



AGENDA

**REGULAR MEETING OF THE CITY COUNCIL,
THE SUCCESSOR AGENCY TO
THE FORMER REDEVELOPMENT AGENCY,
THE PUBLIC FINANCING AUTHORITY
OF THE CITY OF AZUSA**

CORONAVIRUS (COVID-19) ADVISORY

This City Council Meeting will be in-person and open to the public, observing strict COVID-19 safety precautions. All those attending in-person are required to follow posted guidelines. Those wishing to participate during Public Comment may do so in-person at the Azusa Auditorium, or may submit written public comments by emailing PublicComment@azusaca.gov. Emailed public comments are due by **5:30 p.m.** and shall be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

View the City Council meeting live on the City's website <https://www.ci.azusa.ca.us/1389/Watch-Meetings-Online>, or on Channel 3 (Spectrum). Archived video of recorded meetings is also available on the City website.

**AZUSA AUDITORIUM – OPEN TO THE PUBLIC
213 EAST FOOTHILL BOULEVARD
AZUSA, CA 91702**

**MONDAY, JUNE 7, 2021
6:30 P.M. Closed Session
7:30 P.M. Regular Meeting**

AZUSA CITY COUNCIL

**ROBERT GONZALES
MAYOR**

**JESSE AVILA, JR.
MAYOR PRO-TEM**

**EDWARD J. ALVAREZ
COUNCILMEMBER**

**URIEL E. MACIAS
COUNCILMEMBER**

**ANDREW N. MENDEZ
COUNCILMEMBER**

6:30 P.M.

1. Call to Order
2. Roll Call

CLOSED SESSION

NOTICE TO THE PUBLIC FOR CLOSED SESSION

Prior to going into closed session the City Council will convene in the Auditorium serving as Council Chambers to take public comment on the closed session items only. General public comment will be provided for during the regular portion of the meeting beginning at 7:30 P.M.

1. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

City Negotiators: Sergio Gonzalez, City Manager
Property Address: 624 N. San Gabriel – APN: 8611-004-914; 622 N. San Gabriel – APN: 8611-004-912 and 913.
Negotiating Parties: Martin D. Howard, SteelCraft Long Beach, LP
Under Negotiation: Price and Terms

2. **CONFERENCE WITH REAL PROPERTY NEGOTIATORS – Pursuant to California Government Code, Section 54956.8.**

City Negotiators: Sergio Gonzalez, City Manager
Property Address: 3.5 acre parcel located north of the Los Angeles County spreading grounds, which are north of Sierra Madre and west of Azusa APNs 8684-013-909
Negotiating Parties: Carlos Ramos, NOWON, LLC.
Under Negotiation: Price and Terms for Lease

3. **EMPLOYEE DISCIPLINE – Pursuant to California Government Code, Section 54957.**

4. **THREAT TO PUBLIC SERVICES – Pursuant to California Government Code, Section 54957.**

Consultation with: Sergio Gonzalez, City Manager and Mike Bertelsen, Chief of Police Azusa Police Department

5. **CONFERENCE WITH LABOR NEGOTIATORS - Pursuant to California Government Code, Section 54957.6.**

City Negotiator: Sergio Gonzalez, City Manager and Talika M. Johnson, Director of Administrative Services
Organization: IBEW

6. **CONFERENCE WITH LEGAL COUNSEL - LIABILITY CLAIM Pursuant to California Government Code, Section 54956.95.**

Case Name: Rivas v. City of Azusa; Claim No. 1999296.

7:30 P.M. - REGULAR MEETING OF THE CITY COUNCIL, THE SUCCESSOR AGENCY, THE PUBLIC FINANCING AUTHORITY.

NOTICE TO THE PUBLIC FOR REGULAR MEETING.

