



CITY OF AZUSA
MINUTES OF THE CITY COUNCIL, THE SUCCESSOR AGENCY
TO THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY
REGULAR MEETING, AND
UTILITY BOARD SPECIAL MEETING
MONDAY, JULY 20, 2020 – 6:30 P.M.

The City Council of the City of Azusa met in regular session at the above date and time in the Azusa Auditorium located at 213 E. Foothill Boulevard, Azusa, CA 91702. This meeting was held via teleconference only.

Mayor Gonzales called the meeting to order at 6:32 P.M.

ROLL CALL: Roll call was taken by City Clerk Cornejo.

PRESENT: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
ABSENT: COUNCILMEMBERS: NONE

ALSO PRESENT

Elected Officials: City Clerk Cornejo.

Staff Members: City Manager Gonzalez, City Attorney Martinez, Director of Administrative Services Johnson, Director of Economic and Community Development Marquez, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

PUBLIC COMMENT

Jorge V. Rosales inquired about Closed Session Item 1 and whether it was related to Items 20, 21, and 22 on the Regular Session agenda; if so, inquired about the reason that the discussion is held at the same time that the Items are placed on the agenda; and inquired about the placing of the Items on the Consent Calendar.

CLOSED SESSION

The City Council recessed to closed session at 6:37 P.M. to discuss the following:

1. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**
City Negotiator: Sergio Gonzalez, City Manager and Talika Johnson, Director of Administrative Services
Organizations: SEIU (Service Employees International Union- Local 721), ACEA (Azusa City Employees Association), APOA (Azusa Police Officers Association), and CAPP (Civilian Association of Police Personnel).
2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**
City Negotiators: Sergio Gonzalez, City Manager and Matt Marquez, Director of Economic and Community Development
Property Address: The parcels located at the south east corner of Azusa Avenue and Ninth Street (APNS 8608-025-902, 8608,025,907, 8608-025-908, 8608-025-909, and 8608-025-910 and a portion of 8608-025-914)
Negotiating Parties: Chris Costanzo, Costanzo Investments, LLC
Under Negotiation: Price and Terms for amendments to DDA
3. **CONFERENCE WITH LEGAL COUNSEL – WORKERS COMPENSATION CLAIM – Pursuant to California Government Code, Section 54956.95 – REQUEST FOR GLOBAL COMPROMISE AND RELEASE SETTLEMENT AUTHORITY FOR WORKERS’ COMPENSATION CLAIM.**
Case Name: Michael Bires v. City of Azusa
WC Claim No.: AZUA-2344, 2441, CJP038206AZ

REGULAR SESSION

Mayor Gonzales called the meeting to order at 7:30 P.M.

The Pledge of Allegiance was led by Ms. Carina Campos.

CITY COUNCIL ROLL CALL: Roll call was taken by City Clerk Cornejo.

PRESENT: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ

ABSENT: COUNCILMEMBERS: NONE

UTILITY BOARD ROLL CALL: Roll call was taken by Secretary Cornejo.

PRESENT: BOARDMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ

ABSENT: BOARDMEMBERS: NONE

ALSO PRESENT

Elected Officials: City Clerk/Secretary Cornejo.

Staff Members: City Manager Gonzalez, City Attorney Martinez, Chief of Police Bertelsen, Director of Economic and Community Development Marquez, Director of Administrative Services Johnson, Director of Utilities Robledo, Director of Public Works/City Engineer Delgadillo, Director of Community Resources Carpenter, Economic Development Specialist Campos, Neighborhood Services Coordinator Quiroz, and Chief Deputy City Clerk Garcia.

CLOSED SESSION REPORT

The City Council reconvened at 7:30 P.M.; City Attorney Martinez announced the following regarding Closed Session: Item 1 – There are open session items related to this item, Council heard a presentation regarding additional details on the items listed on the agenda, provided direction and heard an update from Staff, no reportable action; Item 2 – City Council heard a presentation from Staff regarding an amendment to the DDA and provided direction on that item, no further reportable action; and Item 3 – City Council heard a presentation from special legal counsel and Staff regarding the item and provided direction, no reportable action.

PUBLIC COMMENT

Jorge V. Rosales thanked City Staff for responding to the questions that he had regarding the agenda; expressed his opposition to the rotational mayor position and inquired about the benefits to the community and the reason for the urgency on this item; and apologized to those in favor of Measure Z stating that he supported the measure based on the information that budget shortfalls were projected, however shortfalls are no longer projected and reserves have increased.

