



CITY OF AZUSA
MINUTES OF THE CITY COUNCIL, THE SUCCESSOR AGENCY
TO THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY
REGULAR MEETING
MONDAY, DECEMBER 17, 2018 – 6:30 P.M.

The City Council of the City of Azusa met in regular session at the above date and time in the Azusa Auditorium located at 213 E. Foothill Boulevard, Azusa, CA 91702.

Mayor Rocha called the meeting to order at 6:30 P.M.

ROLL CALL: Roll call was taken by City Clerk Cornejo. Councilmember Macias arrived at 6:31 p.m. and Councilmember Carrillo arrived at 6:32 p.m., after roll call.

PRESENT: COUNCILMEMBERS: GONZALES, MACIAS, CARRILLO, ALVAREZ, ROCHA
ABSENT: COUNCILMEMBERS: NONE

ALSO PRESENT

Elected Officials: City Clerk Cornejo.

Staff Members: City Manager Gonzalez, City Attorney Martinez, Chief of Police Hunt, Director of Human Resources & Risk Management Bragg, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

PUBLIC COMMENT

None given.

CLOSED SESSION

The City Council recessed to closed session at 6:32 P.M. to discuss the following:

1. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**
City Negotiator: Sergio Gonzalez, City Manager and Tanya Bragg, Director of Human Resources & Risk Management
Organizations: SEIU (Service Employees International Union- Local 721), ACEA (Azusa City Employees Association), AMMA (Azusa Middle Management Association), APOA (Azusa Police Officers Association), CAPP (Civilian Association of Police Personnel), and APMA (Azusa Police Middle Management Association)

REGULAR SESSION

Mayor Rocha called the meeting to order at 7:30 P.M.

ROLL CALL: Roll call was taken by City Clerk Cornejo.

PRESENT: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA
ABSENT: COUNCILMEMBERS: NONE

ALSO PRESENT

Elected Officials: City Clerk Cornejo.

Staff Members: City Manager Gonzalez, City Attorney Martinez, Chief of Police Hunt, Director of Utilities Robledo, Director of Economic and Community Development Christiansen, Director of Public Works/City Engineer Bobadilla, Director of Recreation and Family Services Carpenter, Assistant Director of Public Works Delgado, Senior Planner Munoz, Economic Development Specialist Campos, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

The Pledge of Allegiance was led by Pastor Diana Hernandez.

The invocation was given by Pastor Ariel Verayo, Jesus is Lord Church.

CLOSED SESSION REPORT

The City Council reconvened at 7:30 P.M.; City Attorney Martinez announced the following regarding Closed Session: Item 1 - No reportable action.

CEREMONIAL

1. City Manager Gonzalez presented a plaque to Kurt Christiansen, Director of Economic and Community Development in honor of his retirement.

The Councilmembers individually thanked Director of Economic and Community Development Christiansen for all of his work and congratulated him on his retirement.

PUBLIC COMMENT

Mr. Jorge V. Rosales thanked Director of Economic and Community Development Christiansen for everything that he has done for the community; and commended Staff for pursuing the additional grants in Items E-8, E-9, and E-10.

REPORTS, UPDATES AND ANNOUNCEMENTS FROM STAFF/COUNCIL

City Manager Gonzalez announced that the meeting of January 7, 2019 will be canceled due to a lack of business; and wished everyone a happy holiday season.

Mayor Pro-Tem Gonzales thanked Patty and Yvonne from Young’s Beauty Supply for their help with the Holiday Shear Program and thanked the American Legion for hosting the event. He wished everyone a Merry Christmas and Happy New Year.

Councilmember Alvarez wished everyone a Merry Christmas and Prosperous New Year.

Councilmember Macias wished everyone a Merry Christmas and Happy New Year; and wished the City of Azusa a Happy 120th Birthday and invited everyone to the City Cafe on December 29th to celebrate.

Councilmember Carrillo wished everyone a Merry Christmas and a Happy New Year.

Mayor Rocha wished everyone a Merry Christmas and Happy New Year; he announced the Azusa Cares Workshop on Human Trafficking which will be held on January 19; and asked that everyone keep the service men and women in their daily prayers.

SCHEDULED ITEMS

PUBLIC HEARING – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2019/2020 – ADOPTION OF RESOLUTION APPROVING THE 45TH YEAR CDBG PROGRAM.

Director of Economic and Community Development Christiansen presented the Staff Report stating that the County of Los Angeles issues Community Development Block Grant (CDBG) funds to the City annually; and provided an overview of how Staff recommends that those funds be allocated.

Mayor Rocha declared the hearing open.

City Clerk Cornejo read the affidavit of proof of publication published on December 3, 2018, in the San Gabriel Valley Tribune.

Public Comment

None given.

