



**CITY OF AZUSA**  
**MINUTES OF THE CITY COUNCIL AND**  
**THE SUCCESSOR AGENCY TO THE**  
**FORMER REDEVELOPMENT AGENCY**  
**REGULAR MEETING**  
**MONDAY, APRIL 3, 2017 – 6:30 P.M.**

The City Council of the City of Azusa met in regular session at the above date and time in the Azusa Auditorium located at 213 E. Foothill Boulevard, Azusa, CA 91702.

Mayor Rocha called the meeting to order at 6:30 P.M.

**ROLL CALL:** Roll call was taken by City Clerk Cornejo. Councilmember Macias arrived at 6:31 p.m. and Mayor Pro-Tem Carrillo arrived at 6:33 p.m., after roll call.

**PRESENT: COUNCILMEMBERS:** GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
**ABSENT: COUNCILMEMBERS:** NONE

**ALSO PRESENT**

**Elected Officials:** City Clerk Cornejo.

**Staff Members:** City Manager Butzlaff, City Attorney Martinez, Economic and Community Development Director Christiansen, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

**CEREMONIAL**

Checks from the proceeds of the Casino Night Fundraiser were presented to Azusa American Little League, Azusa National Little League, Jr. All American Raiders, and Azusa Little League Softball.

An "Employee of the Quarter" certificate was presented to Christopher Davis, Street Maintenance Worker III.

**CLOSED SESSION**

The City Council recessed to closed session at 6:47 P.M. to discuss the following:

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATIONS Pursuant to California Government Code Section 54956.8.**

Agency Negotiators: Troy L. Butzlaff, City Manager and Kurt E. Christiansen, Director of Economic and Community Development

Negotiating Parties: Arman Gabay, The Charles Company

Under Negotiation: Consideration of Price and Terms of Payment

Property Address: 624 N. San Gabriel Avenue (APN 8611-004-914); 622 N. San Gabriel Avenue (APN 8611-004-912); 618 N. San Gabriel Avenue (APN 8611-004-903, 904); 612 N. San Gabriel Avenue (APN 8611-004-905); 610 N. San Gabriel Avenue (APN 8611-004-902); 604 N. San Gabriel Avenue (APN 8611-004-907); 600 N. San Gabriel Avenue (APN 8611-004-906)

2. **CONFERENCE WITH LEGAL COUNSEL – POSSIBLE INITIATION OF LITIGATION Pursuant to California Government Code, Section 54956.9 (d)(4).**

1 Potential Case Concerning Supplemental Insurance Assessment Imposed by ICRMA

**REGULAR SESSION**

Mayor Rocha called the meeting to order at 7:30 P.M.

**ROLL CALL:** Roll call was taken by City Clerk Cornejo.

**PRESENT: COUNCILMEMBERS:** GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
**ABSENT: COUNCILMEMBERS:** NONE

**ALSO PRESENT**

**Elected Officials:** City Clerk Cornejo, City Treasurer Vasquez.

**Staff Members:** City Manager Butzlaff, City Attorney Martinez, Director of Human Resources and Risk Management Bragg, Police Chief Hunt, Director of Public Works/City Engineer Bobadilla, Management Analyst Lacasella, Recreation Superintendent Gonzales, Recreation Supervisor Gonzales, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

The Pledge of Allegiance was led by Mr. Ed Solis.

The invocation was given by Michael Munoz, Azusa House of Prayer.

**CLOSED SESSION REPORT**

The City Council reconvened at 7:30 P.M.; City Attorney Martinez announced the following regarding Closed Session: Item 1: no reportable action; and Item 2: City Council heard a presentation from legal counsel and staff, no reportable action.

**PUBLIC COMMENT**

Mr. Hector Elizalde, representative of Congresswoman Napolitano, invited the public to the free immigration event “Know your Rights” on April 14, 2017.

Mr. Dan Simpson advocated for the reopening of the Garcia Trail.

Mr. Tyler Laird expressed his support for the reopening of the Garcia Trail.

Mr. Jorge V. Rosales commended Public Works Director/City Engineer Bobadilla and the Public Works staff for their street improvement projects.

Mr. Lovelesh Tandon requested an unedited copy of the Garcia Trail assessment video and expressed his support for the reopening of the trail.

Mr. Paul Stupin expressed his support for the reopening of the Garcia Trail.

In response to the comments made during public participation, City Manager Butzlaff stated that the Los Angeles County Fire Department assessed the Trail with the use of drones and the video would be released to the public once the City Council has previewed it at the April 17, 2017 meeting; the City of Azusa does not own the property that the Garcia Trail transverses on as it was transferred to the Azusa-RMC Joint Powers Authority; and before repairs to the trail can be made, the six different property owners that own various portions of the land need to give permission for their land to be accessed.

