



**CITY OF AZUSA**  
**MINUTES OF THE CITY COUNCIL, THE SUCCESSOR AGENCY**  
**TO THE FORMER REDEVELOPMENT AGENCY,**  
**THE PUBLIC FINANCING AUTHORITY**  
**REGULAR MEETING**  
**MONDAY, DECEMBER 3, 2018 – 6:30 P.M.**

The City Council of the City of Azusa met in regular session at the above date and time in the Azusa Auditorium located at 213 E. Foothill Boulevard, Azusa, CA 91702.

Mayor Rocha called the meeting to order at 6:30 P.M.

**ROLL CALL:** Roll call was taken by City Clerk Cornejo. Councilmember Carrillo arrived at 6:31 p.m., after roll call.

**PRESENT: COUNCILMEMBERS:** GONZALES, MACIAS, CARRILLO, ALVAREZ, ROCHA  
**ABSENT: COUNCILMEMBERS:** NONE

**ALSO PRESENT**

**Elected Officials:** City Clerk Cornejo.

**Staff Members:** City Manager Gonzalez, City Attorney Martinez, Chief of Police Hunt, Director of Human Resources & Risk Management Bragg, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

**PUBLIC COMMENT**

None given.

**CLOSED SESSION**

The City Council recessed to closed session at 6:32 P.M. to discuss the following:

1. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**

City Negotiator: Sergio Gonzalez, City Manager and Tanya Bragg, Director of Human Resources & Risk Management

Organizations: SEIU (Service Employees International Union- Local 721), ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), APOA (Azusa Police Officers Association), CAPP (Civilian Association of Police Personnel), and APMA (Azusa Police Middle Management Association)

**REGULAR SESSION**

Mayor Rocha called the meeting to order at 7:30 P.M.

**ROLL CALL:** Roll call was taken by City Clerk Cornejo.

**PRESENT: COUNCILMEMBERS:** GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
**ABSENT: COUNCILMEMBERS:** NONE

**ALSO PRESENT**

**Elected Officials:** City Clerk Cornejo.

**Staff Members:** City Manager Gonzalez, City Attorney Martinez, Chief of Police Hunt, Director of Utilities Robledo, Director of Finance Johnson, Director of Economic and Community Development Christiansen, Director of Human Resources and Risk Management Bragg, Director of Information Technology and Library Services Graf, Director of Public Works/City Engineer Bobadilla, Director of Recreation and Family Services Carpenter, Police Captain Grant, Senior Planner Munoz, Economic Development Specialist Campos, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

The Pledge of Allegiance was led by Ms. Alyssa Ventura.

The invocation was given by Rick Clark, Rising Church.

## **CLOSED SESSION REPORT**

The City Council reconvened at 7:30 P.M.; City Attorney Martinez announced the following regarding Closed Session: Item 1 - City Council heard a presentation from its negotiating team, all Councilmembers were present, no reportable action.

## **PUBLIC COMMENT**

Mr. Jorge V. Rosales commended Director of Public Works/City Engineer Bobadilla and his Staff for obtaining the grant to purchase new transportation vehicles in Item E-5 and inquired about the intent of the approximately \$80,000 in remaining grant funds once the vehicles are purchased; and inquired about the timeline of the Traffic Management System Project in Item E-8.

Mr. Bob Cruz, Southern California Gas Company Public Affairs Manager, discussed balanced energy and proposals to electrify homes.

Director of Public Works/City Engineer Bobadilla responded to questions posed regarding Item E-5 stating that the remaining grant award balance will be used for the purchase of software and technical upgrades for the transportation buses; regarding Item E-8 he stated that the delay in obtaining the funding extension was due to the process that METRO has to go through in order to get it approved, the project is also delayed due to design challenges and coordination with adjacent cities to ensure that they are not impacted, the construction schedule has been extended as well.

