authorize the Director of Utilities to sign the Letter of Support urging Congress to protect funding for the Low Income Home Energy Assistance Program (LIHEAP).
8. **Cancellation of April Utility Board Meeting. Recommendation:** 1) Cancel the Utility Board regular meeting on April 24, 2017.

E. SCHEDULED ITEMS

1. **Modifications to Electric Utility Rule No. 18-Public Benefits Program. Recommendation:** 1) Adopt Resolution No. UB-04-2017 approving Electric Utility Rule No. 18 — Public Benefits Program.

A RESOLUTION OF THE CITY COUNCIL AND UTILITY BOARD OF THE CITY OF AZUSA, CALIFORNIA, APPROVING REVISION OF ELECTRIC UTILITY RULE NO. 18 TITLED “PUBLIC BENEFIT PROGRAM” TO UPDATE AND SIMPLIFY THE PUBLIC BENEFIT PROGRAM.

F. STAFF REPORTS/COMMUNICATIONS

1. Water Supply Update
2. Fiscal Year 2016-2017 Second Quarter Budget Reports for Electric and Water Funds
3. Report on February 27 GHG Allowance Auction Participation and Auction Results
4. SCPPA Federal Legislative Update
5. CMUA Legislative Update

G. CLOSED SESSION

1. None.

H. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”

I, Liza Sagun, Utilities Communications & Environmental Programs Specialist, declare that I am an employee of the City of Azusa. On March 23, 2017 at 4:30 p.m. the agenda for the Utility Board regular meeting on Monday, March 27, 2017, was posted in the City Clerk’s Office, 213 E. Foothill Boulevard; the City Library, 729 N. Dalton Avenue; Azusa Light & Water, 729 N. Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

Utilities Communications & Environmental
Programs Specialist, Azusa Light & Water