



## AGENDA

### REGULAR MEETING OF AZUSA UTILITY BOARD

AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702

JANUARY 22, 2018  
6:30 P.M.

### AZUSA UTILITY BOARD

URIEL E. MACIAS  
CHAIRPERSON

ROBERT GONZALES  
VICE CHAIRPERSON

JOSEPH R. ROCHA  
BOARD MEMBER

EDWARD J. ALVAREZ  
BOARD MEMBER

ANGEL A. CARRILLO  
BOARD MEMBER

**6:30 p.m. Convene to Regular Meeting of the Azusa Utility Board.**

- Call to Order
- Pledge to the Flag
- Roll Call

**A. PUBLIC PARTICIPATION**

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. UTILITIES DIRECTOR COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

**D. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of meeting on November 27, 2017 as written.
  
2. **Notice of Completion for CIP Project No. LD 2017-1 (Furnish and Install New LED Street Light Fixtures and Mast Arms Along Foothill Boulevard and Alostia Avenue).** **Recommendations:** 1) Find that Aldridge Electric, Incorporated has completed the street light retrofit project consistent with plans and specifications for LED Project LD2017-1; 2) Approve the Notice of Completion; 3) Authorize the Mayor to execute the document on behalf of the City; and 4) Authorize the City Clerk to submit the Notice of Completion document for recordation at the Office of the County Recorder of Los Angeles County, within ten days of the Utility Board approval, as required by Section 3093 of the California Civil Code.
  
3. **Approve Purchase of 2018 Ford F650 Dump Truck Body for Water Division under National Joint Powers Alliance Contract 120716-NAF.** **Recommendations:** 1) Waive the competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); and 2) Approve the issuance of a Purchase Order to National Auto Fleet Group, in an amount not to exceed \$94,338.44, including sales tax and delivery charges, for a 2018 Ford F650 Regular Cab 4x2 Gasoline with CTEC Dump Body.
  
4. **Approve Purchase of 2018 Chevrolet Silverado 2500HD Work Truck Under National Joint Powers Alliance Contract No. 120716.** **Recommendations:** 1) Waive the competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); and 2) Approve the issuance of a Purchase Order to National Auto Fleet Group, in an amount not to exceed \$36,963.57, including sales tax and delivery charges, for a 2018 Chevrolet Silverado 2500HD (CC25903) 2WD Regular Cab Work Truck with Trademaster Service Body and Material Rack.
  
5. **Authorization to Solicit Bids for Project W-280A to Install an Interconnection from San Gabriel Valley Municipal Water District to the Hsu Water Treatment Plant to Provide an Alternate Raw Water Supply.** **Recommendations:** 1) Accept the project W-280A Plans and Specifications; and Authorize Staff to Solicit Bids for Project W-280A, installation of SGVMWD Interconnection to the Hsu Water Treatment Plant.
  
6. **Award of Contract for Capital Improvement Project W-289 Azusa Avenue Water Main Replacement.** **Recommendations:** 1) Approve the Award of Contract to T.A. Rivard, Inc. of Riverside, CA for Water Project W-289; and Authorize the Mayor to execute the Contract.

7. **Award of On-Call Engineering Task Order #1 to Stantec Consulting Services, Inc. for Construction Inspection Services for Azusa Avenue Water Main Replacement Project W-289.** **Recommendation:** 1) Award Task Order #1 Construction Inspection Services for Azusa Avenue Water Main Replacement Project W-289 to Stantec Consulting Services, Inc. for a not-to-exceed price of \$78,360 in accordance with Azusa Municipal Code Sec. 2-518 – Contracts (c), Master Professional Services Contracts.
8. **Approve the Sole Source Purchase of Sedaru Software License and Maintenance Service Agreement for Water Asset and Data Management.** **Recommendations:** 1) Approve a multi-year sole source Maintenance Service Agreement with ID Modeling, Inc. in an annual amount not to exceed \$55,560 in accordance with Azusa Municipal Code 2-517(a)(22); and 2) Authorize the Mayor to execute the Maintenance Service Agreement.
9. **Approve the Sole Source Professional Service Agreement for Phase III Sedaru Software Integration for Water Quality, Water Distribution and Capital Improvement.** **Recommendations:** 1) Approve a one year sole source Professional Services Agreement with ID Modeling, Inc. in an amount not to exceed \$49,500 in accordance with Azusa Municipal Code 2-517(a)(22); and 2) Authorize the Mayor to execute the Professional Services Agreement.
10. **Approval of Addendum with inContact, Inc. to Add a Messaging Module to the Call Management System Contract Scope of Service.** **Recommendation:** 1) Authorize the Director of Utilities to approve attached addendum to the contract with inContact Inc., to add the InView Messaging Module to the contract scope of service.
11. **Approve the Maintenance Services Agreement with Reinhausen Manufacturing Incorporated (“RMI”) and Authorize Issuance of a Purchase Order to the Sole Service Provider.** **Recommendations:** 1) Approve the Maintenance Services Agreement (“Agreement”) with Reinhausen Manufacturing Incorporated (“RMI”); 2) Authorize the Director of Utilities to execute the Agreement; and 3) Authorize the issuance of a Purchase Order to RMI in an amount not to exceed \$49,998.52, pursuant to Azusa Municipal Code (AMC Section 2-520-b-2).
12. **Authorizaton to Release Request for Proposals to Use Executive Search Firm to Recruit for the Director of Utilities.** **Recommendation:** 1) Authorize Staff to release the proposed Request for Proposals (RFP) for Executive Search Firm services to recruit for the Director of Utilities.

**E. SCHEDULED ITEMS**

1. None.

**F. STAFF REPORTS/COMMUNICATIONS**

1. Crediting Value of Greenhouse Gas (GHG) Allowances to Azusa Electric Customers

2. 2017 Renewable Portfolio Standard Update
3. Azusa Successfully Takes Over the Scheduling Responsibility for DSR 2 Photovoltaic Project

**G. CLOSED SESSION**

1. None.

**H. ADJOURNMENT**

1. Adjournment

*“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”*

*“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”*

I, Stephanie Urich, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On January 18, 2018 at 4:30 p.m. the agenda for the Utility Board regular meeting on Monday, January 22, 2018, was posted in the City Clerk’s Office, 213 E. Foothill Boulevard; the City Library, 729 N. Dalton Avenue; Azusa Light & Water, 729 N. Azusa Avenue; and the City’s webpage at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us). I declare under penalty of perjury that the foregoing is true and correct.

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Senior Administrative Technician  
Azusa Light & Water