Senator Susan Rubio, 22nd District, congratulated Mayor Gonzales, Mayor Pro-Tem Macias, Councilmember Jesse Avila, and Councilmember Andrew Mendez on their election and re-election; stated that she will be providing the City Manager with an update on local Bills; and acknowledged the importance of civic engagement.

The following individuals expressed their opposition to a rotating Mayor position and the placement of the item on a Special Election ballot: Sabrina Bow, Katherine Datko, Diana Reyes-Williams, Rena Galvez, Russ Rentschler, and Stephanie Martenzi.

The following public comments were submitted via email but were not read aloud at the meeting.

Barbara Alvarez thanked the Azusa Police Department, Officer Carrillo, dispatch, and Chief of Police Bertelsen for their professionalism, kindness, and helpfulness in dealing with an incident that she was involved in.

The following individuals expressed their opposition to the building of the proposed 180 apartment complex in the Rosedale Community: Lita Abella, Maci A. Slavin, and Maria Tabares.

Mercedes Castro expressed support of a rotating Mayor position; and thanked Councilmember Mendez for his work in bringing the dinosaur event to Azusa.

The following individuals expressed their opposition to a rotating Mayor position and the placement of the item on a Special Election ballot: Viridiana F. Frias, Krista Carter, Rich Chong, Roberta Villarreal, Sabrina Bow, Abigail Arambulo, Alma Moreno, Judy Gomez, Rena Galvez, Jane A. Singleton, Frank Allen, Felipe Galvez, and Sandra Coull.

Sabrina Bow submitted a petition in opposition to a rotational Mayor which was signed by over 639 individuals.

REPORTS, UPDATES AND ANNOUNCEMENTS FROM STAFF/COUNCIL

COVID-19 STATUS UPDATE (Oral Report)

City Manager Gonzalez provided an update on Covid-19 stating that there are 828 positive cases and 9 lives lost in the City of Azusa; recent orders by the State and County further restrict gatherings by closing bars, movie theaters, indoor dining, playgrounds, and basketball courts; the Council Meeting is broadcasted on the website and also on the local access channel; apologized for the technical difficulties during public comment, Staff wanted the public to have the ability to comment live during the meeting, comments received via email were forwarded to the Council; there is an item on the agenda to allow local restaurants to offer outdoor dining; Staff is working with the County to finalize the grant program that was authorized; each L&W customer will be receiving a \$152 credit on their utility bill as the City participates in the selling of credits to reduce emissions; the Utility Relief Program will be available for both L&W and gas; and many of the City's programs will be done virtually.

In response to comments made during public participation, City Manager Gonzalez stated that without Measure Z, the City would have structural deficits each year; the one-time revenues which were experienced were a result of increased revenues of \$1.2M, \$1.6M in reduced expenses, \$1.8M in one-time revenue through the enterprise rental facility, and the General Fund was repaid funds from loans; as a result of Covid-19, the City has a deficit of \$2.1; without Measure Z and the one-time revenues, the deficit would be larger; and a conservative approach is taken when projecting revenues.

City Manager Gonzalez provided an update on the Covid testing site stating that Staff has worked with the County Health and the Supervisor's Office and have narrowed down the location to Memorial Park for a potential walk-up testing site; the County is working on finalizing the contract with the site operator; and once the contract has been solidified, the public will be notified.

RECAP 4TH OF JULY (Oral Report)

Chief of Police Bertelsen provided an update on the 4th of July stating that between May and June, officers responded to 390 fireworks related calls, 223 calls between July 1 – July 5, 131 calls on July 4, and from July 5 – July 20 an additional 52; 1 person was arrested for possession of illegal fireworks; 43 administrative citations were issued on July 4 and a total of 58 administrative citations were administered throughout the year; on July 4 there were a total of 19 officers on patrol; 6 small fires were reported on July 4; officers seized approximately 200 lbs. of illegal fireworks on July 4; and 25% of citations issued on July 4 were to individuals that were not Azusa residents.

Mayor Pro-Tem Macias inquired about a proposed Great Park Project which was presented to the residents of the Rosedale Community; requested that the lithograph on the Maiden of the Water Monument that near the entrance to the City be replaced as it is an eyesore; requested that Cal Trans conduct a maintenance clean-up of the freeway on-ramps and off-ramps; requested that Staff look at ways to improve vacant properties in the City which are not maintained; inquired about the update to the Mayor/Council office, the cost of doing so, and who authorized it; and requested that the meeting be adjourned in memory of Mr. Curtis Napier, lifelong Azusa resident.

Councilmember Alvarez read a letter from Barbara Alvarez which thanked the Azusa Police Department for their help during an incident that took place; discussed the need for the owners of the Edgewood Center to keep it maintained; and the difficulties endured by the churches due to Covid-19.

