



## AGENDA

### REGULAR MEETING OF AZUSA UTILITY BOARD

**AZUSA LIGHT & WATER**  
**729 N. AZUSA AVENUE**  
**AZUSA, CA 91702**  
**(ELECTRONICALLY ONLY)**

**MONDAY, NOVEMBER 23, 2020**  
**6:30 P.M.**

#### **CORONAVIRUS (COVID-19) ADVISORY**

Due to the state and local State of Emergency resulting from the threat of Novel Coronavirus (COVID-19), and in accordance with Governor Newsom's Executive Order N-29-20 there will be no public location for attending this meeting in person. Members of the public may listen to the meeting and provide public comment by calling **(669) 900-6833** and when prompted entering the meeting ID **940 6199 0362** and Passcode **644567**. Members of the public interested in making comments on specific items on the Regular Utility Board meeting agenda will need to call-in prior to the start of the meeting between 6:00 PM and 6:30 PM and request recognition as a speaker during the Public Participation item on the agenda. Please note that members of the public will otherwise be muted during the balance of the meeting following Public Participation.

Members of the public may also submit written comment by emailing [PublicComment@azusaca.gov](mailto:PublicComment@azusaca.gov) by 4:00 PM on the day of the meeting. Emailed public comment shall be limited to 250 words, will be provided to the Utility Board prior to the start of the meeting, and will be made part of the record; however, emailed comments will not be read aloud during the meeting.

Any member of the public requiring a reasonable accommodation to participate in this meeting in light of this announcement shall contact the City Clerk's Office prior to 2:30 p.m. at 626-812-5200 or [PublicComment@azusaca.gov](mailto:PublicComment@azusaca.gov).

### AZUSA UTILITY BOARD

**URIEL E. MACIAS**  
**CHAIRPERSON**

**JESSE AVILA**  
**VICE CHAIRPERSON**

**EDWARD J. ALVAREZ**  
**BOARD MEMBER**

**ROBERT GONZALES**  
**BOARD MEMBER**

**ANDREW N. MENDEZ**  
**BOARD MEMBER**

**6:30 PM Convene to Regular Meeting of the Azusa Utility Board.**

- Call to Order
- Roll Call
- Flag Salute

**A. PUBLIC PARTICIPATION**

1. *Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.*

**B. UTILITIES DIRECTOR COMMENTS**

**C. UTILITY BOARD MEMBER COMMENTS**

**D. SCHEDULED ITEMS**

1. None.

**E. CONSENT CALENDAR**

*The Consent Calendar adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Utility Board Special Meeting on October 19, 2020**

**Recommendation:** 1) Approve Minutes as written.

2. **Approve Cancellation of December 2020 UB Meeting**

**Recommendation:** 1) Approve the cancellation of the scheduled December 29, 2020 Regular Utility Board meeting.

3. **Award Maintenance Services Contract to Utility Asset Management Inc for the Inspection of Utilities Department Power Poles**

**Recommendation:** 1) Approve the award a maintenance services agreement to Utility Asset Management Inc. for the inspection of 3,300 utility power poles in an amount not-to-exceed \$46,200; and 2) Authorize the City Mayor to execute the Contract, in a form acceptable to the City Attorney.

4. **Award of Contract For Capital Improvement Project W-354 for Construction of the Triangle Flow Control Structure**

**Recommendation:** 1) Approve the Award of Contract to Fraijo Brothers, Inc., of Covina, California, for the construction of Water Project W-354 Triangle Flow Control Structure, in an amount not-to-exceed \$242,407; and 2) Authorize the Mayor to execute the Contract, in a form acceptable to the City Attorney.

5. **Award a Procurement Contract to Leotek for Furnishing 550 Commercial LED Streetlight Fixtures**

**Recommendation:** 1) Approve the Award of Procurement Contract Project LD2020-SL-250W to Leotek Electronics USA, LLC. in an amount not-to-exceed \$97,020; and 2) Authorize the City Manager to execute the Contract, in a form acceptable to the City Attorney.

6. **Approve a Five-Year Resource Adequacy Power Generation Purchase Agreement with NRG Power Marketing LLC**

**Recommendation:** 1) Approve the purchase of 15 megawatts of resource adequacy power generation capacity from NRG Power Marketing LLC for a period of five (5) years at a price of \$112,500 month; and 2) Authorize the Director of Utilities to execute the Contract, in a form acceptable to the City Attorney.

F. **STAFF REPORTS/COMMUNICATIONS**

1. **Fiscal Year 2020-21 First Quarter Budget Reports for Electric and Water Funds**

**Recommendation:** 1) Receive and file Fiscal Year 2018-19 Third Quarter Budget Reports for Electric and Water fund.

G. **VERBAL COMMUNICATIONS**

1. Power Supply Update

2. Water Supply Update

H. **CLOSED SESSION**

1. None

I. **ADJOURNMENT**

1. Adjournment.

***“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”***

***“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water - 729 N. Azusa Avenue, Azusa CA.”***

I, Anthony Hernandez, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On November 19, 2020 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Monday, November 23, 2020, was posted in the City Clerk's Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City's webpage at [www.ci.azusa.ca.us](http://www.ci.azusa.ca.us). I declare under penalty of perjury that the foregoing is true and correct.

---

Anthony Hernandez  
Senior Administrative Technician  
Azusa Light & Water