Moved by Mayor Pro-Tem Gonzales, seconded by Councilmember Carrillo, and carried by unanimous vote of the Council to close the public hearing.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

Mayor Pro-Tem Gonzales offered Resolution No. 2018-C70 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ADOPTING THE STATEMENT OF COMMUNITY DEVELOPMENT OBJECTIVES AND SELECTING PROJECTS FOR FUNDING FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM YEAR 2019-2020

Moved by Mayor Pro-Tem Gonzales, seconded by Councilmember Alvarez, and carried by unanimous vote of the Council to adopt Resolution No. 2018-C70 approving the 45th year Community Development Block Grant (CDBG) Program, and authorize the City Manager to execute all contracts and agreements with the Los Angeles County Community Development Commission (CDC).

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

URGENCY ORDINANCE FOR SIDEWALK VENDING IN COMPLIANCE WITH SENATE BILL 946

Senior Planner Munoz presented the Staff Report stating that the Urgency Ordinance is a result of Senate Bill 946 which authorizes a local authority to adopt requirements for the public safety regulating sidewalk vending. An overview of the proposed Urgency Ordinance was provided.

In response to questions posed by the Council, Staff stated that additional staffing would not be necessary as Community Service Officers would likely be able to regulate sidewalk vending outside of normal business hours; Community Improvement Officers are present at community events and on certain holidays; and clarified that the Azusa Intermodal Transit Center and Santa Fe Depot areas have been combined.

Discussion ensued regarding the City's enforcement options, the application process, and insurance requirements.

In response to further questions posed by the Council, Staff stated that the Los Angeles County Health Department has their own rules and regulations which will specify food handling requirements; it is a requirement that the City be named as an additional insured for liability purposes; and an information packet will be provided to vendors as a part of the business license.

Extensive discussion ensued regarding the requirements of Senate Bill 946, options for future revisions of the Ordinance, and Council's concerns about the restrictiveness of the Proposed Ordinance.

It was the consensus of the Council to remove the permit requirements from the proposed Ordinance.

The proposed Ordinance was amended as follows: delete Section 18-2303 and mark as reserved; delete Section 18-2304 and mark as reserved; delete Section 18-2308; delete Section 18-2309; and only enforce violations to standards in Section 18-2310.

Mayor Pro-Tem Gonzales offered Urgency Ordinance No. 2018-05 entitled:

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ADDING ARTICLE XIII TO THE CHAPTER 18 AZUSA MUNICIPAL CODE, IMPOSING REGULATIONS ON SIDEWALK VENDING IN COMPLIANCE WITH SENATE BILL 946

Moved by Mayor Pro-Tem Gonzales, seconded by Councilmember Carrillo, and carried by unanimous vote of the Council to waive further reading, read by title only, and adopt Urgency Ordinance No. 2018-05 as amended.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

URGENCY ORDINANCE FOR WIRELESS FACILITIES IN THE PUBLIC RIGHTS-OF-WAY

City Clerk Cornejo stated that the City received correspondence from Verizon Wireless, copies were made available to the public; and Ms. Michelle Brower was present on behalf of Verizon Wireless.

Senior Planner Munoz presented the Staff Report stating that the development of new technology has led to the creation of small cell sites which would be located in the public right-of-way; and Staff would like to create a design standard for wireless facilities in the public right-of-way.

Staff revised Recommendation No. 2 to not adopt Resolution 2018-C71 establishing fees for the Wireless Facilities Encroachment Permit and instead require a \$500 deposit and track staff time for the first application to establish the permit fee.

Ms. Michelle Brower, Verizon Wireless Municipal Engagement Partner, addressed the Council to request that the proposed Ordinance be denied or continued, to allow Staff to work with the industry to ensure that it fully aligns with the Federal Communications Commission Infrastructure Order No. 18-133 and what is technologically feasible.

City Attorney Martinez responded to the comments made in the letter from Verizon Wireless stating that the reason that Staff is proposing this as an Urgency Ordinance is because the shot clock takes effect on January 14, 2019 and the City currently does not have a process for evaluating small cell antennas in the public right-of-way, the proposed Ordinance will propose a process in compliance with the required standards; public noticing requirements in the proposed Ordinance is a public information process, the decision makers will need to comply with all requirements of the FCC; a rejected application is not the same as a denial; if the design standard is not feasible to an applicant, alternatives may be available, above ground facilities are not prohibited; it is the obligation of the permit holder to know when their permit is about to

to ensure that the provider does not obtain a contractor that undervalues the cost; the City wants to make sure that the applicant continues to maintain records; and Staff reviewed objections to the fee amount and recommends that no action be taken on the Resolution establishing fees.

In response to a question posed by the Council, Senior Planner Munoz stated that there are currently no wireless facilities in public rights-of-way.

No action was taken on Recommendation No. 2 regarding the adoption of Resolution No. 2018-C71 establishing fees for wireless facilities encroachment permits.