Councilmember Avila also discussed the Edgewood Center and the need to utilize the tools necessary to cite them and get the property maintained; and thanked Chief of Police Bertelsen for the closing of the canyon and how to mitigate the issues that the closure created for residents.

Chief of Police Bertelsen provided information on the canyon closure at Encanto Parkway, which caused issues for residents of Mountain Cove due to people parking along the Highway; in the future when there are closures, Officers will patrol the area to ensure that people are not parked along the Highway.

Councilmember Avila stated that he received the Utility credits and thanked Staff for getting the credits for residents; thanked City Staff for the programs provided during Covid-19; thanked and congratulated Councilmember Mendez for putting together the City Safari event; encouraged everyone to take care of each other and follow protocols during the pandemic.

Councilmember Mendez gave an update on the City Safari event which took place; thanked City Staff for their efforts; and expressed concerns regarding the condition of the Edgewood Center property and lack of businesses.

Mayor Gonzales stated that he met with the Block 36 developers and they are ready to provide an update at the August Council Meeting; requested an update on traffic issues near Gladstone Park at the August Council Meeting; thanked Parks & Recreation for adapting to the current situation; suggested that it be established that the August Council Meeting be held remotely through Zoom to avoid any last minute confusion for residents; and requested that the meeting be adjourned in memory of Mr. Raul Romero, Water Board Member, Mr. Charlie Lopez, Mr. Trini Lopez, and Mr. Curtis Napier, lifelong Azusa residents.

City Manager Gonzalez discussed the concerns regarding blighted properties in the City stating that Staff will continue to work with the property owners; an Economic Development update will be provided on August 17; Public Works and the Police Department will give a presentation regarding traffic concerns on August 17; and the furniture update in the council office was authorized under the City Manager's authority as the furniture was approximately 20 years old, the City Attorney uses the office as well.

SCHEDULED ITEMS – CITY COUNCIL

CONTINUED PUBLIC HEARING FROM JUNE 15, 2020 – INTRODUCE FIRST READING OF DRAFT ORDINANCE FOR CODE AMENDMENT NO. 247 TO AMEND SECTION 88.42.190 OF THE AZUSA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS (ADUs) AND JUNIOR ACCESSORY DWELLING UNITS (JADUs) AND INTRODUCE FIRST READING OF DRAFT ORDINANCE FOR CODE AMENDMENT NO. 248 TO INTRODUCE A NEW SECTION (88.51.034) TO THE AZUSA MUNICIPAL CODE RELATING TO DISCRETIONARY ACCESSORY DWELLING UNIT (ADU) PERMITS

Planning Manager Munoz presented the Staff Report stating that the Item was continued from the June 15, 2020 City Council Meeting; provided information regarding the new ADU law which created three types of approvals, building permit only, over the counter building permit, and discretionary permit; and provided an overview of the next steps for providing better services for housing units.

In response to questions posed by the Council, he stated that one parking stall is required unless it is near a bus stop in which case parking is not required; and upon demolition of a garage or a car port, according to the code parking does not need to be replaced, however the City does encourage it.

Mayor Gonzales declared the hearing open.

City Clerk Cornejo stated that the public hearing was continued on June 16, 2020 and as of that date there was one correspondence received which was provided to the Council.

Public Comment

None.

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Alvarez and carried by the unanimous vote of the Council to close the Public Hearing.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Mayor Pro-Tem Macias offered Ordinance No. 2020-C05 entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA APPROVING CODE AMENDMENT NO. 247 AMENDING CHAPTER 88.42.190 OF THE CITY OF AZUSA MUNICIPAL CODE RELATING TO ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

and offered Ordinance No. 2020-C06 entitled:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA APPROVING CODE AMENDMENT NO. 248 INTRODUCING CHAPTER 88.51.034 OF THE CITY OF AZUSA MUNICIPAL CODE RELATING TO A DISCRETIONARY ACCESSORY DWELLING UNIT PERMIT PROCESS FOR ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND DETERMINING THE ORDINANCE TO BE EXEMPT FROM CEQA

and offered Resolution No. 2020-C39 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ESTABLISHING FEES FOR ADU BUILDING PERMIT ONLY, ADU OVER-THE-COUNTER PERMITS, AND DISCRETIONARY ADU PERMITS

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Mendez, and carried by unanimous vote of the Council to introduce Ordinance No. 2020-05 and Ordinance No. 2020-06 for first reading; and adopt Resolution No. 2020-C39.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

PUBLIC HEARING – 2020 REFUSE AND ORGANICS RATE ADJUSTMENT

Director of Utilities Robledo presented the Staff Report stating that it is a contractual rate adjustment as part of the City's contract with Athens; due to Proposition 218 Right to Vote Act, it must be considered as a public hearing; annual rate adjustments are allowed based on the Consumer Price Index (CPI) for the services provided and landfill provider costs; rate increases are modes at \$0.71 for single family, \$0.17 for multi-family, and \$0.53 for commercial; and rates are competitive when compared to other cities.

