



CITY OF AZUSA
MINUTES OF THE CITY COUNCIL, THE SUCCESSOR AGENCY
TO THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY
REGULAR MEETING, AND
UTILITY BOARD SPECIAL MEETING
MONDAY, APRIL 20, 2020 – 6:30 P.M.

The City Council of the City of Azusa met in regular session at the above date and time in the Azusa Auditorium located at 213 E. Foothill Boulevard, Azusa, CA 91702. This meeting was held via Teleconference only.

Mayor Rocha called the meeting to order at 6:33 P.M.

ROLL CALL: Roll call was taken by City Clerk Cornejo. Mayor Pro-Tem Macias arrived at 6:34 p.m., after roll call.

PRESENT: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
ABSENT: COUNCILMEMBERS: NONE

ALSO PRESENT

Elected Officials: City Clerk Cornejo.

Staff Members: City Manager Gonzalez, City Attorney Martinez, Director of Economic and Community Development Marquez, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

PUBLIC COMMENT

None given.

CLOSED SESSION

The City Council recessed to closed session at 6:34 P.M. to discuss the following:

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS - Pursuant to California Government Code, Section 54956.8**
City Negotiator: Sergio Gonzalez, City Manager
City Property Address: APNs 8625-005-026, 027, 022 and 053.
Negotiating Parties: Bill Holman, Rosedale Land Partners II, LLC
Under Negotiation: Price and Terms
2. **CONFERENCE WITH LABOR NEGOTIATORS – Pursuant to California Government Code, Section 54956.8**
City Negotiator: Sergio Gonzalez, City Manager
Organization: APOA (Azusa Police Officers Association)

REGULAR SESSION

Mayor Gonzales called the meeting to order at 7:37 P.M.

ROLL CALL: Roll call was taken by City Clerk Cornejo.

PRESENT: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
ABSENT: COUNCILMEMBERS: NONE

ALSO PRESENT

Elected Officials: City Clerk Cornejo.

Staff Members: City Manager Gonzalez, City Attorney Martinez, Chief of Police Bertelsen, Director of Economic and Community Development Marquez, Director of Administrative Services Johnson, Director of Community Resources Carpenter, Director of Utilities Robledo, Director of Public Works/City Engineer Delgadillo, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

The Pledge of Allegiance was led by Mayor Gonzales.

City Clerk Cornejo announced that closed session public comment was received from Mr. Jorge V. Rosales at 6:21 p.m., prior to closed session. However, that email was inadvertently sent to the City's spam folder. City Clerk Cornejo read the email onto the record.

Mr. Jorge V. Rosales inquired about the reason why the City is negotiating the purchase and/or sale of properties earmarked for AUSD and the Grand Park to be jointly used by AUSD and the City; and inquired about why the Grand Park has not been completed by the developer as contemplated in the Monrovia Nursery Agreement.

CLOSED SESSION REPORT

The City Council reconvened at 7:37 P.M.; City Attorney Martinez announced the following regarding Closed Session: Item 1 – City Council heard a presentation from Staff concerning price and terms regarding the Great Park property, no reportable action, the email that was read by the City Clerk was received during closed session and read to the Council at that time; Item 2 – City Council heard a presentation from its labor negotiating team, however the discussion has not been completed, City Council will be calling a special meeting in the future to continue discussion on that item, no further reportable action.

PUBLIC COMMENT

Due to Covid-19, public comments were submitted via email and read onto the record by City Clerk Cornejo.

Ms. Lisa Harris addressed the rent moratorium ordinance stating that it does not address rent increase freezes for mobilehome communities; inquired about whether the rent freeze/non-rent increase for Los Angeles County applies to all mobile home communities in the City of Azusa; inquired about whether mobilehomes should comply with the County of Los Angeles or the City of Azusa; inquired about whether lost increase dollars could be added after the moratorium is over; and inquired about whether any late fees can be added at that time as well.

Mr. Robert A. inquired about whether the City is working to lower the cost of water and power during this time.

