



AGENDA

REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY, THE PUBLIC FINANCING AUTHORITY OF THE CITY OF AZUSA

CORONAVIRUS (COVID-19) ADVISORY

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), Governor Newsom has issued Executive Order N-29-20 in which Section 3 supersedes Paragraph 11 of Executive Order N-25-20 (issued on March 12, 2020) addressing Brown Act regulations. This new order states that the City does not need to make a physical location available for members of the public to observe a public meeting and offer public comment. The Order allows the City to hold City Council/Board meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically.

To comply with the recent Health Orders issued by the Governor and Los Angeles County Health Department, the City Council meeting scheduled for Monday, November 16, 2020 at 6:30 & 7:30 p.m. are Closed to the Public. No Closed Session Items. Those wishing to make public comment on the Regular City Council meeting agenda 7:30 P.M. may do so by calling **(669) 900-6833** and when prompted entering the following meeting ID # **930 7875 2932** between 6:30 P.M. – 7:30 P.M. No calls will be accepted after 7:30 P.M. Please note if you call in for Public Comment, you will be placed in a waiting room up until your turn to speak. **NOTE: You will not be able to hear the meeting live from the call but may access the meeting by clicking the link below or on your local cable access channel.** Members of the public may also submit written comment by emailing PublicComment@azusaca.gov by 5:30pm. Emailed public comments will be provided to the City Council and will be part of the record but will not be read aloud. (Email Comments shall be limited to no more than 250 words).

View the City Council meeting live at the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or Channel 3 (Spectrum).

**AZUSA AUDITORIUM – CLOSED TO THE PUBLIC
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, NOVEMBER 16, 2020
6:30 P.M. Closed Session-None
7:30 P.M. Regular Meeting**

AZUSA CITY COUNCIL

ROBERT GONZALES
MAYOR

URIEL E. MACIAS
MAYOR PRO-TEM

EDWARD J. ALVAREZ
COUNCILMEMBER

JESSE AVILA
COUNCILMEMBER

ANDREW N. MENDEZ
COUNCILMEMBER

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION - None

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING.

In compliance with Government code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.azusaca.gov. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – None
5. Closed Session Report by the City Attorney - None

CEREMONIAL - None

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the city council/agency board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the council/agency board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The council/agency board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. City Manager Update and Announcements. (Oral Report)
2. Ranch 2 Fire Update. (Oral Report)

D. SCHEDULED ITEMS - CITY COUNCIL

1. **WORKSHOP AND PRESENTATION REGARDING PROPOSED DEVELOPMENT OF ADDITIONAL TWENTY-THREE (23) HOUSING UNITS AND THE GREAT PARK GENERALLY LOCATED ON THE NORTH SIDE OF EAST PROMENADE BETWEEN AZUSA VETERANS WAY AND ROSEDALE AVENUE IN THE ROSEDALE COMMUNITY.**

RECOMMENDED ACTION:

- 1) Receive a presentation from staff and provide appropriate comments and direction concerning the design elements.

E. CONSENT CALENDAR – CITY COUNCIL/SUCCESSOR AGENCY

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under *SPECIAL CALL ITEMS*.

1. **MINUTES OF THE REGULAR MEETING OF NOVEMBER 2, 2020.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED OCTOBER 27, 2020 THROUGH NOVEMBER 10, 2020.**

RECOMMENDED ACTION:

Adopt Resolution No. 2020-C68 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **APPROVAL OF OFF-CAMPUS FEDERAL WORK STUDY PROGRAM AGREEMENTS WITH AZUSA PACIFIC UNIVERSITY.**

RECOMMENDED ACTION:

Approve an agreement with Azusa Pacific University for Azusa Reads, Writes, Counts; and Authorize the City Manager to execute the amendments, in a form acceptable to the City Attorney, on behalf of the City.

5. **REQUEST TO AMEND EXISTING PROFESSIONAL SERVICES AGREEMENTS WITH MIG TO PROVIDE ENVIRONMENTAL CONSULTANT SERVICES FOR THE DHAMMAKAYA INTERNATIONAL MEDITATION CENTER (DIMC) LOCATED AT 865 E. MONROVIA PLACE.**

RECOMMENDED ACTION:

Approve First Amendment to Professional Services Agreement with MIG to provide environmental consultant services for the Dhammakaya International Meditation Center (DIMC) that would extend the contract to June 3, 2021; and Authorize the City Manager to prepare and execute the agreements, in a form acceptable to the City Attorney, on behalf of the City.

6. **AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH SOUTHERN CALIFORNIA FLEET SERVICES, INC. FOR FLEET MAINTENANCE SERVICES.**

RECOMMENDED ACTION:

Authorize the Mayor to execute an Agreement with Southern California Fleet Services, Inc. for fleet maintenance services.

7. **CITY TREASURER'S STATEMENT OF CASH AND INVESTMENT BALANCES FOR THE MONTH OF AUGUST 2020.**

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Report for the month of September 2020.

8. **CITY TREASURER'S ACCOUNTING OF ALL RECEIPTS, DISBURSEMENTS AND FUND BALANCES FOR THE MONTHS OF MAY 2020 AND JUNE 2020.**

RECOMMENDED ACTION:

Receive, review, and file the City Treasurer's Reports of Receipts, Disbursements and Fund Balances for the months of May 2020 and June 2020.

9. **REQUEST TO APPROVE PROFESSIONAL SERVICE AGREEMENT WITH MIG TO CONDUCT THE CITY'S HOUSING ELEMENT 6TH CYCLE 2021-2029 UPDATE.**

RECOMMENDED ACTION:

Approve a Professional Services Agreement (PSA) with MIG to conduct the Housing Element Update – 6th Cycle – 2021-2029 in the amount of \$150,000 plus an allowance of \$15,000 (10%) for contingencies, for a total not-to-exceed amount of \$165,000; and Authorize the City Manager to prepare and execute the agreements, in a form acceptable to the City Attorney, on behalf of the City.

F. **SUCCESSOR AGENCY RELATED BUSINESS.**

1. **RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED OCTOBER 2, 2020 THROUGH NOVEMBER 10, 2020.**

RECOMMENDED ACTION:

Adopt Resolution No. 2020-R15 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. ADJOURNMENT

UPCOMING MEETINGS:

December 7, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting
December 21, 2020, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on November 12, 2020, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.ci.azusa.ca.us.



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk's Office