**REPORTS, UPDATES AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

City Manager Butzlaff provided an update on the opening of the Lagunitas Brewery stating that a pop-up tap room would open beginning April 5, the tap-room restaurant is scheduled to open in July, and the brew house is scheduled to open Spring 2018; thanked City Clerk Cornejo for his effort in procuring the two new information kiosks in the auditorium; introduced the new Director of Human Resources/Risk Management, Ms. Tanya Bragg.

Director of Human Resources/Risk Management Bragg expressed her appreciation for the opportunity to work for the City of Azusa.

Mayor Rocha: Request for Proclamation declaring April 2017 as “Donate Life Month” in the City of Azusa.

Moved by Councilmember Gonzales, seconded by Councilmember Alvarez, and carried by unanimous vote of the Council to approve a proclamation declaring April 2017 as Donate Life Month in the City of Azusa.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE

Director of Recreation and Family Services: Request for a Proclamation proclaiming April 20, 2017 as Arbor Day in the City of Azusa.

Moved by Mayor Pro-Tem Carrillo, seconded by Councilmember Macias, and carried by unanimous vote of the Council to approve a proclamation declaring April 20, 2017 as Arbor Day in the City of Azusa.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE

Mayor Pro-Tem Carrillo responded to a comment made during Public Comment stating that the Council has been supportive of trails and worked to secure a parking location for the Fish Canyon Trail; and thanked the Azusa Police Department for hosting their first open house on March 19.

Councilmember Gonzales thanked Staff for the successful Compost and Mulch Giveaway event which took place on April 1; announced the Shred-a-Thon and plant sale on April 15 at Azusa Light and Water; and requested a future discussion about the possibility of conducting an Azusa School Board meeting at the Azusa Auditorium.

Councilmember Macias responded to the comments made during Public Comment stating that the City of Azusa, along with Vulcan, led the effort for access to the Fish Canyon Trail and also initiated the River Wilderness Park. He also announced that free yard sales would take place on April 8-9.

Councilmember Alvarez announced the Shred-a-Thon on April 15; Tax Day on April 18; the swearing in ceremony on April 10; and wished everyone a Happy Easter.

Mayor Rocha announced that the meeting would be adjourned in memory of Ms. Evelyn Nino Guardado, Lifelong Azusa Resident. He announced the 30 year celebration of the Azusa Senior Center on April 4; thanked the students that assisted with the compost and mulch giveaway; yard sales on April 8-9; Shred-a-Thon and Azusa Beautiful plant sale on April 15; and asked everyone to keep service men and women on their daily prayers.

### **SCHEDULED ITEMS**

#### **ORDINANCE AMENDING CHAPTER 30 AZUSA MUNICIPAL CODE AND ADOPTION OF THE 2017 EDITION OF THE OF THE LOS ANGELES COUNTY FIRE CODE.**

Economic and Community Development Director Christiansen presented the Staff Report stating that the proposed ordinance would adopt the 2017 Fire Code and requested that a public hearing be scheduled on April 17, 2017.

Fire Chief Enriquez explained that the Fire Code is adopted every three years and provided information on the changes in the code.

Mayor Pro-Tem Carrillo offered Proposed Ordinance No. 2017-O1 entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA AMENDING AZUSA MUNICIPAL CODE SECTIONS 30-36 AND 30-37 AND ADOPTING BY REFERENCE THE 2017 EDITION OF THE LOS ANGELES COUNTY FIRE CODE

Moved by Mayor Pro-Tem Carrillo, seconded by Councilmember Gonzales, and carried by unanimous vote of the Council to waive further reading, read by title only, and introduce proposed Ordinance No. 2017-O1.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE

Moved by Mayor Pro-Tem Carrillo, seconded by Councilmember Gonzales, and carried by unanimous vote of the Council to set the public hearing for April 17, 2017.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE

**CONSENT CALENDAR:** Moved by Councilmember Alvarez, seconded by Mayor Pro-Tem Carrillo, to approve Consent Calendar Items E-1 to E-15, with the exception of Item E-8 which was handled under the Special Call portion of the agenda, and carried by the following vote of the Council:

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE

1. The minutes of the regular meeting of February 6, 2017 were approved as written.

2. Resolution Nos. 2017-C20 and 2017-C21 were adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

3. The Human Resources Action Items, in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s), were approved as follows:

Merit Increase and/or Regular Appointment: C. LaPorte, R. Chivas, R. Hayden  
New Appointment: M. Honis, E. Bobadilla, J. Morua, S. Huval

4. The list of agreement executed by the City Manager for the months of November and December 2016 were received and filed.