Mr. Jorge V. Rosales addressed Item C-1 to inquire about whether Measure Z will be implemented on July 1, 2020 and whether the City has any budget shortfall projections due to the loss of revenues; he addressed Item E-7 to inquire about whether the City expects to recover the tax funds spent from the insurance companies and/or individuals involved in collisions; and he addressed Item E-10 to inquire whether the time it would take to recover the funds spent on leasing the 890 The Promenade property has been considered, and why the City did not initiate a request for professional services as far back as July 2019 knowing of the Los Angeles County Metropolitan Transportation Authority's intent to lease the property.

REPORTS, UPDATES AND ANNOUNCEMENTS FROM STAFF/COUNCIL

Covid-19 Status Update

City Manager Gonzalez provided an update on Covid-19 stating that there are 23 confirmed cases in Azusa; the Safer at Home Health Order has been extended through May 15; city facilities that have been closed to the public will remain closed to the public; emergency staffing protocols will continue; thanked City employees for continuing to provide services to the community; there are no cases of an employee testing positive; the Community Resources Department is offering online programming; over 1,000 meals are being delivered to seniors each week and essential products are also being included with those deliveries; light and water services are not being shut-off during this time and payment plans are being established; the Community Development Department is working to provide resources to business owners in the City; projects are moving forward and permits are being issued online; Staff is conducting a physical canvassing of the City to see how local owner-operated businesses are being affected; and Staff makes contact with non-essential businesses that are currently open to advise them that they are not supposed to be operating.

Councilmember Macias thanked Staff and partner agencies for continuing to run operations for the City.

Councilmember Avila wished a happy birthday to his brother-in-law James; he encouraged everyone to remain positive; and thanked City Staff for their work.

Councilmember Mendez thanked his colleagues for appointing him to the Council; thanked dispatchers for their dedication and acknowledged Dispatcher Week; and encouraged everyone to continue to support small businesses in the community.

Mayor Gonzales thanked City Manager Gonzalez for his update regarding senior meals and thanked everyone involved with getting the essentials to the seniors; inquired about contact information for food banks should people wish to donate

City Manager Gonzalez stated that a link to food bank resources can be added to the website.

Mayor Gonzales stated that at the San Gabriel Valley Council of Governments meeting it was mentioned that the City would be contacted regarding Project Roomkey, which places those that are vulnerable at hotels; and presented the idea yard signs in recognition of graduating high school seniors in conjunction with the School District.

The Council expressed support to bring the senior recognition back for formal discussion and action at an upcoming Special Meeting.

Mayor Gonzales requested that Staff conduct research regarding a rotating seat for Mayor and the cost of holding an election for such item, should it be required.

The Council expressed support of Staff bringing a report regarding a rotating seat for Mayor, to the Council in May.

SCHEDULED ITEMS

ASSIGNMENT OF OUTSIDE AGENCIES BOARD, COMMITTEES AND APPROVE THE EXISTING SUB-COMMITTEE & AD-HOC COMMITTEE APPOINTMENTS

City Clerk Cornejo presented the Item stating that members of the City Council be assigned to outside agencies, boards and committees, sub-committee, and ad-hoc committee.

Councilmember Alvarez offered Resolution No. 2020-C17 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA DESIGNATING A DIRECTOR AND AN ALTERNATE OF THE BOARD OF DIRECTORS OF THE LEAGUE OF CALIFORNIA CITIES

Moved by Councilmember Alvarez, seconded by Mayor Pro-Tem Macias, and carried by unanimous vote of the Council to approve Resolution No. 2020-C17 designating Councilmember Avila as Director and Councilmember Mendez as Alternate of the Board of Directors of the League of California Cities.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Councilmember Avila offered Resolution No. 2020-C18 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA APPOINTING A CITY OF AZUSA MEMBER TO THE CITY SELECTION COMMITTEE

