



**REGULAR MEETING OF  
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER  
729 N. AZUSA AVENUE  
AZUSA, CA 91702**

**NOVEMBER 26, 2018  
6:30 P.M.**

**AZUSA UTILITY BOARD**

**ROBERT GONZALES  
CHAIRPERSON**

**EDWARD J. ALVAREZ  
VICE CHAIRPERSON**

**ANGEL A. CARRILLO  
BOARD MEMBER**

**JOSEPH R. ROCHA  
BOARD MEMBER**

**URIEL E. MACIAS  
BOARD MEMBER**

**6:30 p.m. Convene to Regular Meeting of the Azusa Utility Board.**

- Call to Order
- Pledge to the Flag
- Roll Call

**A. PUBLIC PARTICIPATION**

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

**B. UTILITIES DIRECTOR COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

**D. CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Regular Utility Board Meeting on October 22, 2018.**

**Recommendation:** 1) Approve minutes as written.

2. **Authorization to Solicit Bids for Project W-351 Water Main Replacement on Sunset Avenue Between 5th Street and 6th Street in the City of Azusa.**

**Recommendation:** 1) Approve the project plans and specification; and 2) Authorize advertisement and solicitation of bids for Project W-351 Sunset Avenue Water Main Replacement.

3. **Amendment of Contract With IDS Group for Architectural and Construction Management Services for the Azusa Light and Water Building Lobby Remodel Project.**

**Recommendation:** 1) Approve amendment of Professional Services Agreement with IDS Group to extend term through June 30, 2019; and 2) Authorize the Mayor to execute the contract amendment.

4. **Purchase of a Ford Super Duty Truck For Electric Operation.**

**Recommendation:** 1) Waive the competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); 2) Approve the purchase of one (1) new 2019 Ford Super Duty F-350 DRW (W3G) XL 2 WD Crew Cab, and Royal Contractor Body with Drop Down Sides and Equipment; and, 3) Authorize the issuance of a Purchase Order to National Auto Fleet Group in the amount not-to-exceed \$56,926.17.

5. **Approval of Cancellation of December Utility Board Meeting.**

**Recommendation:** 1) Approve the cancellation of the scheduled December 24, 2018 Regular Utility Board Meeting.

**E. SCHEDULED ITEMS**

1. None.

**F. STAFF REPORTS/COMMUNICATIONS**

1. FY 2018-2019 First Quarter Budget Reports for Water and Electric Funds

**G. VERBAL COMMUNICATIONS**

1. Power Supply Update
2. Water Supply Update
3. General Policy and Regulatory Updates

**H. CLOSED SESSION**

1. None.

**I. ADJOURNMENT**

1. Adjournment.

*“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”*

*“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”*

I, Stephanie Urich, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On November 21, 2018 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Monday, November 26, 2018, was posted in the City Clerk’s Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

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Senior Administrative Technician  
Azusa Light & Water