



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**MAY 29, 2018
6:30 P.M.**

AZUSA UTILITY BOARD

**ROBERT GONZALES
CHAIRPERSON**

**EDWARD J. ALVAREZ
VICE CHAIRPERSON**

**ANGEL A. CARRILLO
BOARD MEMBER**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

6:30 p.m. Convene to Regular Meeting of the Azusa Utility Board.

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Regular Utility Board Meeting on April 23, 2018.**

Recommendation: 1) Approve minutes as written.

2. **Approve the Selection of Stantec Consulting Services, Incorporated and Award the Engineering Services Task Order Number 5, for the Underground Electric Line Extension Along Todd Avenue - Project LD2018-1.**

Recommendation: 1) Approve the selection of Stantec Consulting Services, Inc. and award the Engineering Services Task Order Number 5 for the proposed underground Electric Line Extension Project LD2018-1 for a not-to-exceed amount of \$51,300; and 2) Authorize the issuance of a Purchase Order for the Task Order Number 5, in the not-to-exceed amount of \$51,300 in accordance with Azusa Municipal Code Sec, 2-518 – Contracts (c), Master Professional Services Contracts.

3. **Approval to Extend for an Additional Year the Maintenance Services Agreement with Henkels & McCoy for Urgent Maintenance and Support Services.**

Recommendation: 1) Approve the one year term extension of the existing Maintenance Services Agreement between Azusa Light & Water and Henkels & McCoy; and 2) Authorize the re-issuance of a revised Purchase Order in the original not-to-exceed amount of \$150,000 for the duration of the extended one year term ending May 31, 2019.

E. SCHEDULED ITEMS

1. None.

F. STAFF REPORTS/COMMUNICATIONS

1. Fiscal Year 2017-2018 Third Quarter Budget Reports for Electric and Water Funds

2. Extension of Water Supply Agreement with Miller Coors LLC

3. APPA 2018 Reliable Public Power (RP₃) Gold Designation Award

G. VERBAL COMMUNICATIONS

1. Water Supply Update
2. General Policy and Regulatory Updates

H. CLOSED SESSION

1. None.

I. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”

I, Stephanie Urich, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On May 24, 2018 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Tuesday, May 29, 2018, was posted in the City Clerk’s Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

S. Urich

Senior Administrative Technician
Azusa Light & Water