Moved by Councilmember Avila, seconded by Councilmember Mendez, and carried by unanimous vote of the Council to approve Resolution No. 2020-C18 appointing Mayor Gonzales to the City Selection Committee.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Mayor Pro-Tem Macias offered Resolution No. 2020-C19 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA DESIGNATING AN ALTERNATE MEMBER TO THE GOVERNING BOARD OF THE COUNTY SANITATION DISTRICT NO. 22 OF LOS ANGELES COUNTY

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Mendez, and carried by unanimous vote of the Council to approve Resolution No. 2020-C19 designating Councilmember Alvarez as an Alternate Member to the Governing Board of the County Sanitation District No. 22 of Los Angeles County.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Councilmember Avila offered Resolution No. 2020-C20 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPOINTING REPRESENTATIVE AND ALTERNATE REPRESENTATIVE TO THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

Moved by Councilmember Avila, seconded by Councilmember Mendez, and carried by unanimous vote of the Council to approve Resolution No. 2020-C20 appointing Mayor Gonzales as Representative and Mayor Pro-Tem Macias as Alternate Representative to the San Gabriel Valley Council of Governments.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Moved by Mayor Pro-Tem Macias, seconded by Mayor Gonzales and carried by unanimous vote of the Council to appoint Mayor Pro-Tem Macias as Representative and Councilmember Alvarez as Alternate to the Foothill Transit Authority.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Moved by Mayor Gonzales, seconded by Councilmember Avila and carried by unanimous vote of the Council to appoint Mayor Pro-Tem Macias as Representative and Councilmember Mendez as Alternate to the Gold Line II Joint Powers Authority.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Moved by Councilmember Avila, seconded by Councilmember Mendez and carried by unanimous vote of the Council to appoint Mayor Robert Gonzales as Representative and Councilmember Alvarez as Alternate to the San Gabriel Valley Mosquito & Vector Control District.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Moved by Councilmember Avila, seconded by Councilmember Alvarez and carried by unanimous vote of the Council to appoint Mayor Pro-Tem Macias as Representative and Councilmember Mendez as Alternate to the Azusa-RMC Joint Powers Authority.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Moved by Councilmember Avila, seconded by Councilmember Mendez and carried by unanimous vote of the Council to appoint Mayor Gonzales and Councilmember Alvarez as members of the Sub-Committee.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Moved by Councilmember Alvarez, seconded by Mayor Pro-Tem Macias and carried by unanimous vote of the Council to appoint Councilmember Avila and Councilmember Mendez as members of the Ad-Hoc Committee.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

DISCUSSION AND DIRECTION REGARDING 2020 SUMMER MEETING SCHEDULE

City Manager Gonzalez presented the Staff Report stating that due to the circumstances, it would be appropriate to meet once each month and call Special Meetings as necessary; Staff is proposing that the summer meeting schedule begin in May; a Special Budget Meeting is potentially scheduled for May 26, 2020.

The Council directed Staff to begin the summer meeting schedule in May and continue through September.

CONSENT CALENDAR: Moved by Councilmember Alvarez, seconded by Councilmember Avila and carried by unanimous vote of the Council, to approve Consent Calendar Items E-1 to E-12.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

1. The minutes of the Regular Meeting of April 6, 2020 and Special Meeting of April 9, 2020 were approved as written.
2. Resolution No. 2020-C21 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

3. The Human Resources Action Items, in accordance with the City of Azusa Civil Service Rules Section 5.75 and applicable Memorandum of Understanding(s), were approved as follows:

Merit Increase and/or Regular Appointment: Z. Romero, A. Conwell, C. Grant, S. A. Rodriguez, M. Guadagnino, L. Hassen, M. Rodriguez, K. Kenz, A. Bernal, V. Villagomez Sr., S. Henry, L. Levario, A. Solache, R. D. Flores Jr.
Flex Staffing Promotion: J. Palacios
New Appointment: S. Shepard, V. Garcia, K. Rios, J. Narmore, J. Jaimes
Separation: D. Tremblay.