Mayor Pro-Tem Gonzales offered Urgency Ordinance No. 2018-06 entitled:

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, ADDING ARTICLE XIII TO THE CHAPTER 18 AZUSA MUNICIPAL CODE, IMPOSING REGULATIONS ON SIDEWALK VENDING IN COMPLIANCE WITH SENATE BILL 946

Moved by Mayor Pro-Tem Gonzales, seconded by Councilmember Macias, and carried by unanimous vote of the Council to waive further reading, read by title only, and adopt Urgency Ordinance No. 2018-06; and direct the Economic and Community Development Department to prepare Design Standards for Wireless Facilities in the Public Rights-of-Way

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

CONSENT CALENDAR: Moved by Councilmember Macias, seconded by Councilmember Alvarez and carried by unanimous vote of the Council, to approve Consent Calendar Items E-1 to E-13, with the exception of Item E-13 which was handled under the Special Call portion of the agenda.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

1. The minutes of the Regular Meeting of November 19, 2018 were approved as written.
2. Resolution No. 2018-C68 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.
3. The Human Resources Action Items, in accordance with the City of Azusa Civil Service Rules Section 5.75 and applicable Memorandum of Understanding(s), were approved as follows:
Merit Increase and/or Regular Appointment: F. Munoz, J. Sandoval, C. Lopez, M. A. Tohmeh
New Appointment: M. Feghali, J. De La Torre
Promotion: B. Hildebrandt
Flexible Staffing Promotion: J. G. Palacios
Separation/Retirement: K. Christiansen, R. Hayden, V. Padilla, L. Hernandez.
4. Staff was authorized to issue a Request for Proposals to provide traffic signal maintenance services.
5. Agreements for on-call professional engineering services with KOA, NV5, TKE Engineering, and Willdan were approved; and the City Manager was authorized to execute the agreements on behalf of the City.
6. A Professional Services Agreement with YWCA of San Gabriel Valley to continue the Community Development Block Grant (CDBG) funded Senior Referral and Case Management Project D96034-18 through June 30, 2019, with an option to extend the Agreement through June 30, 2021 was approved; and the City Manager was authorized to execute the Agreement in a form approved by the City Attorney.
7. Competitive bidding was waived as authorized under Azusa Municipal Code Section 2.521 (a); the purchase and installation of new LED retrofit lighting by Musco Sports Lighting, LLC, for the Memorial Park Tennis Court Project was approved in the amount not to exceed \$67,855.56, which includes a 10% contingency for potential change orders as needed; and the City Manager was authorized to execute all documents necessary to effectuate the purchase of the lighting equipment.
8. A grant award from Canyon City Foundation was accepted; and necessary budget amendments and adjustments for the current fiscal year were approved.
9. Additional grant funds in the amount of \$301,833.27 from the Los Angeles County, Regional Park and Open Space District were accepted; and necessary budget amendments and adjustments for the current fiscal year were approved.
10. Additional grant funds in the amount of \$46,478 from the Los Angeles County, Department of Workforce Development, Aging and Community Services were accepted; and necessary budget amendments and adjustments for the current fiscal year were approved.

11. A contract amendment with Foster Morrison extending the term of the contract until December 31, 2019 to complete the Hazard Mitigation Plan was approved; and the City Manager was authorized to execute the amendment on behalf of the City.
12. The City Treasurer's Reports of Receipts, Disbursements and Fund Balances for the month of July 2018 was received, reviewed, and filed.
13. Special Call.

SPECIAL CALL

REQUEST TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH GRAPHIC SOLUTIONS + RRM DESIGN GROUP FOR A CITYWIDE WAYFINDING STUDY AND WAYFINDING SIGN PROGRAM

Director of Economic and Community Development Director Christiansen and Economic Development Specialist Campos presented the Staff Report stating that the Wayfinding Study would identify appropriate locations in the City and also signage design. An overview of the program was provided.

In response to questions posed by the Council, Staff stated that there currently are no criteria for city signage; and the program would identify where signage should be placed.

Moved by Councilmember Macias, seconded by Mayor Pro-Tem Gonzales and carried by unanimous vote of the Council to approve a Professional Services Agreement with Graphic Solution + RRM Design Group for a Citywide Wayfinding study and Wayfinding Sign Program in an amount not to exceed \$52,940; authorize the Mayor to execute the agreement on behalf of the City; and authorize the allocation of \$27,940 from the General Fund balance to fully fund phase one and two of the Citywide Wayfinding Program.

AYES: COUNCILMEMBERS: GONZALES, CARRILLO, MACIAS, ALVAREZ, ROCHA
NOES: COUNCILMEMBERS: NONE
ABSENT: COUNCILMEMBERS: NONE

ADJOURNMENT:

The meeting was adjourned by consensus of the City Council.

TIME OF ADJOURNMENT: 9:31 P.M.



CITY CLERK

NEXT RESOLUTION NO. 2018-C73 (City)

NEXT ORDINANCE NO. 2018-07

NEXT RESOLUTION NO. 2018-R19 (Former Redevelopment Agency)

NEXT MEETINGS: January 7, 2018 (Canceled) and January 22, 2108.