In compliance with Government Code Section 54957.5, copies of staff reports or other written documentation relating to each item of business referred to on the Agenda are on file in the Office of the City Clerk - 213 E. Foothill Blvd.; copies for public view are at the Azusa City Library - 729 N. Dalton Ave., Azusa Police Department Lobby - 725 N. Alameda Ave., and the City of Azusa Web Page www.azusaca.gov. Persons who wish to speak during the Public Participation portion of the Agenda or on a Public Hearing item, shall fill out a card requesting to speak and shall submit it to the City Clerk prior to 7:30 P.M.; cards submitted after this time will not be accepted.

A. PRELIMINARY BUSINESS

1. Call to Order
2. Roll Call
3. Flag Salute
4. Invocation – Pastor Tony Calvary, Praise Chapel of Azusa
5. Closed Session Report by the City Attorney

CEREMONIAL

1. Presentation of Proclamation proclaiming the Month of June 2021 as LGBTQ+ Pride Month in the City of Azusa.

B. PUBLIC PARTICIPATION

*This time has been set aside for persons in the audience to make public comments on items within the subject matter jurisdiction of the council/agency board that **are not listed on this agenda or are listed on this agenda as an item other than a public hearing item.** Members of the audience will have the opportunity to address the City Council/Agency Board about public hearing items at the time the public hearing is held. Under the provisions of the Brown Act, the Council/Agency Board is prohibited from taking action on oral requests, but may refer the matter to staff or to a subsequent meeting. The Council/Agency Board will respond after public comment has been received. Each person or representative of a group shall be allowed to speak without interruption for up to five (5) continuous minutes, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes.*

C. REPORTS, UPDATES, AND ANNOUNCEMENTS FROM STAFF/COUNCIL

1. City Manager Communications.

D. SCHEDULED ITEMS

1. **AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, AMENDING SECTION 30-137(c) OF THE AZUSA MUNICIPAL CODE RELATING TO ADMINISTRATIVE CITATIONS AND FINES FOR VIOLATIONS OF THE CITY OF AZUSA’S FIREWORKS REGULATIONS.**

RECOMMENDED ACTION:

- 1) Review and adopt Urgency Ordinance No. 2021-03

AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AZUSA, CALIFORNIA, AMENDING SECTION 30-137(c) OF THE AZUSA MUNICIPAL CODE RELATING TO ADMINISTRATIVE CITATIONS AND FINES FOR VIOLATIONS OF THE CITY OF AZUSA’S FIREWORKS REGULATIONS

E. CONSENT CALENDAR – CITY COUNCIL

The *Consent Calendar* adopting the printed recommended actions will be enacted with one vote. If Councilmembers or Staff wish to address any item on the *Consent Calendar* individually, it will be considered under **SPECIAL CALL ITEMS**.

1. **MINUTES OF THE REGULAR MEETING OF MAY 17, 2021 AND SPECIAL MEETING OF MAY 19, 2021.**

RECOMMENDED ACTION:

Approve minutes as written.

2. **RESOLUTION AUTHORIZING PAYMENTS OF WARRANTS BY THE CITY DATED MAY 14, 2021 THROUGH JUNE 2, 2021.**

RECOMMENDED ACTION:

Adopt Resolution No. 2021-C27 allowing certain claims and demands and specifying the funds out of which the same are to be paid.

3. **HUMAN RESOURCES ACTION ITEMS.**

RECOMMENDED ACTION:

Approve the following Personnel Action Requests in accordance with the City of Azusa Civil Service Rules and applicable Memorandum of Understanding(s).

4. **REQUEST TO INCREASE FISCAL YEAR 2020/21 BLANKET PURCHASE ORDER FOR TURBO DATA SYSTEMS.**

RECOMMENDED ACTION:

Approve an increase to the Turbo Data Systems – Parking Citation Processing Purchase Order for Fiscal Year 2020/21 to a not-to-exceed amount of \$35,000.00.

5. **REQUEST TO INCREASE FISCAL YEAR 2020/21 BLANKET PURCHASE ORDER FOR CITY OF GLENDALE.**

RECOMMENDED ACTION:

Approve an increase to the City of Glendale Blanket Purchase Order for Fiscal Year 2020/21 to a not-to-exceed amount of \$36,000.00.

