



AGENDA

REGULAR MEETING OF AZUSA UTILITY BOARD

AZUSA LIGHT & WATER (Closed to the Public)
729 N. AZUSA AVENUE
AZUSA, CA 91702

MONDAY, MARCH 23, 2020
6:30 P.M.

CORONAVIRUS (COVID-19) ADVISORY

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council/Board meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

To follow the new Order issued by the Governor, the Utility Board meeting scheduled for Monday, March 23, 2020 at 6:30 p.m. will be closed to the public. Members of the public may submit Public Comments by 4:00 p.m. electronically only by emailing PublicComment@azusaca.gov. Emailed public comments will be sent to all Board Members and will be part of the record.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact the City Clerk's Office prior to 2:30 p.m. at 626-812-5200 or PublicComment@azusaca.gov.

AZUSA UTILITY BOARD

EDWARD J. ALVAREZ
CHAIRPERSON

ANGEL A. CARRILLO
VICE CHAIRPERSON

URIEL E. MACIAS
BOARD MEMBER

JOSEPH ROMERO ROCHA
BOARD MEMBER

ROBERT GONZALES
BOARD MEMBER

6:30 p.m. Convene to Regular Meeting of the Azusa Utility Board.

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

1. *Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.*

B. UTILITIES DIRECTOR COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. SCHEDULED ITEMS

1. **Authorize Plan to Fund the Calpers Unfunded Accrued Liability Obligation for the Water Fund**

Recommendation: 1) Adopt Resolution No. 2020-UB-01 authorizing the forgiveness of the loan balance of approximately \$2.9 million owed by the General Fund to the Water Fund established by Resolution No. 14-C81 upon completion of the General Fund issuing Pension Obligation Bonds to pay the same \$2.9 million towards Water's \$6.4 million portion of its Unfunded Accrued Liability for pensions to CalPERS; and 2) Adopt Resolution No. 2020-UB-01 approving an agreement for the Electric Fund to loan \$3.5 million to the Water Fund to pay the remaining portion of Water's \$6.4 million Unfunded Accrued Liability for pensions to CalPERS; and 3) Authorize the City Manager to approve lump sum payments of the City's Unfunded Accrued Liability for pensions to CalPERS from the Water Utility (Fund 32) in a not-to-exceed amount of \$3,500,000.

E. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Regular Utility Board Meeting on February 24, 2020**

Recommendation: 1) Approve Minutes as Written.

2. **Approval of Purchase of 2020 Ford Super Duty F350 Truck**
Recommendation: 1) Waive the competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); and 2) Approve the purchase of one (1) new 2020 Ford Super Duty F-350 DRW (F3G) XL 2 WD Reg Cab, and Royal 12' Contractor Body with & Equipment; and, 3) Authorize the issuance of a Purchase Order to National Auto Fleet Group in the amount not-to-exceed \$53,049.41

3. **Approve Specifications and Authorize the Solicitation of Bids to Purchase Major Components for the Circuit Breaker Expansion Project at the Azusa Substation**
Recommendation: 1) Approve bid document # LD2020-Switchrack Steel, and bid document # LD2020-Equipment; and 2) Authorize the City Clerk's office to advertise and solicit for bids for these two items.

4. **Approve the Purchase of a 2020 Ford Super Duty F-250 SRW for Water Division Under Sourcewell Contract 120716-NAF from National Auto Fleet Group**
Recommendation: 1) Waive the competitive purchase requirements pursuant to Chapter 2, Article VII, Section 2-521(a), of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); and 2) Approve the issuance of a Purchase Order to National Auto Fleet Group of Watsonville, California, in an amount not-to-exceed \$55,294.93, including sales tax and delivery charges, for a 2020 Ford Super Duty F-250 SRW Pickup and custom body.

5. **Authorization to Solicit Bids for Project W-277 Water Main Replacement on Cypress Street Between Vincent Ave. and Azusa Ave.**
Recommendation: 1) Approve the project plans and specifications; and 2) Authorize advertisement and solicitation of bids for Project W-277 Cypress Water Transmission Main Replacement.

6. **Award Task Order 10 – Rehabilitation of Well 1 to General Pump Company**
Recommendation: 1) Award Task Order 10 for Well No. 1 Rehabilitation to General Pump Company, under the existing Master Maintenance Services Agreement, for a not-to-exceed amount of \$343,310.

F. STAFF REPORTS/COMMUNICATIONS

1. None

G. VERBAL COMMUNICATIONS

1. Power Supply Update

2. Water Supply Update
3. General Policy and Regulatory Updates

H. CLOSED SESSION

1. None

I. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water - 729 N. Azusa Avenue, Azusa CA.”

I, Anthony Hernandez, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On March 19, 2020 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Monday, March 23, 2020, was posted in the City Clerk’s Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

Anthony Hernandez
Senior Administrative Technician
Azusa Light & Water