



CITY OF AZUSA
 MINUTES OF THE PERSONNEL BOARD
 DATE: September 26, 2017

A regular meeting of the Personnel Board was called to order at 7:00 p.m. in the West Wing conference Room by Chair, Fernando Rubio Jr.

ATTENDANCE	Personnel Board Members: Chair Fernando Rubio Jr., Ralph Ruiz, Carlos Ramos and Martha Villegas Absent: Carlos Ramos, Mercedes Castro Staff Present: Tanya Bragg, Director of Human Resources & Risk Management Kelsey Kenz, Human Resources/Risk Management Analyst Traci Bailey, Human Resources Technician Captain Paul Dennis, Police Department
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PUBLIC COMMENT	NONE
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APPROVAL OF MINUTES	Motion: Villegas/Ramos - to approve the minutes of August 22, 2017. Approved 3-0. Rubio Jr., Ruiz, Villegas: Ayes: (3) Nays: (0) Abstain: (0)
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5. CLOSED SESSION:

CLOSED SESSION (Govt. Code section 54957- Public Employee Performance Evaluation)	Personnel Board moved to Closed Session at 7:02 p.m. Personnel Board Reconvened at 7:15 p.m.
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Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations	Motion: Ramos/Villegas - to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 5A-L pursuant to the Performance Appraisal Procedures. Approved 3-0 Rubio Jr., Ruiz, Ramos, Villegas: Ayes: (3) Nays: (0) Abstain: (0)
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Merit Increases and/or Regular Appointments

ITEM	DEPT	NAME	CLASSIFICATION	TYPE OF ACTION / EFFECTIVE DATE	RANGE/STEP BASE MO.
A	Police	Richard Hayden	Police Lieutenant	Merit Increase 9/22/2017	3423/5 \$12,448.10
B	Police	Robert Chivas Jr.	Police Sergeant	Merit Increase 9/22/2017	3416/3 \$9,461.04
C	Police	Tamara Patlogar	Police Administrative Services Manager	Merit Increase 8/6/2017	3411/4 \$8,612.58

ITEM	DEPT	NAME	CLASSIFICATION	TYPE OF ACTION / EFFECTIVE DATE	RANGE/STEP BASE MO.
D	Police	Kathleen Soliven	Police Records Specialist I	Merit Increase 7/26/2017	9140/4 \$3,707.63
E	Utilities	Jason Kroner	Water Distribution Worker I	Merit Increase Regular Appt. 9/6/2017	5167/2 \$4,306.78
F	Utilities	Alicia Holmes	Customer Care Operations Supervisor	Merit Increase 7/20/2017	5203/5 \$6,984.82
G	Utilities	Israel Segura	Meter Reader	Merit Increase Regular Appt. 9/7/2017	5179/2 \$4,836.88
H	Utilities	Brian Wright	Meter Reader	Merit Increase Regular Appt. 9/7/2017	5179/2 \$4,836.88
I	Utilities	Anthony Solis	Meter Reader	Merit Increase Regular Appt. 9/7/2017	5179/2 \$4,836.88

6. OPEN SESSION ITEMS

A. RECRUITMENT REQUEST – <i>POLICE CAPTAIN</i>	Motion: Villegas/Ramos – pursuant to Section 5.5.3 Promotional Examinations of the Rules of the Civil Service System). Approved 4-0. Rubio, Jr., Ruiz, Ramos, Villegas: Ayes: (4) Nays: (0) Abstain: (0)
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COMMENTS, UPDATES AND/OR REPORTS	NONE
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ADJOURNMENT	Meeting Adjourned at 7:35 p.m.
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OPEN SESSION AGENDA ITEM NO:	3
DATE APPROVED:	10-10-2017