6. **AUTHORIZE A COMMUNICATIONS SITE LEASE AGREEMENT WITH AT&T MOBILITY CORPORATIONS.**

RECOMMENDED ACTION:

Approve the Communication Site Lease Agreement with AT&T Mobility Corporations; and authorize the City Manager, or designee, to execute the agreement, in a form acceptable to the City Attorney, on behalf of the City; and approve subject to non-substantive changes approved by the City Attorney and City Manager.

7. **AWARD OF A PROFESSIONAL SERVICES AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HOUSING REHABILITATION ADMINISTRATION SERVICES TO FRJ & ASSOCIATES.**

RECOMMENDED ACTION:

Award a professional services agreement in an amount not-to-exceed 20% of each housing rehabilitation grant funded, up to a maximum amount of \$35,000, to administer the City's Single Family Housing Rehabilitation Project beginning July 1, 2021 through June 30, 2022 and, for up to an additional two consecutive years upon annual renewal; and Authorize the City Manager to execute a professional services agreement, in a form acceptable to the City Attorney, on behalf of the City.

8. **PURCHASE OF PAD-MOUNTED TRANSFORMERS.**

RECOMMENDED ACTION:

Approve the issuance of a purchase order to ERMCO in an amount of \$65,682.54 for the purchase of Pad-mounted Transformers.

9. **REQUEST TO AMEND AND APPROVE GRANT AMENDMENT WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS.**

RECOMMENDED ACTION:

Authorize the City Manager to execute Amendment No. 1 to the Memorandum of Agreement (MOA) with the San Gabriel Valley Council of Governments (SGVCOG) for \$25,000.

10. **ACCEPTANCE OF GRANT FROM CALIFORNIA LIBRARY LITERACY SERVICES (CLLS).**

RECOMMENDED ACTION:

Accept the grant award from California Library Literacy Services (CLLS); and Approve necessary budget amendments and adjust the current fiscal year budget accordingly.

11. **ACCEPTANCE OF GRANT FROM CALIFORNIA STATE LIBRARY FOR FAMILY LITERACY.**

RECOMMENDED ACTION:

Accept the grant award from California State Library for Family Literacy; and Approve necessary budget amendments and adjust the current fiscal year budget accordingly.

12. **RENEWAL OF MICROSOFT VOLUME LICENSING AGREEMENT.**

RECOMMENDED ACTION:

Approve and authorize the City Manager to execute a three (3) year Volume Licensing Agreement with Microsoft Corporation for the renewal of software assurance/support for Microsoft Office ProPlus; and Award an agreement to Dell in the amount of \$42,504.33 annually.

F. SUCCESSOR AGENCY RELATED BUSINESS.

1. RESOLUTION AUTHORIZING PAYMENT OF WARRANTS BY THE SUCCESSOR AGENCY DATED MAY 14, 2021 THROUGH JUNE 2, 2021.

RECOMMENDED ACTION:

- 1) Adopt Resolution No. 2021-R08 allowing certain claims and demands to be paid out of Successor Agency Funds.

G. ADJOURNMENT

We adjourn in solemn honor of those Azusans who we've lost to Covid-19.

UPCOMING MEETINGS:

June 21, 2021, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting
July 6, 2021, 6:30 p.m. Closed Session, 7:30 p.m. Regular Meeting – Cancelled

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.

CERTIFICATION

I, Adrian Garcia, MMC, Chief Deputy City Clerk of the City of Azusa, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on June 3, 2021, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the City Clerk's Office, 213 E. Foothill Blvd.; the lobby of the Police Department, 725 N. Alameda Ave.; the Civic Auditorium, 213 E. Foothill Blvd.; the City Library, 729 N. Dalton Ave.; and on the City's Web Page at www.azusaca.gov



Adrian Garcia, MMC
Chief Deputy City Clerk
Azusa City Clerk's Office