5. Final Parcel Map No. 73341 for the Azusa Intermodal Transit Center was approved and the City Clerk and City Treasurer were authorized to endorse the certificates on the face of the map.

6. The plans and specifications for a new traffic signal at the intersection of Foothill Boulevard and Dalton Avenue – CIP Project 66117A&B were approved and Staff was authorized to solicit a Notice of Inviting Bids.

7. Resolution No. 2017-C22 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, TO ENTER INTO A MASTER AGREEMENT AND PROGRAM SUPPLEMENT AGREEMENT WITH CALTRANS FOR THE ARROW HIGHWAY RAISED MEDIAN ISLANDS PROJECT NO. HSIPL-5112 (019)

8. Special Call.

9. Final Parcel Map No. 73554 for an industrial/office building project located at 301 Aerojet Avenue was approved and the City Clerk and City Treasurer were authorized to endorse the certificates on the face of the map.

10. The Advanced Signal Pre-Emption Agreement with Union Pacific was approved and the City Manager was authorized to execute the agreement on behalf of the City.

11. A three year Service Agreement with Spectrum Communications was approved and the City Manager was authorized to execute the agreement on behalf of the City.

12. A Notice of Completion for CIP Project #42016-C, for the Ice Bear Thermal Storage System and associated HVAC equipment at the Azusa Senior Center was approved and Staff was authorized to file the Notice of Completion with the Los Angeles County Clerk.

13. A Professional Services Agreement with MuniServices for revenue audit and consulting services was approved and the City Manager was authorized to execute the agreement on behalf of the City.

14. Resolution No. 2017-C23 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, AUTHORIZING SUBMITTAL OF AN APPLICATION TO THE LEAGUE OF CALIFORNIA CITIES FOR THE HELEN PUTNAM AWARD FOR EXCELLENCE; AND THE EXECUTION OF ANY RELATED DOCUMENTS NECESSARY FOR THE APPLICATION

15. Resolution No. 2017-C24 was adopted and entitled:

A RESOLUTION OF THE CITY OF AZUSA, CALIFORNIA, FINDING THAT PUBLIC INTEREST AND CONVENIENCE REQUIRE THE SALE OF THAT CERTAIN REAL PROPERTY LOCATED AT 943 VERNON AVENUE (APN 8605-015-907) AND SETTING A PUBLIC HEARING TO CONSIDER THE CONVEYANCE OF THE PROPERTY

### **SPECIAL CALL**

#### **REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH KOA CORPORATION FOR THE CITY OF AZUSA TRAFFIC MANAGEMENT SYSTEM PROJECT – CIP PROJECT 66117C.**

Director of Public Works/City Engineer Bobadilla responded to questions posed by the Council stating that potential change orders are not typically included in the contract amount for these types of contracts to allow for the flexibility to amend the contract to include the change orders should they be needed; and KOA Corporation was the lowest bidder.

Moved by Councilmember Alvarez, seconded by Councilmember Gonzales, and carried by unanimous vote of the Council to approve a Professional Services Agreement with KOA Corporation.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE

### **SUCCESSOR AGENCY RELATED BUSINESS**

#### **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED MARCH 2, 2017 THROUGH MARCH 14, 2017 AND MARCH 15, 2017 THROUGH MARCH 29, 2017.**

Agency Member Gonzales offered Resolution No. 2017-R04 entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS TO BE PAID OUT OF SUCCESSOR AGENCY FUNDS

Moved by Agency Member Gonzales, seconded by Agency Member Alvarez, and carried by unanimous vote of the members present, to approve Resolution No. 2017-R04:

AYES: AGENCY MEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: AGENCY MEMBERS: NONE

Agency Member Gonzales offered Resolution No. 2017-R05 entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS TO BE PAID OUT OF SUCCESSOR AGENCY FUNDS

Moved by Agency Member Gonzales, seconded by Agency Member Alvarez, and carried by unanimous vote of the members present, to approve Resolution No. 2017-R05:

AYES: AGENCY MEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: AGENCY MEMBERS: NONE

**ADJOURNMENT**

The meeting was adjourned by consensus of the City Council.

**TIME OF ADJOURNMENT: 8:23 P.M.**



---

**CITY CLERK**

**NEXT RESOLUTION NO. 2017-C25 (City)**

**NEXT ORDINANCE NO. 2017-02**

**NEXT RESOLUTION NO. 2017-R06 (Former Redevelopment Agency)**

**NEXT MEETINGS:** April 17, 2017 and May 1, 2017.