



AGENDA

REGULAR MEETING OF AZUSA UTILITY BOARD AND AZUSA CITY COUNCIL

AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702

July 28, 2008
6:30 P.M.

AZUSA UTILITY BOARD

ANGEL A. CARRILLO
CHAIRPERSON

URIEL E. MACIAS
VICE CHAIRPERSON

JOSEPH R. ROCHA
BOARD MEMBER

KEITH HANKS
BOARD MEMBER

ROBERT GONZALES
BOARD MEMBER

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board and Azusa City Council

- Call to Order
- Pledge to the Flag
- Roll Call

A. PUBLIC PARTICIPATION

(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)

1. New Employee Introductions

- (a) New Electric Division Employees
- (b) Gerard Palo-Dy – Power Resources Technician (Intern/Part Time)

B. CONSENT CALENDAR

*The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on June 23, 2008 as written.
2. **Acceptance of Grant of Easement from Citrus Crossing Properties Fee LLC for Electric Utilities. Recommendation:** Adopt the following resolution:

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA ACCEPTING A CERTAIN GRANT OF EASEMENT AND DIRECTING THE RECORD THEREOF.
3. **Additional Compensation to Black & Veatch for Water Treatment Plant Upgrade. Recommendation:** Approve the addition of \$326,800 to pay for additional and anticipated consulting services by Black & Veatch (B&V) Corporation for providing construction management engineering services for Canyon Membrane Water Treatment Plant (WTP) Upgrade and Expansion Project, Project WVF-207.
4. **Additional Compensation to SSC Construction, Incorporated for Water Treatment Plant Upgrade. Recommendation:** Approve Change Order No. 11 for the addition of \$9,454.31 and extension of time to complete 24 calendar days to the SSC Construction, Incorporated contract for construction of Project WVF-207, Canyon Membrane Water Treatment Plant (WTP) Upgrade and Expansion.
5. **Approval of Extension of Professional Services Agreement with Wren & Associates for Electric Inspection Services at Rosedale. Recommendation:** Approve a one year extension of the Professional Services Agreement between the City of Azusa and Wren & Associates for inspection of electric conduit & facility installations at the Rosedale Development.
6. **Approval of Contract Term Extensions for Wren & Associates and Civiltec Engineering for Rosedale Development and Addition of \$33,000 to Civiltec Engineering Contract for Rosedale Project Inspections. Recommendation:** Approve (1) extension of Wren & Associates contract for Rosedale Project inspection from June 30, 2008-June 30, 2009; (2) extension of Civiltec Engineering contract for Rosedale Project Inspection from June 30, 2008 to June 30, 2009; (3) addition of \$33,000 to the Civiltec Engineering contract for Rosedale inspection Services.
7. **Approval to Seek Bids for the Installation of Project W-245 A & B. Recommendation:** Approve the advertisement for, and solicitation of bids for Project W-245 A & B, Water Main Replacement in Vincent Avenue, West Covina and Sunset Avenue, Azusa, and delegate authority to the City Manager to approve the award of the contract for the main replacements to the lowest and responsible bidder.
8. **Approval of Additional Compensation to Systems and Software for Implementation of Interactive Voice Recorder and Outbound Dialing. Recommendation:** Approve the addition of \$26,000 to the Systems & Software contract purchase order.

9. **Approval of Addendum to Option and Settlement Agreement Regarding Cemex Slope Failure.**
Recommendation: Approve Addendum to Option and Settlement Agreement in substantial form, subject to approval of the final language by the legal counsel.

C. SCHEDULED ITEMS

1. **Resolution Approving Augmented Reserve Policies for Electric and Water Utilities.**
Recommendation: Approve the following resolution:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, SETTING CERTAIN RESERVE POLICIES FOR THE UTILITIES DEPARTMENT.

D. STAFF REPORTS/COMMUNICATIONS

1. Drought Charge Implementation
2. Annual Adjustment of Replacement Water Cost Adjustment Factor
3. Monthly Update on Water Treatment Plant
4. Customer Survey Results
5. San Gabriel Valley Council of Governments Workshop
6. Upper San Gabriel Valley Municipal Water District Water Fest

E. DIRECTOR'S COMMENTS

1. Request for proclamation to Nicholas Ryan Hull for attaining the rank of Eagle Scout, to be presented at the Village Covenant Church on Saturday, August 16th.
2. Request for Certificates of Recognition for Azusa Boxing Club.
3. Request for Certificate of Appreciation to outgoing President of the Azusa Chamber of Commerce, Mercedes Castro, of Proforma Quality Printing, to be presented at the Chamber Installation Dinner on Tuesday, July 29th.

F. CLOSED SESSION ITEM

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(b)
One potential case

G. ADJOURNMENT

1. Adjournment.

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”