



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY,
OF THE CITY OF AZUSA**

**AZUSA AUDITORIUM
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**TUESDAY, JANUARY 22, 2019
6:30 P.M. Closed Session
7:30 P.M. Ceremonial/Regular Meeting**

AZUSA CITY COUNCIL

**JOSEPH ROMERO ROCHA
MAYOR**

**ROBERT GONZALES
MAYOR PRO-TEM**

**EDWARD J. ALVAREZ
COUNCILMEMBER**

**ANGEL CARRILLO
COUNCILMEMBER**

**URIEL E. MACIAS
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**

City Negotiator: Sergio Gonzalez, City Manager and Tanya Bragg, Director of Human Resources & Risk Management

Organizations: SEIU (Service Employees International Union- Local 721), ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), APOA (Azusa Police Officers Association), CAPP (Civilian Association of Police Personnel), and APMA (Azusa Police Middle Management Association)

2. **CONFERENCE WITH LEGAL COUNSEL – POSSIBLE INITIATION OF LITIGATION Pursuant to California Government Code, Section 54956.9 (d)(4).**

1 Potential Case – Colonial Inn, 534 E. Foothill Blvd, Azusa

3. **THREAT TO PUBLIC SERVICES – Pursuant to California Government Code, Section 54957.**

Consultation with: Chief Steve Hunt, Azusa Police Department

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.ci.azusa.ca.us. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Rev. John LeRoy from First Assembly of God Church
5. Closed Session Report by the City Attorney

CEREMONIAL

1. Presentation of “Employees of the Quarter” Certificate to Magdiely “Maggie” Perkins, Information Technology Analyst and Karen Miyasato-Cox, Administrative Assistant.

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. Public Safety Report. (Oral Report)

D. SCHEDULED ITEMS

1. **PUBLIC HEARING - ADOPTION OF UPDATED CITYWIDE SCHEDULE OF FEES AND CHARGES.**

RECOMMENDED ACTION:

- 1) Receive, review, and file the updated Citywide Fee and Charges Schedule; and
- 2) Open the Public Hearing, receive public testimony, and close the Public Hearing; and
- 3) Adopt Resolution No. 2019-C01, regarding development project services fees, to be effective 60 days from January 22, 2019 (March 23, 2019); and
- 4) Adopt Resolution No. 2019-C02, regarding fees for various municipal activities and services, to be effective on January 22, 2019.

E. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **MINUTES OF THE REGULAR MEETING OF DECEMBER 17, 2018.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED DECEMBER 13, 2018 THROUGH JANUARY 16, 2019.**

RECOMMENDED ACTION:

Adopt Resolution No. 2019-C03 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the Personnel Action Requests in accordance with the City of Azusa Civil Service Rules Section 5.7.5 and applicable Memorandum of Understanding(s).

4. **AWARD A CONTRACT FOR THE VERNON AVENUE PAVEMENT REHABILITATION PROJECT NO. 66118G & 66118H.**

RECOMMENDED ACTION:

Award a contract for a total not-to-exceed amount of \$787,600, which includes a 10% contingency for potential change orders as needed, to Hardy & Harper, Inc. for the Vernon Avenue Pavement Rehabilitation Project No. 66118G & 66118H; and Authorize the City Manager to execute a contract, in a form acceptable to the City Attorney, on behalf of the City.

5. **REQUEST AUTHORIZATION TO APPROVE LANDSCAPE MAINTENANCE AGREEMENT TEMPLATE AND APPROVAL OF SMART & FINAL EXTRA LANDSCAPE MAINTENANCE AGREEMENT.**

RECOMMENDED ACTION:

Approve Landscape Maintenance Agreement with Smart & Final Extra located at 303 E. Foothill Boulevard; and Approve Landscape Maintenance Agreement Template for future development projects; and Authorize the City Manager to execute, in a form acceptable to City Attorney, on behalf of the City.

6. **APPROVAL OF FINAL PARCEL MAP NO. 82037 FOR A COMMERCIAL DEVELOPMENT LOCATED AT 303 E. FOOTHILL BOULEVARD.**

RECOMMENDED ACTION:

Find that this project complies with the General Plan and is consistent with the approved tentative parcel map and any amendments thereto; and Find that this project is in compliance with the provisions of the Subdivision Map Act; and Approve Final Parcel Map No. 82037; and Authorize the City Clerk and City Treasurer to endorse the certificates on the face of the map, which embodies the approval of Final Parcel Map No. 82037.

7. **APPROVING AN AMENDED AND RESTATED PARKING EASEMENT AGREEMENT WITH BANK OF AMERICA, NATIONAL ASSOCIATION FOR THE CITY PROPERTY LOCATED AT THE NORTHWEST CORNER OF FOOTHILL BOULEVARD AND ALAMEDA AVENUE AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.**

RECOMMENDED ACTION:

Approve the Amended and Restated Parking Easement Agreement with Bank of America, National Association in substantially final form, subject to minor modifications as approved by the City Manager and the City Attorney; and Authorize the City Manager to execute the Amended Agreement, in a form acceptable to City Attorney, on behalf of the City; and Direct Staff to file a Notice of Exemption pursuant to the California Environmental Quality Act.

8. **CITY TREASURER’S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF NOVEMBER 2018.**

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer’s Report for the month of November 2018.

9. **APPROVE BID RESULTS AND AWARD A THREE YEAR LANDSCAPE AND IRRIGATION MAINTENANCE CONTRACT.**

RECOMMENDED ACTION:

Approve bid results and award a three year contract to Brightview Landscape Services for landscape and irrigation maintenance services in the amount of \$357,384, effective March 1, 2019; and Authorize the City Manager to execute, in a form acceptable to the City Attorney, an agreement with Brightview Landscape Services for citywide landscape maintenance services.

10. **AUTHORIZATION TO RELEASE A REQUEST FOR PROPOSALS FOR PLAN REVIEW AND INSPECTION SERVICES FOR THE BUILDING DIVISION.**

RECOMMENDED ACTION:

Authorize Staff to release a request for proposals for Plan Review and Inspection Services from qualified firms.

F. **SUCCESSOR AGENCY RELATED BUSINESS.**

1. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED NOVEMBER 29, 2018 THROUGH JANUARY 16, 2019.**

RECOMMENDED ACTION:

Adopt Resolution No. 2019-R01 allowing certain claims and demands to be paid out of Successor Agency Funds.

2. **APPROVAL OF RECOGNIZED OBLIGATION PAYMENT SCHEDULE AND ADMINISTRATIVE BUDGET FOR JULY 1, 2019 THROUGH JUNE 30, 2020 AND ADOPTION OF RESOLUTIONS.**

RECOMMENDED ACTION:

Adopt the attached Resolution No. 2019-R02, approving and adopting the “Recognized Obligation Payment Schedule” for the period of July 1, 2019 through June 30, 2020 (ROPS 19-20) pursuant to AB x1 26 as amended by AB 1484; and Adopt the attached Resolution No. 2019-R03, approving and adopting the proposed Administrative Budget for July 1, 2019 through June 30, 2020.

G. **ADJOURNMENT.**

The meeting will be adjourned in memory of Mr. Mike C. Ramirez, Lifelong Azusa Resident, Mr. Art Morales, Lifelong Azusa Resident, and Ms. Brenda Sanchez Rodriguez, Lifelong Azusa Resident.

UPCOMING MEETINGS:

February 4, 2019, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting
February 19, 2019, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on January 17, 2019, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.ci.azusa.ca.us.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk's Office