4. The Crisis Collection Grant award from the Southern California Library Cooperative was accepted; and necessary budget amendments were approved and the current fiscal year budget was adjusted accordingly.
5. The Lunch at the Library grant award from the California Library Association was accepted; and necessary budget amendments were approved and the current fiscal year budget was adjusted accordingly.
6. The City Treasurer's Report of Cash and Investment Balances for the month of February 2020 was received, reviewed, and filed.
7. An increase to the contract purchase order for Crosstown Electrical & Data, Inc. from \$125,000 to \$165,000 was approved.
8. An increase to the Black & White Emergency Vehicles Blanket Purchase Order for Fiscal Year 2019/20 to a not-to-exceed amount of \$135,000 was approved.
9. Mayor Robert Gonzales was approved to sign the State Homeland Security Grant Program Subrecipient Agreement Grant Year 2018 between the County of Los Angeles and the City of Azusa; and the purchase of Motorola radio equipment offered through the reimbursable State of California FY 2018 Homeland Security Grant Program (SHSGP) in an amount not to exceed \$70199 was approved.
10. Purchase procedures as authorized under Azusa Municipal Code Section 2-539 were waived; a Professional Services Agreement with Studio T-SQ2, Inc. for architectural services for The Promenade at Citrus (890 The Promenade) was approved in an amount not-to-exceed \$160,050; and the City Manager was authorized to execute the agreement on behalf of the City.
11. The first amendment to the Professional Services Agreement with Project Dimensions, Inc. to serve as the City's Owner's Representative for The Promenade at Citrus (890 The Promenade) was approve; and the City Manager was authorized to execute an amendment on behalf of the City.
12. Resolution No. 2020-C22 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA EXTENDING THE EXISTENCE OF A LOCAL EMERGENCY REGARDING NOVEL CORONAVIRUS (COVID-19).

ADJOURNMENT – CITY COUNCIL

RECONVENE - UTILITY BOARD

SCHEDULED ITEMS – UTILITY BOARD

ELECTION OF UTILITY BOARD OFFICERS

Director of Utilities Robledo presented the Staff Report stating that traditionally, the Mayor Pro-Tem serves as the Chair of the Utility Board and the Vice-Chair is traditionally the Councilmember with the highest seniority that has not already served as Chair, however appointments are at the pleasure of the Council.

Moved by Boardmember Mendez, seconded by Boardmember Gonzales and carried by unanimous vote of the Board to elect Boardmember Macias as Chairperson and elect Boardmember Avila as Vice-Chairperson, with City Clerk Cornejo serving as Secretary.

AYES: BOARDMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
 NOES: BOARDMEMBERS: NONE

CONSENT CALENDAR – UTILITY BOARD Moved by Boardmember Gonzales, seconded by Boardmember Mendez and carried by unanimous vote of the Board, to approve Consent Calendar Items H-1 to H-5.

1. The cancellation of the Regular Utility Board meetings scheduled for April 27, 2020 and May 26, 2020 was approved.
2. The project plans and specifications for the renovation of the heating ventilation and air conditioning system and controls serving the City of Azusa Police Department Headquarters were approved; and the advertisement and solicitation of bids for the retrofit and renovation of the HVAC systems and controls serving the south wing of the City of Azusa Police Department Headquarters was approved.
3. The LD2020 construction specifications for the construction of the Azusa Substation Circuit Breaker Expansion Project were approved; and the advertisement and solicitation of bids for the construction of the project was authorized.
4. Amendment No. 3 to the Professional Services Agreement with APX, Inc. for provision of real-time energy scheduling services extending the term of the Agreement through June 30, 2023 at no change in monthly cost was approved.

5. An increase in the fiscal Year 2019/20 blanket purchase order issued to Cable Engineering Services from \$24,999 to \$50,000 for pole asset management and pole loading services.

TIME OF ADJOURNMENT: 8:40 P.M.



CITY CLERK

NEXT RESOLUTION NO. 2020-C23 (City)

NEXT ORDINANCE NO. 2020-03

NEXT RESOLUTION NO. 2020-R07 (Former Redevelopment Agency)

NEXT MEETINGS: May 4, 2020 and May 18, 2020.