



AGENDA

**REGULAR MEETING OF
THE AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**MONDAY, SEPTEMBER 26, 2022
6:30 P.M.**

AZUSA UTILITY BOARD

**ANDREW N. MENDEZ
CHAIRPERSON**

**DENNIS BECKWITH
VICE CHAIRPERSON**

**ROBERT GONZALES
BOARD MEMBER**

**EDWARD J. ALVAREZ
BOARD MEMBER**

**JESSE AVILA, JR.
BOARD MEMBER**

6:30 PM Convene to Regular Meeting of the Azusa Utility Board.

- Call to Order
- Roll Call
- Flag Salute

A. PUBLIC PARTICIPATION

1. *Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.*

B. GENERAL MANAGER COMMENTS

C. UTILITY BOARD MEMBER COMMENTS

D. SCHEDULED ITEMS

1. None

E. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes of the Utility Board Meeting on June 27, 2022**

Recommendation: 1) Approve Minutes as written.

2. **Minutes of the Utility Board Meeting on July 25, 2022**

Recommendation: 1) Approve Minutes as written.

3. **Award Professional Maintenance Service Agreement to General Pump to Repair Rockvale Booster Pump Number Two**

Recommendation: 1) Award Professional Maintenance Service Agreement to General Pump to repair Rockvale Booster Pump No. 2 in an amount not-to-exceed \$35,000.

4. **Approval of Irrigation Efficiency Retrofit Program for Customers Outside of San Gabriel Valley Municipal Water District Service Territory**

Recommendation: 1) Approve the contract with EcoTech Services, Inc. to provide irrigation efficiency retrofits to Azusa Light & Water customers in an amount not-to-exceed \$100,000 pursuant to AMC Sections 2-520(b) “sole source” and 2-521(a) “cooperative and piggyback purchases”; and 2) Authorize the Mayor to execute the Professional Services Agreement in a form acceptable to the City Attorney.

5. **Approve the Purchase of A New 2023 Ford F-150 Truck for Electric Operations**

Recommendation: 1) Waive the competitive purchase requirements pursuant to Section 2-521(a), Article VII, Chapter 2 of the Azusa Municipal Code (Cooperative and Piggyback Purchasing); and 2) Approve the purchase of one (1) new 2023 Ford F-150 Pickup Truck; and 3) Authorize the issuance of a Purchase Order to National Auto Fleet Group in the amount not-to-exceed \$ 47,465.21.

6. **Approve the Purchase of 14 Circuit Breakers at Azusa Substation and Issue A Purchase Order to Siemens Industry, Inc. in the Amount not to Exceed \$446,170.73**

Recommendation: 1) Waive the competitive purchase requirements pursuant to Section 2-517(a)(31), Article VII, Chapter 2 of the Azusa Municipal Code (Substation Supervisory Equipment); and 2) Approve the purchase of thirteen (13) new feeder circuit breakers rated at 40KA-1200A with split doors, and one (1) bus tie circuit breaker rated at 40KA-3000A with split doors; and 3) Authorize the issuance of a Purchase Order to Siemens Industry, Inc. in the amount not-to-exceed \$446,170.73.

7. **Approve Additional Task Order for HVAC Evaluation, Retrofit and Maintenance Program From Proctor Engineering Group, Limited**

Recommendation: 1) Approve the SCPPA Task Order for the HVAC Evaluation and Retrofit Program from Proctor Engineering Group, Limited for Single Family, Multi-Family, Commercial and Municipal facilities in an amount not-to-exceed \$950,000 through a SCPPA joint purchase agreement pursuant to AMC Sections 2-520(b) “sole source” and 2-521(a) “cooperative and piggyback purchases”; and 2) Authorize the General Manager to execute the associated SCPPA Task Order in a form acceptable to the City Attorney.

F. STAFF REPORTS/COMMUNICATIONS

1. None

G. VERBAL COMMUNICATIONS

1. Power Supply Update
2. Water Supply Update

H. CLOSED SESSION

1. None

I. ADJOURNMENT

1. Adjournment

“In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a city meeting, please contact the City Clerk at 626-812-5229. Notification three (3) working days prior to the meeting or time when special services are needed will assist staff in assuring that reasonable arrangements can be made to provide access to the meeting.”

“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water - 729 N. Azusa Avenue, Azusa CA.”

I, Brittany Palagonia, Senior Administrative Technician, declare that I am an employee of the City of Azusa. On September 22, 2022 at 4:30 p.m. the agenda for the Utility Board Regular Meeting on Monday, September 26, 2022, was posted in the City Clerk’s Office, 213 East Foothill Boulevard; the City Library, 729 North Dalton Avenue; Azusa Light & Water, 729 North Azusa Avenue; and the City’s webpage at www.ci.azusa.ca.us. I declare under penalty of perjury that the foregoing is true and correct.

Brittany Palagonia
Senior Administrative Technician
Azusa Light & Water