Mayor Gonzales declared the hearing open.

City Clerk Cornejo read the affidavit of proof of publication published on July 13, 2020, in the San Gabriel Valley Tribune. Three letters of opposition were received and provided to the Council.

Public Comment

None.

Moved by Councilmember Alvarez, seconded by Mayor Pro-Tem Macias and carried by the unanimous vote of the Council to close the public hearing.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

Mayor Pro-Tem Macias offered Resolution No. 2020-C40 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING THE TWENTY-FOURTH AMENDMENT TO THE EXCLUSIVE FRANCHISE AGREEMENT WITH ARAKELIAN ENTERPRISES TO AMEND THE REFUSE RATES AND THE MONTHLY ORGANIC RECYCLING FEES EFFECTIVE RETROCATIVE TO JULY 1, 2020 THROUGH JUNE 30, 2021

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Mendez, and carried by unanimous vote of the Council to adopt Resolution No. 2020-C40; and approve future automatic adjustment subject to a maximum of 5% annually beginning July 1, 2020, and each July 1 thereafter, for a five-year period through and including adjustments effective July 1, 2024.

CONSIDERATION OF RESOLUTION SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF AZUSA A MEASURE THAT WOULD CHANGE THE OFFICE OF MAYOR FROM AN ELECTED OFFICE TO AN APOINTED OFFICE AT A SPECIAL MUNICIPAL ELECTION TO BE CONSOLIDATED WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; AND SETTING RULES AND DEADLINES FOR THE ELECTION

City Attorney Martinez presented the Staff Report stating that on May 18, 2020, Council directed the City Attorney and Staff to prepare the necessary documents for calling a Special Election to be held on the consolidated Statewide Election on November 2, 2020 to submit a measure that would change the City's governance from an elected mayor to a mayor selected by the Council on a rotational basis; the Resolution presented calls an election submitting the measure to the City, requests that the election be consolidated with the Statewide Election, and sets rules and deadlines; adoption of the Resolution requires a majority vote of the Council; and should the Resolution be approved, the City Clerk will be in contact with the Los Angeles County Registrar of Voters to ensure that the Measure is placed on the ballot.

In response to questions posed by the Council, Chief Deputy City Clerk Garcia stated that the County will be required to mail a ballot to every registered voter regardless of whether or not they are registered to Vote By Mail; the City would absorb the cost of mailing the ballots to voters, however the County will absorb the cost for the ballots being returned to them; the City currently has an estimated 24,000 voters registered and all of them would receive a ballot by mail should they wish to vote in person, they are able to do so; the Azusa Unified School District will also be holding an election and costs would be shared with them, however the cost has yet to be determined; and should the School District hold their election, it is estimated that the City's election would cost an estimated \$60k-\$80k, however if the School District cancels their election, the City would be paying the cost of a stand-alone election.

Discussion ensued regarding the proposed Measure, costs, timing, districts, misinformation being circulated, public opinion, and the rotational mayor position.

Councilmember Alvarez offered Resolution No. 2020-C41 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, SUBMITTING TO THE QUALIFIED VOTERS OF THE CITY OF AZUSA A MEASURE DELETING SECTION 2-27 AND AMENDING SECTION 2-26 OF DIVISION 1 (GENERALLY) OF ARTICLE II (CITY COUNCIL) OF CHAPTER 2 (ADMINISTRATION) OF THE AZUSA MUNICIPAL CODE TO CHANGE THE OFFICE OF MAYOR FROM AN ELECTED OFFICE TO AN APPOINTED OFFICE, AT A SPECIAL MUNICIPAL ELECTION TO BE CONSOLIDATED WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020; AND SETTING RULES AND DEADLINES FOR THE SUBMITTAL OF ARGUMENTS FOR AND AGAINST THE MEASURE

Moved by Councilmember Alvarez, seconded by Mayor Gonzales, and carried by the following vote of the Council.

AYES: COUNCILMEMBERS: GONZALES, ALVAREZ
NOES: COUNCILMEMBERS: MACIAS, AVILA, MENDEZ

The Item was not approved.

