



**CITY OF AZUSA**  
**MINUTES OF THE REGULAR MEETING**  
**OF THE AZUSA UTILITY BOARD/CITY COUNCIL**  
**MONDAY, SEPTEMBER 26, 2016 – 6:30 P.M.**

Chairman: Angel A. Carrillo  
Vice-Chairman: Uriel Edward Macias  
Board Member: Joseph Romero Rocha  
Board Member: Edward J. Alvarez  
Board Member: Robert Gonzales  
Secretary: Jeffrey Lawrence Cornejo, Jr.

The Utility Board/City Council of the City of Azusa met in regular session, at the above date and time, in the Azusa Light and Water (ALW) Conference Room, located at 729 North Azusa Avenue, Azusa, California.

Chairman Carrillo called the meeting to order at 6:35 P.M.

Pledge to the flag was led by Louie Lacasella, Management Analyst.

**ROLL CALL:** Roll call was taken by Secretary Cornejo.

**PRESENT: BOARD MEMBERS:** CARRILLO, GONZALES, ALVAREZ

**ABSENT: BOARD MEMBERS:** MACIAS, ROCHA

**ALSO PRESENT**

**Elected Officials:** Secretary Cornejo

**City Attorney:** Jeff Ferre

**Staff Members:** Assistant Director Customer Care Solutions Kalscheuer, Assistant Director of Electric Operations Langit, Utilities Communications and Environmental Programs Specialist Sagun, Utility Programs Specialist Reid, Assistant Director Resource Management Lehr, Lietenant Bertlesen, Water System Engineer Barbosa, Management Analyst Lacasella

**PUBLIC PARTICIPATION**

None.

**UTILITIES DIRECTOR COMMENTS**

Assistant Director - Customer Care & Solutions Kalscheuer reported Utilities Director Morrow is attending a management training on behalf of the City. He requested the Board consider moving the San Gabriel Valley Municipal Water District presentation prior to the Consent Calendar.

Chair Carrillo inquired whether a motion was required to move the item forward. Secretary Cornejo responded no. The Board could proceed with the item, if it chooses.

## SGVMWD Annual Presentation

Evelyn Reyes, San Gabriel Valley Municipal Water District (SGVMWD) External Affairs Specialist, provided an overview of SGVMWD's mission and services; water sources and conditions; operations; finances and rates; and programs and projects offered by SGVMWD.

## UTILITY BOARD MEMBER COMMENTS

Board Member Gonzales thanked Staff for attending the Shred-a-Thon. Approximately 7,000 pounds of paper was shredded and seven pallets of electronic waste was disposed. Chair Carrillo also thanked Staff.

## CONSENT CALENDAR

Moved by Board Member Gonzales, seconded by Board Member Alvarez, to approve Consent Calendar Items 1 through 6 by the following vote of the Board:

AYES:	BOARD MEMBERS:	CARRILLO, GONZALES, ALVAREZ
NOES:	BOARD MEMBERS:	NONE
ABSTAIN:	BOARD MEMBERS:	NONE

1. The minutes of the regular meeting of July 25, 2016 were approved as written.
2. Acceptance of San Gabriel Valley Municipal Water District (SGVMWD) funding for a portion of the SoCalWaterSmart.com Rebate Program and authorization of the Mayor to execute a grant acceptance agreement with SGVMWD, in a form acceptable to the City Attorney, on behalf of Azusa Light & Water was approved.
3. Authorization of Staff to issue a Request for Proposals (RFP) for a Cost of Service Study for Electric Services was approved.
4. Authorization of Staff to issue a Request for Proposals (RFP) for ISO Settlements Functionality service to replace OATI service agreement, if warranted, was approved.
5. Award of a contract in the amount of \$223,465 to T.A. Rivard Inc. for Project W-280B, installation of a new 24-inch water "blend" line and associated equipment at the water treatment plant, was approved.
6. Purchase of the annual turnkey interactive LivingWise® Conservation Education Program for Azusa fifth grade students at a cost not to exceed \$30,000 through the Southern California Public Power Authority's (SCPPA) joint purchase agreement pursuant to AMC Sections 2-520(b), "sole source," and 2-521(a), "cooperative and piggyback purchases," was approved.