## **REPORTS, UPDATES AND ANNOUNCEMENTS FROM STAFF/COUNCIL**

### **Development Updates – Staff will provide a brief update on various development projects in the City (Oral Report)**

Director of Economic and Community Development Christiansen provided the following development project updates: California Grand Village Azusa Greens – The Environmental Impact Report is expected to be brought to the Planning Commission in late January or early February; Canyon City Business Park – The Environmental Impact Report was certified and the project was approved; Raising Canes – Project is in final review, Staff is working on queuing on that site; Popeye's – Scheduled to open in the next few weeks; Gladstone Senior Villas – Grading has begun and construction should begin after January 1; D Club Site – Demolition has begun and will be moving forward with the entitlement process; and Orchard (Block 36) – Staff will be bringing a parking agreement to the Council for approval in January; and Lagunitas – Moving forward with the main building, construction on the tap room and specialty brewing is continuing, the event space is complete, the kitchen is currently being completed, specialty brewing is scheduled to begin early January.

Mr. Jason Tolleson, Serrano Development Representative, provided The Orchard Project (Block 36) project timeline which is scheduled to begin February/March 2019 for a duration of 24 months and presented a video of the project to the Council.

In response to questions posed by the Council, he stated that construction is projected to begin in the first quarter of 2019 and expected to be completed by the first quarter of 2021.

City Manager Gonzalez commended Director of Recreation and Family Services Carpenter and her Staff for a successful Winter Fiesta and Tree Lighting Ceremony on December 4.

Mayor Pro-Tem Gonzales inquired about whether businesses adjacent to Block 36 will be notified about the upcoming construction and impact to parking; thanked Staff for the successful Winter Fiesta and Tree Lighting Ceremony; announced the 4<sup>th</sup> annual Senior Haircut Event on December 16, 2018 at the American Legion Post 180; and requested that the meeting be adjourned in memory of Ms. Ramona Rubio, grandmother of City Clerk Cornejo.

Councilmember Macias announced that the Los Angeles County Department of Animal Control is waiving pet adoption fees throughout the holidays; and announced that Mantra Coffee and City Cafe will have drink specials on December 29 from 7-8 p.m. in celebration of the City of Azusa's 120<sup>th</sup> birthday.

Councilmember Carrillo expressed his appreciation for Staff's work in putting together a successful Winter Fiesta.

Councilmember Alvarez thanked everyone involved in the assembling of the Military Care Packages.

Mayor Rocha announced that the meeting would be adjourned in memory of Mr. William Leon Castro, Ms. Ramona Noriega Rubio, and Mr. Robert Ventura, Lifelong Azusa Residents, Ms. Esther Delgado, Longtime Azusa Resident, and Ms. Debra Lee Burt, Azusa Resident. He thanked everyone that assisted with preparing the Military Care Packages; and announced the opening of the East San Gabriel Valley Coalition Winter Homeless Shelters will be open December 1 through March 3, the schedule and bus stops will be available at the City Hall Reception desk. He announced the following events: December 4 – Azusa Chamber of Commerce Food and Toy Drive, December 8 & 9 – Free Yard Sales, December 15 – Low Cost Vaccination clinic for dogs and cats at the City Hall Gazebo, December 16 – Breakfast with Santa at Memorial Park, and Cocoa Concerts at Union Station throughout the month of December; and asked that everyone keep the service men and women in their daily prayers. He provided information about recently adopted AB 626 which would allow individuals to sell meals out of their homes with a permit and inquired about the permit process; and also provided information about SB 946 which prohibits criminal penalties for sidewalk vending violations.

City Attorney Martinez stated that Staff is working on an Urgency Ordinance which will be presented at the December 17 City Council meeting.

EXTEND RENTAL AND CATERING CONTRACT WITH BASHFUL BUTLER FOR 7 MONTHS, EXPIRING JUNE 30, 2019, AND ESTABLISH NEW BUSINESS PLAN FOR THE AZUSA WOMEN'S CLUB LOCATED AT 1003 N. AZUSA AVE.