CONSENT CALENDAR: Moved by Mayor Pro-Tem Macias, seconded by Councilmember Alvarez and carried by unanimous vote of the Council, to approve Consent Calendar Items E-1 to E-23, with the exception of Items E-7, E-9, E-10, E-13, E-17, E-19, and E-23 which were handled under the Special Call portion of the agenda.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

1. The minutes of the Special Meeting of May 26, 2020 and Regular Meeting of June 15, 2020 were approved as written.
2. Resolution No. 2020-C42 was adopted and entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING THE FUNDS OUT OF WHICH THE SAME ARE TO BE PAID.

3. The Human Resources Action Items, in accordance with the City of Azusa Civil Service Rules Section 5.75 and applicable Memorandum of Understanding(s), were approved as follows:

Merit Increase and/or Regular Appointment: A. Garcia, A. Meyers, J. Agnew, S. Serna, G. Antunez, J. Soberanis, C. Curiel, N. Covarrubias, T. Avila, B. Hildebrant, M. V. Vega, E. Cardoso, A. Holmes, R. Torres, J. De La Torre
Flex Staffing Promotion: S. Hallimore
New Appointments: E. Arreola, E. Castaneda, A. Robles,
Promotions: I. Segura, B. Wright
Salary Range Adjustments: Senior Water Systems Engineer, Range 4179, Range 4175, and Range 4185 (positions associated with the listed ranges are as follows: Senior Administrative Technician, Senior Payroll Specialist, Junior Accountant, Accounting Specialist, Senior, Executive Assistant to Administrative Services, Senior Librarian – Youth Services and Technical Services
Separation/Retirements: A. Lara, Lislene Ledezma.

4. An increase to the Commercial Aquatic Services Blanket Purchase Order for Fiscal Year 2019/20 to a not-to-exceed amount of \$31,000, was approved
5. A Memorandum of Understanding between the City of Azusa and Los Angeles County Metropolitan Transportation Authority for participation in the National Transit Database for report year 2017 was approved; a Memorandum of Understanding between the City of Azusa and the Los Angeles County Metropolitan Transportation Authority for participation in the National Transit Database Reporting for report year 2018 was approved; and the City Manager was authorized to execute the Memorandums of Understanding on behalf of the City.
6. The City Treasurer's Statement of Cash and Investment Balances for the month of May 2020 was received, reviewed, and filed.
7. Special Call.
8. The City Treasurer's accounting of all receipts, disbursements, and fund balances for the month of April 2020 was received, reviewed, and filed.
9. Special Call.
10. Special Call.
11. The issuance of a purchase order to Consolidated Electrical Distributors, LLC was approved in an amount of \$89,647.58 for the purchase of underground copper cables.
12. Staff was authorized to finalize and execute the Agreement regarding Azusa Chamber of Commerce Funding and Support between the City of Azusa and the Azusa Chamber of Commerce for Fiscal Year 2020-2021 at a funding level of \$44,493, which is the same funding level as Fiscal Year 2019-2020; the City Manager was authorized to execute the contract on behalf of the City.
13. Special Call.
14. Annual licensing renewals with Micro Focus for the renewal of licensing and support for Micro Focus products was approved; the purchase was awarded to Micro Focus in the amount of \$27,283.

15. A 3-year contract, with two potential one-year extensions, was awarded to Ultimate Maintenance Services, Inc. for City-Wide Janitorial Services.
16. The Shared Space Dining Program was approved; and the Temporary Use Permit fee for the Shared Space Dining Program was waived.
17. Special Call.
18. Staff was authorized to execute the Transfer Agreement with the Los Angeles County Flood Control District in order to receive Measure W funds through the Safe, Clean, Water Program.
19. Special Call.
20. An Amended and Restated Memorandum of Understanding between the City of Azusa and the Azusa City Employees Association was approved.
21. An Amended and Restated Memorandum of Understanding between the City of Azusa and the Azusa Police Officers Association was approved.
22. An Amended and Restated Memorandum of Understanding between the City of Azusa and the Service Employee International Union, Local 721 was approved.
23. Special Call.

SPECIAL CALL

REQUEST TO ACCEPT GRANT AND APPROVE AGREEMENT WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS

City Manager Gonzalez responded to a question posed by the Council stating that the funding would allow for the implantation of the Homeless Plan; part of the funds would be used to find permanent housing for the homeless, mental health awareness, and outreach to landlords; the City participates in a coordination system in which homeless individuals can be placed by the County; homeless encampment cleanups are either conducted by Staff or contracted with an outside agency.

