



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**MONDAY, SEPTEMBER 23, 2019
6:30 P.M.**

AZUSA UTILITY BOARD

**EDWARD J. ALVAREZ
CHAIRPERSON**

**ANGEL A. CARRILLO
VICE CHAIRPERSON**

**URIEL E. MACIAS
BOARD MEMBER**

**JOSEPH ROMERO ROCHA
BOARD MEMBER**

**ROBERT GONZALES
BOARD MEMBER**

6:30 p.m. Convene to Regular Meeting of the Azusa Utility Board.

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.*

B. UTILITIES DIRECTOR COMMENTS

C. **UTILITY BOARD MEMBER COMMENTS**

D. **SCHEDULED ITEMS**

1. **None**

E. **CONSENT CALENDAR**

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Regular Utility Board Meeting on July 23, 2019**

Recommendation: 1) Approve Minutes as Written.

2. **Approval of the Notice of Completion for Capital Improvement Project W-351 Sunset Avenue Water Main Replacement**

Recommendation: 1) Accept Sunset Avenue Water Main Replacement project improvements outlined in W-351 plans and specifications; 2) Approve the Notice of Completion; 3) Authorize the Mayor to execute the document on behalf of the City; and 4) Authorize the City Clerk to submit the Notice of Completion for recordation to the Office of the County Recorder of Los Angeles County, within ten days of the Utility Board approval, as required by Section 3093 of the California Civil Code.

3. **Approve Sole Source Purchase Order with Haaker Equipment Company for Water Division Vector Truck Repair**

Recommendation: 1) Approve a sole source Purchase Order to Haaker Equipment Company, under Municipal Code Sec. 2-520(b)(2), in an amount not-to-exceed \$37,163.79.

4. **Approve Memorandum of Understanding Between the Consolidated Fire Protection District of Los Angeles County, The Los Angeles County Department Of Public Works and the City of Azusa with Respect to the Repair and Improvement of a Portion of Glendora Ridge Motorway**

Recommendation: 1) Approve a Memorandum of Understanding between the Consolidated Fire Protection District of Los Angeles County, the Los Angeles County Department of Public Works, and the City of Azusa; and 2) Authorize the City Manager to execute the Memorandum of Understanding in behalf of the City of Azusa.

5. **Award Engineering, Inspection, and Commissioning Professional Contract to Electric Power Systems, Inc. for the Addition of a Medium Voltage Circuit Breaker on the South Bus of the Azusa Substation**

Recommendation: 1) Award a PSA contract to Electric Power Systems, Inc. in a total not-to-exceed amount of \$49,999, for the engineering, inspection, and commission services in accordance with Scope of Work specified in RFP for project L-2019CB; and 2) Authorize the Mayor to execute, the Professional Service Agreement in a form acceptable to the City Attorney, on behalf of the City

F. STAFF REPORTS/COMMUNICATIONS

1. **Fiscal Year 2018-2019 Fourth Quarter Budget Reports for Electric and Water Funds**

Recommendation: 1) Receive and file Fiscal Year 2018-19 Fourth Quarter Budget Reports for Electric and Water fund.

2. **Results of the California Air Resources Boards August 2019 Auction of Greenhouse Gas Allowances**

Recommendation: 1) Receive and file Staff's report on results of the August 20, 2019 GHG Allowance auction.

G. VERBAL COMMUNICATIONS

1. Power Supply Update
2. Water Supply Update
3. General Policy and Regulatory Updates

H. CLOSED SESSION

1. None.

I. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water - 729 N. Azusa Avenue, Azusa CA.”

I, Anthony Hernandez, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On September 19, 2019 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Monday, September 23, 2019, was posted in the City Clerk’s Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

Anthony Hernandez
Senior Administrative Technician
Azusa Light & Water