## SCHEDULED ITEMS

1. Consideration of Resolutions Authorizing Local Participation in Four Additional Property Assessment Clean Energy (PACE) Lending Programs.

Management Analyst Louie Lacasella shared the history of the program; eligible home improvements; results of the PACE program; information regarding each of the four service providers requesting approval; and the City's responsibilities.

Assistant Director Customer Care Solutions Kalscheuer added that the City Attorney's Office had reviewed and approved pertinent documents.

Board Members discussed financing arrangements offered by providers; the City's responsibility to residents; and new consumer and disclosure legislation.

Representatives of the service providers introduced themselves.

Moved by Board Member Gonzales, seconded by Board Member Alvarez to adopt Resolutions No. UB-07-2016 through UB-11-2016 authorizing local participation of Figtree Energy Financing, CSCDA Open PACE, Ygrene Energy Fund and CMFA Open PACE Programs by the following vote of the Board:

AYES: BOARD MEMBERS: CARRILLO, GONZALES, ALVAREZ  
NOES: BOARD MEMBERS: NONE  
ABSTAIN: BOARD MEMBERS: NONE

2. Adopt Resolution UB-12-2016 to Modify Azusa Light & Water Rules and Regulations Regarding Reconnection Charges.

Assistant Director Kalscheuer explained that currently disconnected customers are required to pay same-day reconnection charges before service is restored. Charges are \$35 before 3:00 p.m. and \$85 after 3:00 p.m. Disconnected customers are often suffering emotional and financial distress. Staff proposed billing for the reconnection charge rather than collecting it at the counter. Staff proposed extending the time for the \$35 reconnection charge to 4:00 p.m. because of recent enhancements to the turn-on process.

The Board discussed amounts due at the time of reconnecting service and the ability to provide options and better customer service to customers.

Moved by Board Member Gonzales, seconded by Board Member Alvarez to adopt Resolutions No. UB-12-2016 amending Azusa Light & Water's Rules and Regulation regarding utility service reconnection charges by the following vote of the Board:

AYES: BOARD MEMBERS: CARRILLO, GONZALES, ALVAREZ  
NOES: BOARD MEMBERS: NONE  
ABSTAIN: BOARD MEMBERS: NONE

**STAFF REPORTS/COMMUNICATIONS**

Life-Support Equipment Discount Changes

Assistant Director Kalscheuer advised that Azusa Light & Water provided a discount to customers who use electricity for medical equipment. He explained the process for granting the discount and for calculating the amount of the discount. Staff is considering changes such as two-year recertification rather than annual; limiting the discount to certain types of equipment; and eliminating the complex calculation to streamline the approval process.

Procurement of Required Local Capacity Local Resource Adequacy Capacity for CY 2017

Assistant Director Resource Management Lehr reported regarding the ISO capacity requirement and results of the RFP. The amount of capacity required varies yearly based on ISO studies.

Public Power Week

Assistant Director Kalscheuer wished to recognize Public Power Week, which highlights the benefits of low-cost power and honors the efforts of electric utility employees. He played a video for the Board.

Chair Carillo noted the City of Azusa generally observes Golden Days during the first of week of October. He expressed appreciation for Staff's work.

Progress Update on Sedaru Water Asset Management Program

Assistant Director Kalscheuer reported that the project creates a water infrastructure map using information from geographic information systems. The project is 90 percent complete.

Paul Hauffen, Sedaru, explained the purpose and benefits of Sedaru including digital files and information accessible from mobile devices in real time; asset management, water conservation; and tracking of productivity.

**CLOSED SESSION**

None

**ADJOURNMENT**

The meeting was adjourned by consensus of the Utility Board.

**TIME OF ADJOURNMENT: 7:19 P.M.**



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**CITY CLERK/SECRETARY**