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Avila, and carried by unanimous vote of the Council to authorize the City Manager to execute the memorandum of agreement with the San Gabriel Valley Council of Governments for \$165,000 for the following programs: implantation of the City's Homeless Plan \$150,000, development and implantation of a Prevention and Diversion Program to prevent City residents from becoming homeless \$15,000, and participation in a regional landlord outreach and incentive program.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
 NOES: COUNCILMEMBERS: NONE

AZUSA UNIFIED SCHOOL DISTRICT AND AZUSA POLICE DEPARTMENT SCHOOL RESOURCE OFFICER CONTRACT FOR JULY 1, 2020 – JUNE 30, 2020

Chief of Police Bertelsen responded to questions posed by the Council stating that the City invoices the School District for the time that the Officer spends on campus; and due to Covid, students are participating in distance learning, however Staff is requesting that the contract be approved now in order to be prepared once students are ready to return to campus.

Moved by Councilmember Avila, seconded by Councilmember Alvarez and carried by unanimous vote of the Council to approve the agreement for the 2020/21 school year between the Azusa Unified School District and the Azusa Police Department, for the provision of law enforcement services at a shared cost; and authorize the City Manager to execute the agreement on behalf of the City.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
 NOES: COUNCILMEMBERS: NONE

APPROVE LETTER AGREEMENT WITH BLAIS & ASSOCIATES FOR PROFESSIONAL GRANT MANAGEMENT SERVICES

City Manager Gonzalez responded to questions posed by the Council stating that Staff works closely with the consultant; the contract would need to be approved by the Council each year, however the contract states renewal in order to avoid having to sign a new contract; at the request of the Council, the language in the agreement will be amended to state that renewals are subject to City Council approval.

Director of Community Resources Carpenter explained the process of working with the Consultant, identifying grant opportunities, and submission of grant applications; and in the past five years, the City has won \$2.6M in grants.

Staff will produce a quarterly report of grants that come in.

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Mendez and approved by unanimous vote of the Council to approve a Letter Agreement with Blais & Associates, for grant research and development services through June 30, 2021 with two additional one-year terms available; and the City Manager was authorized to execute the agreement on behalf of the City.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

APPROVE THE PURCHASE AND INSTALLATION OF THE FINAL PHASE OF RECORDING AND PLAYBACK EQUIPMENT FOR THE CIVIC AUDITORIUM BROADCAST CONTROL ROOM

Neighborhood Services Coordinator Quiroz responded to questions posed by the Council stating that Staff is requesting the waiving of the competitive bidding process because it is a four year project and the company was involved in the first four phases of the project; Western Audio Visual are professional installers for City Council chambers; and are finishing the he final phase of the projected that they have worked on.

Moved by Councilmember Mendez, seconded by Mayor Pro-Tem Macias and carried by unanimous vote of the Council to waive the competitive bidding process as authorized under Azusa Municipal Code Section AMC 2-517(a)(22), which provides exceptions for the competitive bid and RFP processes under the following exception: Specialized computer software and hardware; and Approve a purchase agreement with Western Audio Visual for the purchase and installation of new digital control room processors and equipment.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

APPROVE EXECUTION OF AGREEMENT FOR THE CITY OF AZUSA TO EXTEND CONTRACT SERVICES FOR CROSSING GUARDS WITH ALL CITY MANAGEMENT SERVICES (ACMS)

Chief of Police Bertelsen responded to questions posed by the Council stating that the Staff is preparing for the school district and senior center reopening; the City does not pay for services unless crossing guards are deployed; there have been savings since schools closed; and the crossing guards are employees of ACMS.

Moved by Councilmember Avila, seconded by Councilmember Mendez and carried by unanimous vote of the Council to authorize the extension of the Professional Services Agreement for a one (1) year term from July 1, 2020 to June 20, 2021.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

ADOPTION OF A RESOLUTION TO ADD EXHIBIT A TO THE PART-TIME TERMS AND CONDITIONS OF EMPLOMENT TO CLARIFY SALARY AND BENEFITS FOR POLICE OFFICER RESERVES

Chief of Police Bertelsen responded to questions posed by the Council stating that the change ties the reserve pay to the pay of a police officer based on the services that they perform; provided information about the difference in level I and level II reserve officers; and the City currently has two reserve officers.