Director of Recreation and Family Services Carpenter presented the Staff Report stating that the City began contracting with The Bashful Butler in 1999 as an exclusive caterer for the Azusa Women's Club; on December 1, 2107, The Bashful Butler was awarded a one year contract extension; a recent financial analysis indicated that the Women's club has underperformed as a rental property; Staff is prepared to take back the property management of the Women's Club, assess opportunities and develop a new business plan for the 2019-20 fiscal year. Staff is recommending that The Bashful Butler contract be extended for 7 months, terminating on June 30, 2019 to provide Staff with the opportunity to assess the potential for a new fee schedule, develop a preferred caterers list, evaluate the need for service or building improvements, and report back to the City Manager and City Council for feedback and adoption.

In response to questions posed by the Council she stated that there are two aspects to the agreement with The Bashful Butler, the catering services and property management; and the 7 month period will allow for a transition period.

Discussion ensued regarding the need to have the property properly managed and the need for building maintenance; concerns regarding extending the contract by 7 months as opposed to terminating the contract now; transition period; and facility uses. It was clarified that the agreement is month to month and can be terminated with seven day notice.

Moved by Mayor Pro-Tem Gonzales, seconded by Councilmember Carrillo and carried by the following vote of the Council to extend the Bashful Butler contract services agreement for up to 7 months, terminating on June 30, 2019, for the contracting of rentals and catering services for private party events held at the Azusa Women's Club; and authorize the City Manager to execute the agreement on behalf of the City.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ROCHA  
NOES: COUNCILMEMBERS: ALVAREZ

**CONSENT CALENDAR**: Moved by Mayor Pro-Tem Gonzales, seconded by Councilmember Carrillo and carried by unanimous vote of the Council, to approve Consent Calendar Items E-1 to E-12 with the exception of Items E-4 and E-12 which were handled under the Special Call portion of the agenda.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: NONE

1. The minutes of the Regular Meeting of November 19, 2018 were approved as written.
2. Resolution No. 2018-C68 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

3. The Human Resources Action Items, in accordance with the City of Azusa Civil Service Rules Section 5.75 and applicable Memorandum of Understanding(s), were approved as follows:  
Merit Increase and/or Regular Appointment: A. Mercado, I. Segura, B. Wright, R. Aguirre, J. Bird, Z. Chadwick, N. Covarrubias, J. Landa, E. Bobadilla, R. Hernandez, F. Zarate  
New Appointment: Q. Reynolds, J. Palmer  
Promotion: C. Gutierrez, N. Covarrubias, B. Bailey  
Flexible Staffing Promotion: J. G. Palacios  
Separation: C. Franks, A. Garcia.
4. Special Call.
5. Competitive bidding as authorized under Azusa Municipal Code Section 2.521(a) was waived; the contract to purchase four (4) new transit buses through the California Association for Coordinated Transportation (CalACT) Cooperative was approved; the City Manager was authorized to execute the contract for the purchase of the four (4) new transit buses; and the appropriation of \$25,988 of Prop A Funds as local match required by the FTA grant was authorized.
6. The grant award from Canyon City Foundation was accepted; and the necessary budget amendment was approved and the current fiscal year budget was adjusted accordingly.
7. Competitive bidding was waived as authorized under Azusa Municipal Code Section 2.520 section a.1; the purchase of 25 Computer Work Stations was approved; and the purchase was awarded to CDW-G in the amount of \$32,077.73.
8. An amendment to the Funding Agreement between the City of Azusa and the Los Angeles County Metropolitan Transportation Authority was approved; and the City Manager was authorized to execute the amendment to the Funding Agreement on behalf of the City.

9. Resolution No. 2018-C69 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, TERMINATING THE SEPTEMBER 11, 1979 JOINT POWERS AGREEMENT ENTERED INTO BETWEEN THE CITIES OF WEST COVINA, COVINA, AZUSA AND GLENDORA AND DISSOLVING THE HUMAN SERVICES CONSORTIUM OF THE EAST SAN GABRIEL VALLEY

authorizing the termination of the September 11, 1979 Joint Powers Agreement entered into between the cities of West Covina, Covina, Azusa and Glendora and dissolving the Human Services Consortium of the East San Gabriel Valley; and the Mayor was authorized to execute the Agreement to terminate the JPA.

