



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY,
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, DECEMBER 17, 2018
6:30 P.M. Closed Session
7:30 P.M. Ceremonial/Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**ROBERT GONZALES
MAYOR PRO-TEM**

**EDWARD J. ALVAREZ
COUNCILMEMBER**

**ANGEL CARRILLO
COUNCILMEMBER**

**URIEL E. MACIAS
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**

- City Negotiator: Sergio Gonzalez, City Manager and Tanya Bragg, Director of Human Resources & Risk Management
- Organizations: SEIU (Service Employees International Union- Local 721), ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), APOA (Azusa Police Officers Association), CAPP (Civilian Association of Police Personnel), and APMA (Azusa Police Middle Management Association)

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.ci.azusa.ca.us. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Pastor Ariel Verayo, Jesus Is Lord Church
5. Closed Session Report by the City Attorney

CEREMONIAL

1. Presentation of a plaque to Kurt Christiansen, Director of Economic and Community Development in honor of his Retirement.

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

D. SCHEDULED ITEMS

1. PUBLIC HEARING - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2019/2020 – ADOPTION OF RESOLUTION APPROVING THE 45TH YEAR CDBG PROGRAM.

RECOMMENDED ACTION:

- 1) Open the public hearing, receive testimony and presentation of the proposed projects, and adopt Resolution No. 2018-C70 approving the 45th Year Community Development Block Grant (CDBG) Program; and
- 2) Authorize the City Manager to execute all contracts and Agreements, in a form approved by the City Attorney, with the Los Angeles County Community Development Commission (CDC).

2. URGENCY ORDINANCE FOR SIDEWALK VENDING IN COMPLIANCE WITH SENATE BILL 946.

RECOMMENDED ACTION:

Waive further reading, read by title only and adopt Urgency Ordinance No. 2018-05: AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ADDING ARTICLE XIII TO THE CHAPTER 18 AZUSA MUNICIPAL CODE, IMPOSING REGULATIONS ON SIDEWALK VENDING IN COMPLIANCE WITH SENATE BILL 946

3. URGENCY ORDINANCE FOR WIRELESS FACILITIES IN THE PUBLIC RIGHTS-OF-WAY.

RECOMMENDED ACTION:

- 1) Waive further reading, read by title only and adopt Urgency Ordinance No. 2018-06: AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ADDING ARTICLE XII TO CHAPTER 62 OF THE AZUSA MUNICIPAL CODE, IMPOSING REGULATIONS ON WIRELESS FACILITIES ON THE PUBLIC RIGHT-OF-WAY;
- 2) Adopt Resolution No. 2018-C71: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ESTABLISHING FEES FOR WIRELESS FACILITIES ENCROACHMENT PERMITS; and
- 3) Direct the Economic and Community Development Department to prepare Design Standards for Wireless Facilities in the Public Rights-of-Way and publish on the City's website by January 13, 2019.

E. CONSENT CALENDAR

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETING OF DECEMBER 3, 2018.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED NOVEMBER 29, 2018 THROUGH DECEMBER 12, 2018.**

RECOMMENDED ACTION:

Adopt Resolution No. 2018-C72 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules Section 5.7.5 and applicable Memorandum of Understanding(s).

4. **AUTHORIZATION TO ISSUE A REQUEST FOR PROPOSALS TO PROVIDE TRAFFIC SIGNAL MAINTENANCE SERVICES.**

RECOMMENDED ACTION:

Authorize staff to issue a Request for Proposals to provide traffic signal maintenance services.

5. **AUTHORIZATION TO ENTER INTO AGREEMENTS WITH KOA, NV5, TKE ENGINEERING, AND WILLDAN FOR ON-CALL PROFESSIONAL ENGINEERING SERVICES.**

RECOMMENDED ACTION:

Approve agreements for on-call professional engineering services with KOA, NV5, TKE Engineering and Willdan; and Authorize the City Manager to execute the agreements, in a form acceptable to the City Attorney, on behalf of the City.