Mayor Pro-Tem Macias offered Resolution No. 2020-C43 entitled:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, APPROVING EXHIBIT A TO THE PART-TIME EMPLOYEES TERMS AND CONDITIONS OF EMPLOYMENT EFFECTIVE JULY 20, 2020

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Mendez, and carried by unanimous vote of the Council to adopt Resolution No. 2020-C43 approving Exhibit A to be added to the Part-time Terms and Conditions of Employment effective July 20, 2020.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

REQUEST TO APPROVE AN EXCLUSIVE SALES LISTING AGREEMENT FOR 975 W. FOOTHILL BOULEVARD WITH CBRE, INC.

Economic Development Specialist Campos clarified that the property is the old D Club site and is being renegotiated because the previous developer did not complete the project; CBRE, Inc. would represent the City in the marketing of the property; Staff will be examining the available options for the scope of the project based on retail trends; and Staff will communicate to CBRE, Inc. that a medical facility is preferred.

Moved by Mayor Pro-Tem Macias, seconded by Councilmember Mendez and carried by unanimous vote of the Council to approve a listing agreement with CBRE Inc., to list and market the City's properties and negotiate agreements for the sale of the properties; and Authorize the City Manager to execute on behalf of the City.

AYES: COUNCILMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: COUNCILMEMBERS: NONE

SUCCESSOR AGENCY RELATED BUSINESS

RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED JUNE 11, 2020 THROUGH JULY 14, 2020

Agencymember Macias offered Resolution No. 2020-R10 entitled:

A RESOLUTION OF THE SUCCESSOR AGENCY OF THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF AZUSA ALLOWING CERTAIN CLAIMS AND DEMANDS TO BE PAID OUT OF SUCCESSOR AGENCY FUNDS

Moved by Agencymember Macias, seconded by Agencymember Alvarez and carried by unanimous vote of the Agency to adopt Resolution No. 2020-R09.

AYES: AGENCY MEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: AGENCY MEMBERS: NONE

ADJOURNMENT – CITY COUNCIL

RECONVENE - UTILITY BOARD

Director of Utilities Robledo stated that water and power operations are going well and morale is high; the utility is operating with no major interruptions of service; preventative maintenance and tree trimming helps reduce outages due to weather; explained automatic resets after a momentary power outage and how they occur; and stated that Utility Customer Service can be contacted regarding items such as shoes hanging from a powerline by calling 626-812-5225 or the mobile using the application Azusa 24/7.

CONSENT CALENDAR – UTILITY BOARD Moved by Boardmember Alvarez, seconded by Chairperson Macias and carried by unanimous vote of the Board, to approve Consent Calendar Items I-1 to I-15, with the exception of Items I-5, I-6, and I-7 which were handled under the Special Call portion of the agenda.

AYES: BOARDMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: BOARDMEMBERS: NONE

1. The minutes of the Utility Board of June 15, 2020 were approved.
2. The ED2020-Vincent Circuit Line Extension plan and specifications for the Vincent Circuit Line Extension Project were approved; the advertisement and solicitation of bids for the construction of the underground substructures required for the LD2020-Vincent Circuit Line Extension Project along Gladstone Street and Motor Avenue was approved.
3. A one year extension of the February 25, 2019 agreement with Stephen Doreck Equipment Rentals for on-call water maintenance and repair services effective August 1, 2020 and extending through July 31, 2021 was approved.
4. The results of the California Air Resources Board's May 20, 2020 auction of greenhouse gas allowances was received and filed.
5. Special Call.
6. Special Call.
7. Special Call.
8. A Grant Agreement with the San Gabriel Valley Municipal Water District in the amount of \$50,000 for use in water-related projects was approved; and the Director of Utilities was authorized to execute the Grant Agreement.
9. The competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing) were waived; and the issuance of a Purchase order to Altec Industries Inc. in an amount not-to-exceed \$164,971.48 including sales tax and delivery charges, for a 2019 Ford F-550 service truck equipped with Altec telescopic articulating aerial device with ISO-Boom was approved.

10. A new Master Agreement for telecommunications service with AT&T for T1 circuit access required to connect to the California Independent System Operator (CAISO) network was approved; and the Director of Utilities was authorized to execute the agreement and any such documentation as may be required to administer the agreement.
11. The Renewable Portfolio Standard Compliance Report for calendar year 2019 was received and filed.
12. A sole source purchase order with Systems & Software, Inc., as provided under Municipal Code Sec. 2-520(b)(2), in an amount not-to-exceed \$571,235 for the software upgrade and implementation services and \$32,213 per year in increased maintenance costs to support the upgraded version of the software was approved.
13. The award of a contract to Stephen Doreck Equipment Rentals, Inc. for the construction of Capital Improvement Water Project W-277 Cypress Transmission Water Main Replacement in an amount not-to-exceed \$2,913,889 was approved; and the Mayor was authorized to execute the contract.
14. A Professional Services Agreement for Construction Management and Inspection Services was awarded to MWH Constructors for water Capital Improvement Project W-277; and the Mayor was authorized to execute the Agreement.
15. A construction contract for electric Capital Improvement Project LD2020-CB-Construction was awarded to Miron Electric Construction Inc. in an amount not-to-exceed \$282,700 for the construction of a circuit breaker expansion at the Azusa Substation; and the Mayor was authorized to execute the agreement.