10. The newly created classification for the position of Senior Community Improvement Inspector was approved.
11. The revised classification specification and title change from Budget Analyst to Budget Administrator was approved.
12. Staff was authorized to prepare and release a Request for Proposals to identify a vendor to design and produce a new citywide publication that meets the needs of multiple city departments.
13. The City Treasurer's Statement of Cash and Investment Balances for the month of October 2018 was received, reviewed, and filed.
14. Special Call.
15. An Internship/Service Learning Agreement with California State University, Northridge (CSUN) was approved; and the City Manager was authorized to execute the amendments on behalf of the City.

**SPECIAL CALL**

**PURCHASE OF ONE (1) Lenco BEARCAT ARMORED RESCUE VEHICLE**

Chief of Police Hunt responded to questions posed by the Council stating that the smaller sized Mine-Resistant Ambush Protected (MRAP) vehicle requires a Class B driver's license and an annual physical, the cost of the annual physical comes from the same budget as police officer physicals, and funding for the license training expenses comes from Asset Forfeiture Funds. He further clarified funding and the department need for the vehicle.

Moved by Councilmember Alvarez, seconded by Mayor Pro-Tem Gonzales and carried by unanimous vote of the Council to approve Lenco Armored Vehicles as a sole source vendor under General Services Administration (GSA) Contract # GS-07F-169DA; and approve the purchase of the Lenco BearCat Emergency Rescue Vehicle in an amount not to exceed \$298,072.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: NONE

**AUTHORIZE REQUEST FOR PROPOSALS FOR CITY PUBLICATION TO REPLACE RECREATION ACTIVITY GUIDE**

Director of Public Works/City Engineer Bobadilla and Director of Economic and Community Development Christiansen responded to questions posed to the Council stating that the majority of the property is lies within the City of Azusa's boundaries; sales tax revenues will be shared evenly between the City of Azusa and City of Irwindale regardless of where the tax is generated; Staff expects that buildings will be placed on both sides of the property line; and the main focus is to fill in the pit in order to begin grading.

Moved by Councilmember Macias, seconded by Mayor Pro-Tem Gonzales and carried by unanimous vote of the Council to approve the amended and restated Memorandum of Understanding between the City of Azusa and City of Irwindale for the development of Kincaid Pit; and authorize the City Manager to execute the amended and restated Memorandum of Understanding, on behalf of the City.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: COUNCILMEMBERS: NONE  
ABSENT: COUNCILMEMBERS: NONE

Agency Member Alvarez offered Resolution No. 2018-R18 entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS TO BE PAID OUT OF SUCCESSOR AGENCY FUNDS

Moved by Agency Member Macias, seconded by Agency Member Carrillo, and carried by unanimous vote of the Agency to adopt Resolution No. 2018-R18.

AYES: AGENCY MEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA  
NOES: AGENCY MEMBERS: NONE  
ABSENT: AGENCY MEMBERS: NONE

**ADJOURNMENT:**

The meeting was adjourned by consensus of the City Council in memory of Mr. William Leon Castro, Ms. Ramona Noriega Rubio, and Mr. Robert Ventura, Lifelong Azusa Residents, Ms. Esther Delgado, Longtime Azusa Resident, and Ms. Debra Lee Burt, Azusa Resident.

**TIME OF ADJOURNMENT: 8:46 P.M.**



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**CITY CLERK**

**NEXT RESOLUTION NO. 2018-C70 (City)**

**NEXT ORDINANCE NO. 2018-05**

**NEXT RESOLUTION NO. 2018-R19 (Former Redevelopment Agency)**

**NEXT MEETINGS:** December 17, 2018 and January 7, 2018.