6. **APPROVE A PROFESSIONAL SERVICES AGREEMENT TO IMPLEMENT THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECT D96034-18, SENIOR REFERRAL AND CASE MANAGEMENT PROJECT WITH THE YWCA OF SAN GABRIEL VALLEY.**

RECOMMENDED ACTION:

Approve the Professional Services Agreement with YWCA of San Gabriel Valley to continue the CDBG-funded Senior Referral and Case Management Project (D96034-18) through June 30, 2019, with an option to extend the Agreement through June 30, 2021; and authorize the City Manager to execute the Agreement, in a form approved by the City Attorney.

7. **APPROVE THE PURCHASE AND INSTALLATION OF NEW LED RETROFIT LIGHTING BY MUSCO SPORTS LIGHTING, LLC FOR MEMORIAL PARK TENNIS COURT PROJECT.**

RECOMMENDED ACTION:

Waive the competitive bid process as authorized under Azusa Municipal Code Section 2.521(a) and approve the purchase and installation of new LED retrofit lighting by Musco Sports Lighting, LLC, for the Memorial Park tennis court project, in the amount not to exceed \$67,855.56, which includes a 10% contingency for potential change orders as needed; and authorize the City Manager to execute all documents necessary to effectuate the purchase of the lighting equipment.

8. **ACCEPTANCE OF GRANT FROM CANYON CITY FOUNDATION.**

RECOMMENDED ACTION:

Accept the grant award from Canyon City Foundation; and approve necessary budget amendment and adjust the current fiscal year budget accordingly.

9. **ACCEPTANCE OF GRANT FUNDS FROM LOS ANGELES COUNTY, REGIONAL PARK AND OPEN SPACE DISTRICT.**

RECOMMENDED ACTION:

Accept the additional grant funds in the amount of \$301,833.27 from the Los Angeles County, Regional Park and Open Space District; and approve necessary budget amendment and adjust the current fiscal year budget accordingly.

10. **ACCEPTANCE OF ADDITIONAL GRANT FUNDS FROM LOS ANGELES COUNTY, WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES DEPARTMENT TO SUPPORT THE ELDERLY NUTRITION PROGRAM.**

RECOMMENDED ACTION:

Accept the additional grant funds in the amount of \$46,478 from the Los Angeles County, Department of Workforce Development, Aging and Community Services; and approve necessary budget amendment and adjust the current fiscal year budget accordingly.

11. **FOSTER MORRISON CONTRACT AMENDMENT TO EXTEND THE CONTRACT TO COMPLETE THE LOCAL HAZARD MITIGATION PLAN.**

RECOMMENDED ACTION:

Approve a contract amendment with Foster Morrison to extend the term of the contract until December 31, 2019 to complete the Hazard Mitigation Plan; and authorize the City Manager to execute the amendment, in a form acceptable to the City Attorney, with Foster Morrison on behalf of the City.

12. CITY TREASURER'S ACCOUNTING OF ALL RECEIPTS, DISBURSEMENTS AND FUND BALANCES FOR THE MONTH OF JULY 2018.

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Reports of Receipts, Disbursements and Fund Balances for the month of July 2018.

13. REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH GRAPHIC SOLUTIONS + RRM DESIGN GROUP FOR A CITYWIDE WAYFINDING STUDY AND WAYFINDING SIGN PROGRAM.

RECOMMENDED ACTION:

Approve a Professional Services Agreement with Graphic Solutions + RRM Design Group for a Citywide Wayfinding Study and Wayfinding Sign Program in an amount not to exceed \$52,940; authorize the Mayor to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City; and authorize the allocation of \$27,940 from the General Fund balance to fully fund phase one and two of the Citywide Wayfinding program.

F. ADJOURNMENT.


UPCOMING MEETINGS:

January 7, 2019, 6:30 p.m. - Canceled
January 22, 2019, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Annette Juarez, CMC, Assistant Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on December 13, 2018, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.ci.azusa.ca.us.



Annette Juarez, CMC
Chief Deputy City Clerk
Azusa City Clerk's Office