



CITY OF AZUSA
 MINUTES OF THE PERSONNEL BOARD
 November 25, 2008

A regular meeting of the Personnel Board was called to order at 7:05 p.m. in the West Wing Conference Room by Frank Allen, Personnel Board Chair.

ATTENDANCE Personnel Board Members: Frank Allen, Fernando Rubio, Jr., Joseph Guarrera, Leslie Dierking

Staff Liaison: Kermit Francis, Interim Director of Human Resources/Personnel Officer, and Noel Carpenter, Human Resources Technician
 Also Present: Sam Gonzalez, Police Captain

ABSENCE Ralph Ruiz

APPROVAL OF MINUTES
 11/11/2008 **Rubio/Guarrera** - to approve the minutes. Approved 4 to 0.

Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations **4.A – 4.C – Dierking/Guarrera** – to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 4.A – 4.C. Approved 4 to 0.

	Name	Class	Dept	Type of Action/Effective Date	Range/Step Base Monthly
A	Leila Hassen	Librarian-Youth Services	LB	Merit Increase 10/09/2008	4175/3 \$4,177.90
B	Robert Chivas	Police Officer	PD	Merit Increase 08/23/2008	6100/3 \$5,801.85
C	Carl Hassel	Asst. Dir. of Public Works/City Engineer	PW	Reg. Appt./Merit Inc. 09/17/2008	3531/4 \$9,198.82

NEW POSITION- Court Liaison Officer **Guarrera/Dierking** - pursuant to Section 3.5. Adoption of Plan of the Rules of the Civil Service System. Approved 4 to 0.

RECLASSIFICATION REQUEST- Court Liaison Officer **Guarrera/Dierking** - pursuant to Section 3.8. Reclassification, of the Rules of the Civil Service System. Approved 4 to 0.

NEW POSITION - Training Coordinator **Guarrera/Dierking** - pursuant to Section 3.5. Adoption of Plan of the Rules of the Civil Service System. Approved 4 to 0.

RECLASSIFICATION
REQUEST-
Training Coordinator

Guarrera/Dierking - pursuant to Section 3.8. Reclassification, of the Rules of the Civil Service System. Approved 4 to 0.

ADJOURNMENT

Guarrera/Dierking - to adjourn the meeting at 7:55 p.m. Approved 4 to 0.

OPEN SESSION AGENDA ITEM NO:	3
DATE APPROVED:	12/09/2008