SPECIAL CALL

APPROVE A PURCHASE ORDER WITH LA ROCQUE BETTER ROOFS INC. FOR AN ENERGY EFFICIENT (COOL) ROOF ON THE AZUSA LIBRARY IN THE AMOUNT OF \$105,990

Director of Utilities Robledo responded to questions posed by the Council stating that the cool roof will be paid using the Public Benefits Fund as it is energy efficiency; 2.85% of electric revenue is put into a fund dedicated to energy efficiency projects and that fund is used for both City facility projects and customer rebates; in this case, the City is an electric customer and eligible for this type of funding.

Moved by Boardmember Alvarez, seconded by Chairperson Macias and carried by unanimous vote of the Board to approve a purchase order to La Rocque Better Roofs Inc. for the repair of the Library building roof and the application of an energy efficient (cool) overlay in an amount not-to-exceed \$105,990.

AYES: BOARDMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
 NOES: BOARDMEMBERS: NONE

MOLSON COORS USA LLC WATER RATE ADJUSTMENT, EFFECTIVE AUGUST 1, 2020, AND CONSENT FOR ASSIGNMENT TO IRWINDALE BREW YARD LLC

Director of Utilities Robledo responded to questions posed by the Council stating that Molson Coors USA LLC is selling the property to Irwindale Brew Yard LLC; the new ownership takes effect in November; it is expected that operations will begin, however brewing will begin in early 2021; the facility is the largest water consumer for Azusa Light & Water; water rates are favorable; and a tour of the facility may be possible after November.

Chairperson Macias offered Resolution No. 2020-UB-03 entitled:

A RESOLUTION OF THE UTILITY BOARD/CITY COUNCIL OF THE CITY OF AZUSA CALIFORNIA ADJUSTING CONTRACT WATER RATES FOR MOLSON COORS USA LLC.

Moved by Chairperson Macias, seconded by Boardmember Alvarez and carried by unanimous vote of the Board to adopt Resolution No. 2020-UB-03 adjusting water rates for Molson Coors USA, LLC, effective August 1, 2020; and authorize the assignment of the Molson Coors USA LLC Amended and Restated Water Supply Agreement dated February 23, 2009 to Irwindale Brew Yard LLC; and authorize the City Manager to execute the assignment agreement.

AYES: BOARDMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
 NOES: BOARDMEMBERS: NONE

AUTHORIZE THE LEASE OF TWO WATER SYSTEM OWNED HOUSES LOCATED AT 720 GLADSTONE STREET AND 1700 BARRANCA AVENUE

Director of Utilities Robledo responded to questions posed by the Council stating that the homes were acquired through the acquisition of the Azusa Valley Water system; at one time, the houses were rented by City employees at a reduced rate, however that was canceled because it was thought that the rates were too low and should be rented at market cost; the houses have been fixed to allow tenants to have a separate entrance without accessing City property; tenants at the Barranca Avenue house would need to agree to allowing the City to have 24/7 access to the water tank on the property in case of an emergency.

Moved by Chairperson Macias, seconded by Boardmember Gonzales, and carried by unanimous vote of the Board to authorize the leasing of water system owned houses located at 1700 Barranca Avenue and 720 Gladstone Street at market rates to responsible and credit worthy lessees for terms not to exceed one (1) year at a time; and authorize the Mayor to execute the lease agreements.

AYES: BOARDMEMBERS: GONZALES, MACIAS, ALVAREZ, AVILA, MENDEZ
NOES: BOARDMEMBERS: NONE

It was the consensus of the Council to adjourn the meeting in memory of Mr. Raul Romero, Water Board Member, Mr. Charlie Lopez, Mr. Trini Lopez, and Mr. Curtis Napier, lifelong Azusa residents.

TIME OF ADJOURNMENT: 10:40 P.M.



CITY CLERK

NEXT RESOLUTION NO. 2020-C44 (City)

NEXT ORDINANCE NO. 2020-07

NEXT RESOLUTION NO. 2020-R11 (Former Redevelopment Agency)

NEXT MEETINGS: August 17, 2020 and September 21, 2020.